

State Representative Steve Arndt
89th House District

133rd General Assembly- House Aging and Long Term Care Committee Rules

The Rules below are submitted to further outline the committee functions of the House Aging and Long Term Care Committee. In the event that the rules below do not accurately capture a proposed Aging and Long Term Care Committee function, the official 133rd General Assembly Ohio House of Representatives Rules are used as guidance, followed by Mason's Manual of Legislative Procedure (2010).

Meeting Time & Location: Committee meetings will be held on Thursdays at 11:00 AM in Statehouse Room 122 unless otherwise notified. For quorum purposes, all members are asked to please be in the hearing room or checked in at this time.

Absences: The Chair respectfully requests that members provide written notice of their absence in advance of the committee meeting. Written notice will be placed in the official committee records which are submitted to the Clerk's office at the conclusion of the General Assembly. House Rule 41 provides that "three consecutive absences from a regularly scheduled committee meeting shall operate to suspend a member from such committee, unless excused by the Chair."

Testimony:

- All witnesses who wish to testify must submit a witness slip to the committee Chair's office.
- All testimony should be submitted no less than 24 hours prior to the beginning of the meeting on the date that a corresponding witness is scheduled to testify.
- A witness wishing to testify may only do so once unless the Chair believes that the witness possesses substantial information that would be probative to the committee.
- All oral testimony will be limited to 8 minutes and is subject to change at the discretion of the Chair.
- Written testimony may be as long as a witness desires however oral testimony will be limited to no more than 4 pages in length.
- Please submit testimony to Aging&LongTermCare@ohiohouse.gov.

Voting & Roll Call: Pursuant to House Rule 41:

- Voting by proxy is not allowed.
- A member cannot vote on any bill, amendment, or substitute bill or sign the voting sheet for a bill if that member was not checked in or in attendance at committee prior to the vote being called.
- A member must sign the voting sheet to record his or her vote even after the roll is taken, or the Members' vote will not be counted.
- Roll will be held open at the discretion of the Chair.

Amendments, motions, sub bills:

- Motions will only be considered in order if recognized by the Chair.
- All amendments must be submitted electronically at least 24 hours prior to the committee meetings and done so electronically only to be considered in order by the Chair.
- Please submit to Aging&LongTermCare@ohiohouse.gov.
- Pursuant to House Rule 42: “[...]...No amendment shall be tabled in any meeting of a committee unless the Chair determines the amendment to be not of the same subject matter as the bill or resolution, vexatious, or a duplicate of an amendment previously offered for the bill or resolution.” Also pursuant to House Rule 42, an amendment deemed in order by the Chair cannot be “amendment blocked” due to the inclusion of a previously accepted amendment into the bill or resolution.
- Committee members wishing to amend a bill or a resolution should notify the sponsor of the bill or resolution of the changes they are seeking to include in legislation before the committee at the same time the amendment is submitted to the Chair’s office (24 hours in advance or more).

Photo, Video, & Audio Taping of Committee Proceedings:

- Pursuant to House Rule 112, photo, video, and audio taping of a committee hearing or portions thereof may be permitted at the discretion of the Chair by submitting a written request to the Chair’s office prior to committee start time. The use of photo, video, and audio taping is strictly prohibited without the permission of the Chair. The Chair reserves the right to cease the audio/visual recording of any individual, group, or entity at his/her sole discretion at the start, duration, and conclusion of committee business.
- Pursuant to Ohio Revised Code 3353.07, the real time streaming of Committee hearings is limited strictly to the Ohio Government Telecommunications and as such, the streaming of House Aging and Long Term Care Committee meeting by any party other than the Ohio Government Telecommunications is prohibited while the Committee is at the start, duration, and conclusion of committee business.

Decorum:

- All questions for witnesses must be done so through the Chair. Permission to ask follow up questions of a witness must also be done through the Chair.
- In keeping decorum, all Members, witnesses, and audience members shall be respectful to one another.
- The Chair shall preserve order and decorum, and in case of any disturbance or disorderly conduct by a member of the public during the duration of Committee business in the Committee meeting room, reserves the authority to ask the Sergeant at Arms to remove any members of the public creating a disturbance or exhibiting disorderly conduct from the committee meeting room.