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OHIO LEGISLATIVE SERVICE COMMISSION

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and Drafting

Legislative Budget
Office

Table 1. Temporary licenses

State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Ohio ¹	12-hour teaching permit	Yes	Bachelor's degree or higher, or evidence of significant experience, as verified by the employing district, in the subject to be taught	Yes, if no college degree (see previous column)	No	No	Not specified	1 year	Not specified
	Out-of-state educator license	Yes	Bachelor's degree Approved teacher preparation program For an early childhood, primary, middle childhood, intervention specialist, early childhood intervention specialist, or primary intervention specialist	Valid out-of-state standard teaching license	Exam prescribed by the state in which licensure is held (but not required to complete the exam prescribed by the State Board of Education prior to receiving the license)	No	\$40	1 year	Not specified

¹ R.C. 3319.22, 3319.301, and 3319.51(A); Ohio Administrative Code 3301-23-41 and 3301-24-05 (G) and (H); fees available at <http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Complete-List-of-Applications>.

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			license, at least 6 of the required 12 semester hours of coursework in the teaching of reading (the remaining coursework requirement will be listed as a limitation on the license and must be completed before the out-of-state license expiration date)						
	Visiting international teacher license *See note	Yes	The U.S. equivalent of a bachelor’s degree Teacher preparation program Academic major in the area to be taught, or, in the case of world languages, evidence of proficiency in the target language as determined by the employing school district or the	No	No	No	\$120	3 years	Not specified

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Department of Education English language proficiency as determined by the employing school district or the Department						
Indiana ²	Emergency permit	Yes	At least a bachelor's degree from a regionally accredited university A commitment to work toward completion of an approved program to either add the content areas to an existing license or to obtain an initial practitioner license for that content area	4,000 hours of nonteaching industry work experience signed on business letter head, including work responsibilities and the numbers of hours worked To receive an emergency building level administrator permit, two years	Content area licensure assessments relevant to their content area	Must meet with a licensing advisor at an Indiana institution of higher education in order to learn about requirements of completing an appropriate program Proof of continued progress toward licensure by completing coursework attempting to complete testing requirements, and providing evidence of canceled or	\$36.72 *See note	1 school year	\$36.72

² Burns Ind. Code Ann. § 20-28-2-6 (authority), and 511 IAC 16-4-1. See also <https://www.doe.in.gov/licensing/emergency-permits>.

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
				of teaching experience		unavailable coursework			
	Emergency permit for communication disorders ³	Yes	Bachelor's degree in speech, language, and hearing sciences or an equivalent degree in the subject area Enrolled in a verified plan of study in a graduate program in communication disorders	Continued enrollment in the graduate program and making progress toward full licensure	*See note	Same as emergency permits	\$36.72	Yes, subject to continuing education requirements	\$36.72
	Conditional certificate ⁴	Yes	Bachelor's degree and completion of coursework of teacher preparation program corresponding to grade level and specialization for which certification is requested Recommendation from hiring district	No	*See note	Technical assistance and mentoring from employing school district	\$85	1 year, may not be renewed	N/A

³ These permits are only issuable for the 2019-2020 and 2020-2021 school years.

⁴ Kentucky Revised Statutes (K.R.S.) 161.030(3)(b);16 Kentucky Administrative Regulations (K.A.R.) 2:010(4)(a).

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			superintendent for certificate						
	Emergency teacher certificate ⁵	Yes	Bachelor's degree with minimum GPA requirements	No, but the position must be filled by the most suitable applicant available, giving preference to academic preparation and prior teaching or work experience	Education Professional Standards Board (EPSB) may require passage of a written exam ⁶	If the certificate is to teach exceptional children, 12 clock hours of training as required by the Kentucky Department of Education's (KDE) Office of Special Instructional Services and 6 clock hours of training by the Division of Exceptional Children Services	\$85	Current school year (if the certificate was issued after February 15 of a school year a certificate may be extended to the subsequent year)	N/A
	Provisional Internship Certificate ⁷	Yes	Bachelor's degree and completion of a traditional educator preparation program with employment in an assignment for grade level and	No	EPSB may require passage of a written exam ⁸	Completion of the Kentucky Teacher Internship (KTIP) during the certification period	\$85	Until completion of the KTIP	N/A

⁵ K.R.S. 161.100; 16 K.A.R. 2:120.

⁶ 16 K.A.R. 6:010.

⁷ 16 K.A.R. 2:010 Section 3(4)(b).

⁸ 16 K.A.R. 6:010.

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			content area in which certification is sought Unexpired statement of eligibility						
	Certification through exceptional work experience with employment offer in local school district ⁹	Yes	Bachelor's degree with minimum GPA requirement and an academic major in area in which certification is being sought	No	Alternative to major in certification area requires passing score on academic content assessment in the area	Must complete the KTIP	\$85	1 year (once requirements are completed, individual receives a professional certificate)	N/A
	Certification through a local school district training program ¹⁰	Yes	Bachelor's degree with minimum GPA requirement and at least a 30-hour major in content area. Employment offer from the district hosting the program	Can supplement 5 years of experience in the academic content area for a major	Passing score on the academic content area in which certification is sought ¹¹	Must complete the KTIP	\$85	1 year (once requirements are completed, individual receives a professional certificate)	N/A

⁹ K.R.S. 161.048(2).

¹⁰ K.R.S. 161.048(3). Under this pathway, a school district or multiple districts may seek approval from the state to host an alternative to traditional educator preparation programs. A district that operates a training program must submit a plan for the alternative training program and gain approval from the EPSB. K.R.S. 161.049.

¹¹ 16 K.A.R. 6:010.

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Certification of a professional from an institution of higher education ¹²	Yes	Master's or doctorate degree in content area for which certification is sought Employment offer	5 years full-time teaching experience at a regionally or nationally accredited institution of higher education	No	Must complete the KTIP	\$85	1 year (once requirements are completed, individual receives a professional certificate)	N/A
	Certification of a veteran of the U.S. armed forces ¹³	Yes	Bachelor's degree with minimum GPA requirements and an academic major in content area in which certification is sought	Either honorably discharged from active duty in U.S. armed forces or currently serving with 6 or more years of honorable service	If academic major is inapplicable, candidate may supplement passing score in content assessment	Must complete the KTIP	\$85	1 year (once requirements are completed, individual receives a professional certificate)	N/A
	Certification through a university alternative program ¹⁴	Yes	Enrollment in a post-baccalaureate teacher preparation program concurrently with employment as a	No	Must complete academic content assessments required by the EPSB to be	Must complete the KTIP	\$85	1 year, may be renewed twice	\$85

¹² K.R.S. 161.048(4).

¹³ K.R.S. 161.048(6).

¹⁴ K.R.S. 161.048(7).

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			teacher in a local school district		eligible to participate in the KTIP				
	Certification of a person in a field other than education ¹⁵	Yes	Bachelor's degree with minimum GPA requirements and a declared academic major in area for which certification is sought		Passing score on the Graduate Record Examinations (GRE)	For elementary teaching: completion of a state-approved 240-hour institute. For middle and secondary teaching: completion of state-approved 180-hour institute Completion of the KTIP	\$85	1 year, may be renewed twice	\$85
	Certification of a Teach for America (TFA) participants ¹⁶	Yes	Bachelor's degree Offer of employment from local school district Completion of summer training institute and ongoing professional	Teaching experience in TFA	Passing score on academic content assessment in area in which certification is being sought	Completion of the KTIP	\$85	1 year, may be renewed twice	\$85

¹⁵ K.R.S. 161.048(8).

¹⁶ KRS 161.048(9).

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			development required by TFA						
	Probationary Provisional Certificate ¹⁷	Yes	Certification shall be initiated by the school district to fill an area of need	No	No	No	Not specified	1 year	N/A
	Temporary Certificate for Instructional Leadership ¹⁸	Yes	Comparable principal certification from another state	No	Completion of a nationally administered test in area of educational leadership and administration	No	\$85	1 year, but may be extended to 5 years	\$85
	Temporary Certificate ¹⁹	Yes	Out-of-state teachers with less than 2 years of experience	No	Completion of EPSB required assessments	No	\$85	Up to 6 months, not to exceed the end of the semester in which the certificate is issued	N/A

¹⁷ 16 K.A.R. 2:010(4)(d).

¹⁸ K.R.S. 161.027(6)(a); 16 K.A.R. 2:010(4)(j), 3:090(7).

¹⁹ 16 K.A.R. 2:010(4)(k).

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Michigan ²⁰	Temporary teacher employment authorization	Yes	A teaching certificate from another state and meets the requirements for a Michigan teaching certificate, but has not attained a passing score on appropriate exams	No	No	N/A (nonrenewable)	Not specified	1 year	N/A
Pennsylvania ²¹	Temporary teaching permit	Yes	Bachelor's degree If the individual completed a teacher preparation program outside the state of Pennsylvania, satisfaction of all requirements for an Instructional I certificate with the exception of the math/English course requirements relating	No	No	N/A	Not specified	1 year	N/A

²⁰ Michigan Compiled Law Services (M.C.L.S.) 380.1531(16).

²¹ 22 Pa. Code § 49.12, 49.62, 49.65(b), 49.90, and 49.91; additional information about resources specialist certificate certificates available at <https://www.education.pa.gov/Educators/Certification/Staffing%20Guidelines/Pages/CSPG100.aspx>; fees available at <https://www.education.pa.gov/Educators/Certification/FeesForms/Pages/Application-Fees.aspx>.

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			to preparation of professional educators If an individual holds a credential issued by a national alternative certification program approved by the State Board of Education, completion of any ancillary requirements agreed upon by the Department of Education and the credentialing authority						
	Intern certificate	Yes	Graduation from an accredited four-year college or university Enrollment in and completion of appropriate professional education courses in an approved intern program, which may include an induction	No	Satisfactory achievement on Department-prescribed assessments of basic skills and subject matter tests For elementary, K-12 instructional and early childhood certificates, an additional assessment in the area of general knowledge	*See note	\$200	3 years	N/A

Table 1. Temporary licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Resource specialist certificate	Yes	N/A	N/A	N/A	N/A	\$100	3 years	Not specified
West Virginia	Temporary Career Technical Education Teaching Certificate ²²	Yes	High school diploma or equivalent	May be issued to an applicant: -That holds a valid out-of-state CTE Certificate or valid WV Professional Teaching Certificate; and -Has been offered employment and is seeking WV licensure	No	Can be converted to a CTE Certificate if applicant completed industry-recognized credential requirements and pass required content exams	*See note regarding initial licensure fees, fees range from \$35-\$50	Nonrenewable; valid for 1 year, expires on June 30	*See note regarding renewal fees
	Permit for Exchange/Visiting International Teachers –	Yes	Verification from the partnering organization that the applicant has: -Completed an equivalent of an	Participation in a program or exchange recognized by the West Virginia	No	To be eligible for renewal applicant must complete 6 hours of semester coursework from an accredited institution	*See note regarding initial licensure fees, fees	Valid for 3 years, may be renewed once	*See note regarding renewal fees

²² West Virginia Board of Education Policy 5202 Section 10.8.a: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

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State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Non-U.S. Citizens ²³		approved educational personnel preparation program in the U.S. and in a specialization offered in WV; and -Completed a degree equivalent to the required degree level in the U.S.	Department of Education		of higher education related to public school programming	range from \$35-\$50		
	Temporary Teaching Certificate for Armed Forces Spouses ²⁴	No	No	Married to a member of the U.S. armed forces serving on active duty and holds an unencumbered teaching certificate or license issued by an equivalent credentialing department as determined by the state superintendent	No	No	*See note regarding initial licensure fees	Valid for 1 year, may be renewed	*See note regarding renewal fees

²³ West Virginia Board of Education Policy 5202 Section 17.4: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

²⁴ West Virginia Code 18A-3-2a (g).

***Notes:**

Ohio – An individual who receives a visiting international teacher license must be a citizen of another country who will be entering the United States specifically for the purpose of teaching in an Ohio school or school district that has agreed to employ the person as a teacher via an exchange program or other collaboration or recruitment effort. An extension of the initial three-year license may be issued for no more than two years if the educator provides sufficient evidence that the educator’s J-1 visa has been extended.

Indiana – Though not listed specifically for emergency permits and emergency permits for communication disorders, all fees seem to be the same for license and certificates in the state. Further, no exam is listed for emergency permits for communication disorders, however it is possible one is required if the permit mirrors the requirements of similar permits.

Kentucky – A conditional certificate is granted to an applicant who has taken all the exams corresponding to an approved teacher preparation program, but has failed at least one exam. (15 K.A.R. 2:180)

Pennsylvania – A temporary teaching permit is issued for service in a specific area of instruction in elementary, middle or secondary schools. State statute specifies that the Department of Education will issue an Instructional I certificate to the holder of a temporary teaching permit when the prescribed courses or ancillary requirements for that certificate are satisfied.

The holder of an intern certificate must be enrolled in a state-approved teacher intern program while holding the certificate. During the first year of holding the certificate, the certificate holder must complete all tests and enroll in an authorized program. Additionally, the certificate holder must complete a minimum of 9 credits per year. Intern certificate programs must provide flexible and accelerated pedagogical training to teachers who have demonstrated competency in a subject area, provided that the first year of teaching includes a minimum of one classroom observation each month by an approved Pennsylvania college or university. The holder of an intern certificate will be issued an instructional I certificate upon completion of the approved intern program and satisfactory achievement on the assessment of professional knowledge and practice.

A resource specialist permit is issued by the Pennsylvania Department of Education at the request of a public school entity for a competent, but noncertified, individual to provide supplemental instruction in their profession or area of expertise.

West Virginia – All applicants seeking an initial licensure or certificate are responsible for paying fees associated with state and federal criminal history background checks²⁵ and other fees for application processing. For a full list of fees please see the following link: <https://wvde.state.wv.us/certification/forms/ProcessingFees.html>. Renewal fees, if any, shall be determined by the State Board of Education.²⁶

²⁵ West Virginia Code 18A-3-10.

²⁶ West Virginia Code 18A-3-7.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Ohio ²⁷	Professional pupil services license	Yes	<p>For a license for a school audiologist, a master's degree, an approved program of preparation, and a current license to practice audiology issued by the Ohio Speech and Hearing Professionals Board</p> <p>For a license for a school counselor, a master's degree, an approved program of preparation, and successful completion of an internship consisting of 600 contact hours in a school setting</p> <p>For a license for a school psychologist, a master's degree, an approved program of preparation, and successful completion</p>	No	Yes (as prescribed by the State Board of Education)	<p>For a license for a school counselor or school psychologist, if the license holder does not have a license from the appropriate state licensing board, 6 semester hours or 18 continuing education units (180 contact hours)</p> <p>For all other license holders, *see note</p>	\$200	5 years	\$200

²⁷ R.C. 3319.22; Ohio Administrative Code 3301-23-44(A) and (B), 3301-24-05(C), 3301-24-08(E), and 3301-25-09; fees available at <http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Complete-List-of-Applications>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			<p>of a 9-month, full-time internship in an approved school setting as described in the Ohio internship in school psychology guidelines</p> <p>For a license for a school social worker, a master’s degree, an approved program of preparation, and a current license to practice social work issued by the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board</p> <p>For a license for a school speech-language pathologist, a master’s degree, an approved program of preparation, and a current license to practice as a speech pathologist issued by the Ohio Speech and Hearing Professionals Board</p>						

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			<p>For a license for a school nurse, a bachelor’s degree, an approved program of preparation, and a current license to practice as a registered nurse issued by the Ohio Board of Nursing</p> <p>For a license for an orientation and mobility specialist, an approved program of preparation</p> <p>For a license for an occupational therapist, a bachelor’s degree and a current license issued by the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainer’s Board for occupational therapists</p> <p>For a license for a physical therapist, a bachelor’s degree and a current license issued by the Ohio Occupational Therapy,</p>						

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Physical Therapy, and Athletic Trainer’s Board for physical therapists						
	Temporary pupil services license	Yes	<p>For a temporary license for a school audiologist, a currently valid license to practice audiology issued by the Ohio Board of Speech-Language Pathology and Audiology</p> <p>For a temporary license for a school social worker, a currently valid license to practice social work issued by the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board</p> <p>For a temporary license for a school speech-language pathologist, a currently valid license to practice as a speech-language pathologist issued by the Ohio Board of</p>	No	No	6 semester hours of coursework in an approved program leading to licensure in the temporary license area	\$40	1 year	\$40

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			<p>Speech-Language Pathology and Audiology</p> <p>For a temporary license for a school nurse, a bachelor's degree and a currently valid license to practice as a registered nurse issued by the Ohio Board of Nursing</p> <p>For a temporary license for a school psychologist, enrollment in a school psychologist preparation program, while completing the program internship</p> <p>For a temporary license for a school counselor, either (1) a currently valid standard or professional teaching license and enrollment in an approved school counselor preparation program or (2) a currently valid license</p>						

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			to practice as a counselor from the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board and enrollment in an approved school counselor preparation program For a temporary license for an interpreter for the hearing impaired, enrollment in a program leading to licensure in interpreting for the hearing impaired						
	School speech-language pathology student permit	Yes	Holds a currently valid speech-language pathology students permit issued by the Ohio Board of Speech-Language Pathology and Audiology	No	No	No	\$80	2 years	\$80

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Indiana ²⁸	Educational interpreter for the deaf and hard of hearing	Yes	Holds a valid high school diploma or equivalent and (1) successfully passes EIPA written and performance test with a score of 3.5 or above or (2) is certified as a K-12 educational interpreter by the National Registry of Interpreters for the Deaf Continued compliance with interpreter code of ethics	No	EIPA or equivalent exam as one of two options to satisfy requirements	Renewal is based on demonstrating that the requirements of a professional growth plan have been met	\$36.72	2 years	\$36.72
	Independent practice school psychologist	Yes	Be employed by a certain specified agency, mental health center or school Work at least 30 hours per week during the contract period	1200 hours of school psychology experience beyond the master's degree level, 600 of which must be under supervision	Applicant must demonstrate graduate level competency through the successful completion of course work and a	N/A	\$36.72 evaluation fee \$36.72 issuance fee	1 school year	\$36.72

²⁸ Burns Ind. Code Ann. § 20-28-2-6 (Authority), Burns Ind. Code Ann. § 20-28-12-3 (Independent practice school psychologist); 511 Indiana Administrative Code (IAC) see 511 IAC 15-6-33 through 511 IAC 15-6-36. Note: Indiana offers “content area” designations as an extension of a currently held license in the field of study. See <https://www.doe.in.gov/licensing/educational-interpreter-certificate-applicants> for interpreter standards, <https://www.doe.in.gov/licensing/school-services-employee>, <https://www.in.gov/pla/speech.htm> (speech-language pathology), and <https://www.doe.in.gov/licensing/licensing-fees>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Furnish satisfactory evidence that applicant has received at least 60 semester hour masters' or specialist degree in school psychology from an institution of higher learning or a foreign institution that meets the standards of the board	of a licensed medical professional 400 additional hours of supervised experience in identification and referral of mental and behavioral disorders including at least one hour each week of direct supervision by a licensed medical professional and 10 hours of direct personal supervision	practicum in the areas of assessment and counseling				
	School counselor (initial practitioner)	Yes	Master's degree from an approved school counselor program or if already degreed, additional course work from an approved school counselor program	No	Yes	Accomplished practitioner license requires (1) 5 years of experience as a school counselor, (2) educational specialist or higher degree in a counseling related	\$36.72 evaluation fee \$36.72 issuance fee	1 school year	\$36.72

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						field, (3) recommendation by the advisor of the program, and (4) certification in school counseling			
	School nurse (initial practitioner)	Yes	At least a bachelor’s degree and licensed as a registered nurse by the State Board of Nursing	1,000 hours of direct or indirect clinical practice hours in past 3 years that contributes to students and families in public or private school settings *The following do not satisfy clinical practice hours: (1) substitute nursing in a school, (2) one to one nursing as the nurse’s sole responsibility within a school, (3) employment in direct sales, marketing, or	Yes	In order to obtain a practitioner’s license as a school nurse, one must work under an initial practitioner license for 2 years	\$36.72 evaluation fee \$36.72 issuance fee	1 year	\$36.72

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
				distribution of school nursing-related products or services, (4) community health screenings, (5) work in a camp setting, (6) preceptorship/mentor, (7) jobs unrelated to school nursing					
	Licensed School social worker	Yes	Master's degree from an approved school social worker program, or if already degreed, has completed additional coursework from an approved school social worker program	Not specified	Not specified	Not specified	\$36.72 evaluation fee \$36.72 issuance fee	1 year	\$36.72
	Communication disorder Speech Language Pathologist	Yes	Valid CPR card Master's degree in Speech Pathology Suicide Prevention Certificate	Determined by the Speech-Language Pathology Audiology Board	Determined by the Speech-Language Pathology Audiology Board	Determined by the Speech-Language Pathology Audiology Board	\$36.72 evaluation fee \$36.72 issuance fee	1 year	\$36.72

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Indiana Professional Licensing Agency License						
Kentucky ²⁹	Guidance counselor certificate (2 options) ³⁰	Yes	<p>Option 1: Completion of master's program in guidance counseling; completion of additional 3 to 6 credit hours from approved graduate level counseling or guidance counseling program</p> <p>Option 2: Completion of master's program in guidance counseling; completion of additional 3 to 6 credit hours from approved graduate level counseling or guidance counseling program</p>	<p>Option 1: Hold professional teaching certificate; 1 year of employment as a provisionally certified guidance counselor; and 1-year full-time classroom teaching experience</p> <p>Option 2: 2 years of employment as provisionally full-time certified guidance counselor</p>	Not specified	Completion of number of hours of the Effective Instructional Leadership Act as specified by Kentucky Department of Education	\$85	5 years	\$85

²⁹ Certification fees for all certificates: 16 Kentucky Administrative Regulations (K.A.R.) 4:040 and the rules governing professional certificate renewals, unless otherwise specified, are found in 16 K.A.R. 4:060.

³⁰ 16 K.A.R. 3:060.

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State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	School nurse certificate ³¹	Yes	Bachelor's degree in nursing or related field from accredited school of nursing Valid license as registered nurse issued by Kentucky Board of Nursing	3 years of post-baccalaureate nursing experience within past 5 years or School Nurse Certification from National Association of School Nurses	Not specified	For renewal: 3 years of experience as a school nurse in past 5 years Either: 75 contact hours of nursing continuing education or 9 credit hours of coursework related to school nurse practice	\$85	5 years	\$50
	Advanced school nurse certificate ³²	Yes	Valid license as registered nurse and master's degree	Not specified	Not specified	For renewal: 3 years of experience as a school nurse in past 5 years	\$85	5 years	\$50
	Professional Certificate for School Social Worker ³³	Yes	Master's degree in social work with 2.50 GPA or higher or a 3.0 GPA or higher on last 60 hours of credit completed	Not specified	Not specified	3 years of experience or 6 semester hours of credit or equivalent in professional development	\$85	5 years	\$50

³¹ 16 K.A.R. 2:060, Section 3.

³² 16 K.A.R. 2:060, Section 4.

³³ 16 K.A.R. 2:070.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Accredited by the Council on Social Work Education Completed approved preparation program for school social worker						
	Standard Certificate for School Psychologist ³⁴	Yes	Option 1: Completion of an approved preparation program which corresponds to the certificate at an institution of higher education that adheres to the National Association of School Psychologist Standards for Training Programs Option 2: Valid certificate from the National School Psychologist Certification System	Not specified	For option 1, completion of the required assessments prescribed by the Education Professional Standards Board ³⁵	For renewal: Completion of at least 3 years of experience as a school psychologist within the 5-year certificate period and 72 hours of continuing professional development activities or 6 semester hours of graduate training related to school psychology	\$85	5 years	\$50

³⁴ 16 K.A.R. 2:090.

³⁵ 16 K.A.R. 6:010.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Professional Certificate for Exceptional Children/Communication Disorders ³⁶	Yes	<p>Option 1: Bachelor's degree in speech-language pathology and licensure as speech-language pathology assist from Kentucky Board of Speech-Language Pathology and Audiology; and completion of the Kentucky Teacher Internship Program (KTIP)</p> <p>Option 2: Master's degree in speech-language pathology; completion of KTIP</p>	2 or more years of successful professional experience as a speech-language pathology assistant may be substituted for the B.A.-level requirements	Yes	Not specified	\$85	5 years	\$85

³⁶ 16 K.A.R. 2:050; Kentucky Revised Statutes (K.R.S.) 161.053.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Professional Certificate for Orientation and Mobility Specialists ³⁷	Yes	Bachelor's degree and completion of approved preparation program for orientation and mobility specialists Valid Academy of Certification of Vision Rehabilitation and Educational Professional (ACVREP) certification	Either completion of 150 hours of an internship working with children under supervision of an ACVREP-certified orientation and mobility specialist or 150 hours work experience as orientation and mobility specialist providing services to children	Not specified	Not specified	\$85	5 years	\$85
Michigan ³⁸	Interim school nurse certificate ³⁹	Yes	Valid Michigan resident nurse license	Not specified	Not specified	For a single renewal of the license, the individual must submit evidence of completion of 8 semester hours of course work in a	Not specified	2 years	Not specified

³⁷ 16 K.A.R. 2:210, Section 2.

³⁸ Michigan Compiled Law Services (M.C.L.) 380.1233 and 380.1538; and Michigan Administrative Code (M.A.C.) R 340.1161 to 340. 1170 and 390.1301 to 390.1313.

³⁹ M.A.C. R 340.1167.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						program that meets certain requirements			
	Standard school nurse certificate ⁴⁰	Yes	An individual must (1) hold a valid Michigan registered nurse license, (2) have completed 15 semester hours of work in areas of theoretical and practical knowledge, and (3) a standard school	An individual must have completed 2 years of work experience in public health or school nursing practice	Not specified	For an initial 3-year renewal of the license, an individual must have completed a total of 24 semester hours of course work in a program that meets certain requirements. For an additional 3-year renewal, an individual must have completed a total of 36 semester hours of course work	Not specified	3 years	Not specified
	Professional school nurse certificate ⁴¹	Yes	An individual must hold a valid Michigan registered nurse license and a bachelor's degree in a nursing health-related field	An individual must have 3 years of successful experience as a school nurse	Not specified	Not specified	Not specified	Valid as long as the individual holds a valid Michigan registered nurse license	Not specified

⁴⁰ M.A.C. R 340.1168.

⁴¹ M.A.C. R 340.1169.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	School counselor license (completed Michigan-approved preparation program) ⁴²	Yes	Individual must: Meet certain statutory requirements; Successfully complete the school counselor examination approved by the Superintendent of Public Instruction; Receive a recommendation from an approved school counselor program; Complete at least 30 graduate level semester credit hours in school counseling, including an internship; and Complete at least a 600 clock hour internship with students under the supervision of a school counselor educator. 300 of those	Yes	Yes	150 education-related professional learning hours	\$160 for in-state applicant or \$210 for out-of-state applicant	5 years	\$160

⁴² M.C.L. 380.1251 and 380.1538, and M.A.C. R 390.1305.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			hours must be in a school setting						
	School counselor license (completed out-of-state preparation program) ⁴³	Yes	Master's degree from a school counselor preparation program approved by an out-of-state agency, or (1) complete 5 years of successful experience as a licensed school counselor in another state within the last 7 years, (2) hold a bachelor's degree from a school counselor preparation program approved by an out-of-state agency, and (3) provide written documentation of the out-of-state credential and the approval document required by that state to serve as a school counselor	Yes	Yes	150 education-related professional learning hours	\$160 for in-state applicant or \$210 for out-of-state applicant	5 years	\$160

⁴³ M.A.C. R 390.1306.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Preliminary, nonrenewable authorization to work as a school counselor ⁴⁴	Yes	An individual enrolled in a Michigan approved school counselor preparation program has a recommendation from that program and has (1) completed 30 semester credit hours in school counseling in an approved program, and (2) successfully completed the school counselor examination approved by the Superintendent of Public Instruction	No	Yes	No	\$160 for in-state applicant or \$210 for out-of-state applicant	3 years	N/A
	Temporary 1-year nonrenewable authorization to work as a school counselor ⁴⁵	Yes	Individual is trained in an out-of-state school counselor preparation program approved by an out-of-state agency and satisfies the requirements to receive a school counselor	No	No	No	\$160 for in-state applicant or \$210 for out-of-state applicant	1 year	N/A

⁴⁴ M.A.C. R 390.1304.

⁴⁵ M.A.C. R 390.1307.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			license, but has not successfully completed the school counselor examination						
	Preliminary school psychologist certificate – trained in Michigan approved program ⁴⁶	Yes	Minimum of 45 graduate semester credit hours in a Michigan approved program and not less than 600 clock hours of supervised, field-based practicum with students in an approved preparation program, a minimum of 300 hours of which must be in a school setting under the supervision of an individual who holds a valid school psychologist certificate	Yes	Not Specified	For a one-time 3-year renewal, complete 6 semester credit hours in an approved school psychologist preparation program after the issuance of the certificate Alternatively, an individual may receive a one-time 3-year renewal without meeting the above requirement if the individual holds a valid out-of-state psychologist certificate	\$160 for in-state applicant or \$210 for out-of-state applicant	3 years	\$160

⁴⁶M.C.L. 380.1251 and 380.1538, and M.A.C. R 380.204. Fee citation is the same as the school counselor above.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Preliminary school psychologist certificate – trained in out-of-state approved program ⁴⁷	Yes	An individual trained in an out-of-state approved school psychologist preparation program must also hold a valid out-of-state school psychologist certificate; complete a minimum of 45 graduate semester credit hours at (1) a Michigan approved program or (2) an out-of-state institution accepted by the Michigan Department of Education; and complete not less than 600 clock hours of supervised, field-based practicum with students in an approved preparation program, a minimum of 300 hours of which must be in a school setting under the supervision of an individual who holds a valid school psychologist certificate	Yes	Not specified	For a one-time 3-year renewal, complete 6 semester credit hours in an approved school psychologist preparation program after the issuance of the certificate Alternatively, an individual may receive a one-time 3-year renewal if without meeting the above requirement if the individual holds a valid out-of-state psychologist certificate	\$160 for in-state applicant or \$210 for out-of-state applicant	3 years	\$160

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	School psychologist certificate ⁴⁸	Yes	Hold a Michigan preliminary school psychologist certificate, (2) hold a valid out-of-state school psychologist certificate, or (3) be a nationally certified school psychologist	Not specified	Not specified	150 hours of education-related professional learning hours	\$160 for in-state applicant or \$210 for out-of-state applicant	5 years	\$160
	School social worker – 1-year temporary approval ⁴⁹	Yes	To receive a temporary approval, an individual must: Hold a master’s degree from a graduate school of social work program; Complete an approved school social work program; Complete a minimum of 500 clock hours of supervised social work	N/A	N/A	N/A	N/A	1 year	N/A

⁴⁷ M.A.C. R 380.205.

⁴⁸ M.A.C. R 380.206.

⁴⁹ M.A.C. R 340.1012. According to guidance issued by the Michigan Department of Education, school social workers must meet the social worker licensure requirements under continuing law. https://www.michigan.gov/documents/mde/SSW_Licensure_646951_7.pdf.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			<p>practicum while earning a master's degree in social work and complete a program for school social worker approval</p> <p>An individual who has been educated at an accredited school of social work in another state must present evidence of having met these requirements⁵⁰</p>						
	School social worker – full approval ⁵¹	Yes	<p>An individual must both:</p> <p>Receive temporary approval as a school social worker; and</p> <p>Have written documentation from an employing school district of having satisfactorily completed 1 year as a temporary</p>	N/A	N/A	N/A	N/A	No limit specified	N/A

⁵⁰ M.A.C. R 340.1015.

⁵¹ M.A.C. R 340.1012.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			school social worker under direction from a fully approved school social worker						
Pennsylvania ⁵²	Educational specialist II certificate *See note	Yes	24 credit hours of collegiate study or its equivalent in credits from the Department of Education, a Pennsylvania intermediate unit, or a combination of the two – the college credit must be earned at a state-approved bachelor or graduate degree institution after the individual earned a bachelor’s degree but may not include credits earned in programs designed to prepare for professional fields when	3 years of satisfactory service while holding an educational specialist I certificate Completion of a Department-approved induction program	No	Completion of one of the following within a 5-year period: 1. 6 credits of collegiate study; 2. 6 credits of continuing professional education courses; 3. 180 hours of continuing professional education programs, activities or learning experiences; or	\$200 (if teacher preparation program is completed in Pennsylvania) \$260 (if teacher preparation program is completed in another state)	5 years	Not specified

⁵² 24 P.S. § 12-1205.2; 22 Pa. Code §§ 49.11, 49.17, 49.101, 49.103, and 49.104; fees available at <https://www.education.pa.gov/Educators/Certification/FeesForms/Pages/Application-Fees.aspx>; information about school social workers available at <https://www.education.pa.gov/Educators/Certification/Staffing%20Guidelines/Pages/CSPG201.aspx>; information about orientation and mobility specialists available at <https://www.education.pa.gov/Educators/Certification/Staffing%20Guidelines/Pages/CSPG202.aspx>; information about behavior analysts available at <https://www.education.pa.gov/Educators/Certification/Staffing%20Guidelines/Pages/CSPG203.aspx>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			relevant to the area of certification			4. Any combination of collegiate studies, continuing professional education courses, or other programs, activities or learning experiences equivalent to 180 hours			
	School social worker (license from Department of Education not required)	No, only a current license as a social worker or licensed clinical social worker issued by the Pennsylvania Department of State is required	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Orientation and mobility specialist (license from Department of Education not required)	No, only a current credential as an Orientation and Mobility Specialist issued by the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) or the National Orientation and Mobility Certification (NOMC) issued by the National Blindness Professional Certification Board (NBPCB) is required	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Behavior analyst (license from Department of Education not required)	No, only a current Board Certified Behavior Analyst certificate obtained through the Behavior Analyst Certification Board (BACB) or a current Pennsylvania license for Behavior Specialist is required	N/A	N/A	N/A	N/A	N/A	N/A	N/A
West Virginia	Initial Paraprofessional Certificate for Educational Sign Language Interpreters ⁵³	Yes	Demonstrated completion of (1) 36 postsecondary semester hours or its equivalent in certificates from West Virginia Department of Education e-Learning	Not specified	Yes	For renewal applicant must complete: (1) 15 clock hours of approved professional learning activities, (2) Satisfy the requirements of	*See note regarding initial licensure fees, fees range from \$35-\$50	1 school year, cannot be renewed more than twice	*See note regarding renewal fees

⁵³ West Virginia Board of Education Policy 5202 Section 12.5.a: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			courses (including 9 semester hours of college/university coursework in reading, writing, and math, (2) 3 semester hours each in special education, human growth and development or psychology, and social studies, and (3) 9 semester hours of electives related to public institutions or its equivalent			the WV Registry of Interpreters, and (3) Have a recommendation for employment from the county superintendent			
	Permanent Paraprofessional Certificate for Educational Sign Language Interpreters ⁵⁴	Yes	Demonstrated completion of: -36 postsecondary semester hours or its equivalent in certificates from WVDE e-Learning courses (including 9 semester hours of college/university	Not specified	Yes	Not specified	*See note regarding initial licensure fees, fees range from \$35-\$50	Valid unless surrendered, suspended, or revoked	*See note regarding renewal fees

⁵⁴ West Virginia Board of Education Policy 5202 Section 12.5.e: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			coursework in reading, writing, and math; -Satisfy WV Registry of Interpreters requirements and receive a recommendation for employment from the county superintendent.						
	Restricted Initial Certificate for Paraprofessional Educational Sign Language Interpreter ⁵⁵	Yes	Demonstrate completion of the following: (1) 36 postsecondary semester hours or its equivalent in certificates from WVDE e-Learning courses (including 9 semester hours of college/university coursework in reading, writing, and math; (2) 3 semester hours each in special education, human growth and	Not specified	Minimum score on EIPA or equivalent nationally accredited exam not required but still must take at least one assessment	Not specified	*See note regarding initial licensure fees, fees range from \$35-\$50	1 school year, can be renewed only twice	*See note regarding renewal fees

⁵⁵ West Virginia Board of Education Policy 5202 Section 12.5.g: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			development or psychology, and social studies; and (3) 9 semester hours of electives related to public institutions or its equivalent						
	Initial Professional Student Support Certificate ⁵⁶	Yes	<p>Can be endorsed for:</p> <ul style="list-style-type: none"> -School Nurse; -School Psychologist; -School Counselor; or -Speech Language Pathologist <p>Applicants must hold either a bachelor's or master's degree dependent upon the specialization for which the license is being sought</p> <p>Additional education requirements</p>	Not specified	Not specified	<p>Submit a completed Sign Support Specialist Professional Development Plan and an agreement to attend all WVDE approved trainings as stipulated by WVDE officials; and receive an employment recommendation from the county superintendent</p> <p>For renewal, applicant must complete:</p>	*See note regarding initial licensure fees, fees range from \$35-\$50	Up to 5 years	*See note regarding renewal fees

⁵⁶ West Virginia Board of Education Policy 5202 Section 10.5.b.1: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			dependent upon endorsement			<ul style="list-style-type: none"> -15 clock hours of WVDE approved professional learning activities; -Satisfy the requirements of the WV Registry of Interpreters; and -Provide assessment scores yearly with evidence of progress towards meeting the required scores for an initial certificate 			
	Professional Five-Year Student Support Certificate ⁵⁷	No	In addition to above requirements, applicant must complete 6 semester hours of appropriate coursework at a college/university or WVDE e-Learning coursework reflecting a 3.0 GPA (unless the applicant has an MA+30 salary classification)	At least 2 years of experience, at least 1 of which was completed in a WV public school	Not specified	To be eligible for renewal, applicant must complete 6 semester hours at a college/university of coursework relevant to public school programming. Applicants who possess an MA+30 salary classification or has reached	*See note regarding initial licensure fees, fees range from \$35-\$50	Up to 5 years	*See note regarding renewal fees

⁵⁷ West Virginia Board of Education Policy 5202 Section 10.6.b: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF> and West Virginia Code 18A-3-3.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						60 years of age do not have to complete the 6 semester hours.			
	Permanent Student Support Certificate ⁵⁸	No	Hold a master’s degree relevant to public school programming	Hold or be eligible for the Student Support Certificate valid for 5 years and complete 5 years of educational experience, including 2 within the applicant’s specialization and at least 1 completed in a WV public school Or Hold a Professional Student Support Certificate valid for 5 years and renew it once based on	Not specified	Not specified	*See note regarding initial licensure fees, fees range from \$35-\$50	Valid unless suspended, surrendered, or revoked	*See note regarding renewal fees

⁵⁸ West Virginia Board of Education Policy 5202 Section 10.6.c: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 2. Student support licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
				continuing education requirements described under the "Professional Student Support" section above					

***NOTES:**

Ohio – A school nurse wellness coordinator endorsement, which may be added to a license for a school nurse, requires a master’s degree, an approved program of preparation for the endorsement that includes a practicum experience during which the individual must be required to demonstrate the knowledge, skills, and dispositions for the endorsement as recommended by the School Health Services Advisory Council’s report, and three years of successful experience as a licensed school nurse.

If an individual who holds a professional pupil services license has a license from the appropriate state licensing board, the individual’s professional pupil services license is renewed upon evidence of a currently valid license issued by the licensing board.

A school speech-language pathology student permit may be extended for one year.

Kentucky – Kentucky has many provisional, probationary, or temporary certificates that can either lead to a professional (permanent) certificate or can continue in temporary status. Those certificates can be found in the sections dealing with temporary or provisional certificates and licenses.

Michigan – Michigan has a school counselor endorsement available for an individual who holds either a Michigan teaching certificate or an out-of-state teaching certificate. The requirements for that endorsement are similar to the requirements for a school counselor license under Michigan law.⁵⁹

Pennsylvania – Educational specialist II certificates are issued to individuals whose primary responsibility is to render professional service directly related to the personal welfare of learners (other than classroom teaching) and may include service for the needs of other professional personnel working with learners (dental hygienist PK-12, elementary and secondary school counselor, home and school visitor PK-12, instructional technology PK-12, school nurse PK-12, school psychology PK-12, and school speech and language pathologist PK-12). These certificates may include grade level limitations.

West Virginia – All applicants seeking an initial licensure or certificate are responsible for paying fees associated with state and federal criminal history background checks⁶⁰ and other fees for application processing. For a full list of fees please see the following link: <https://wvde.state.wv.us/certification/forms/ProcessingFees.html>.

Renewal fees, if any, shall be determined by the State Board of Education.⁶¹

⁵⁹ M.A.C. R 390.1303 and 390.1303a.

⁶⁰ West Virginia Code 18A-3-10.

⁶¹ West Virginia Code 18A-3-7.

Table 3. Paraprofessional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Ohio ⁶²	Educational aide permit	Yes	High school diploma or statement of high school equivalence	No	No	No	\$25 (1 year) \$100 (4 years)	1 year or 4 years	Not specified
	Educational paraprofessional license	Yes	Associate degree Approved program of preparation as an educational paraprofessional who is denoted as ESEA qualified (to work in a Title I school or program)	No	No	No	\$200	5 years	Not specified
Indiana ⁶³	Paraprofessional Educator credential	Yes	Non-Title I paraprofessionals – high school diploma and on-the-job training Title I paraprofessionals must meet one of the	No	For Title I paraprofessionals, and those with less than 2 years of college, completion of the	Advancement is possible with additional experience and additional education; some	\$36 evaluation fee \$35 license fee ⁶⁴	Not specified	Not specified

⁶² R.C. 3319.088; Ohio Administrative Code 3301-24-05 and 3301-25-01 to 3301-25-08; fees available at <http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Complete-List-of-Applications>.

⁶³ Burns Indiana Code Annotated 20-28-2-6, rule-making authority. It appears Indiana relies on federal law and nonregulatory guidance so there is no correlating state code provision. However, information relating to the state educational paraprofessional/assistant can be found at <https://www.doe.in.gov/licensing/paraprofessionals> and <https://www.in.gov/dwd/files/Teacher%20Assistant%20Flyer.pdf>.

⁶⁴ See <https://www.doe.in.gov/licensing/prospective-educators>.

Table 3. Paraprofessional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			following requirements: (1) completed 2 years of college, (2) hold a 2-year degree, or (3) pass a state or local assessment *See note		ParaPro Assessment developed by the Educational Testing Service	districts provide time away from the job to earn bachelor's degree and pursue licensed teaching positions Title I paraprofessionals must continue to meet federal standards			
	Child Development Associate credential	Yes	High school diploma, or equivalent Child Development Associate credential	480 hours of work experience	Not specified	120 hours of professional education Advancement is possible with same structure as paraprofessional educator	\$35 evaluation fee \$35 license fee	Not specified	Not specified
Kentucky ⁶⁵	Instructional and non-instructional teacher's aides	No	High school diploma, or equivalent	Districts must give preference to applicants for position of teacher's aide who have regular	N/A	Districts must provide training of the instructional teacher's aides	N/A	N/A	N/A

⁶⁵ Kentucky Revised Statutes (K.R.S.) 161.044.

Table 3. Paraprofessional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
				or emergency teacher certification					
Michigan ⁶⁶	Paraprofessionals, teacher aides, and classroom assistants	No	High school or higher to be employed as a paraprofessional (not a certification or licensure requirement) Title I paraprofessionals must meet federal requirements, see Indiana ⁶⁷	N/A	N/A	N/A	N/A	N/A	N/A
Pennsylvania ⁶⁸	Paraprofessionals	No, but Title I paraprofessionals must meet federal requirements, see Indiana	N/A	N/A	N/A	N/A	N/A	N/A	N/A

⁶⁶ Michigan Administrative Code R 390.1105(3).

⁶⁷ https://www.michigan.gov/documents/mde/Paraprofessionals_Requirements_545704_7.pdf.

⁶⁸ 22 Pa. Code § 14.105(a); additional information available at <https://www.education.pa.gov/Educators/Certification/Staffing%20Guidelines/Pages/CSPG101.aspx> and <https://www.education.pa.gov/Educators/Certification/CertFAQs/Pages/AppCertunderESSA.aspx>.

Table 3. Paraprofessional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
West Virginia ⁶⁹	Permanent Paraprofessional Certificate ⁷⁰	Yes	Minimum of a high school diploma or the equivalent; completion of 36 postsecondary semester hours or its equivalent	Not specified	Demonstrated competency on a state-approved exam proving applicant's ability to assist in instruction of reading, writing, and math (if an applicant has a valid or expired initial professional or professional teachers certificate this testing is not required)	Not specified	*See note regarding initial licensure fees, fees range from \$35-\$50	Valid unless suspended, surrendered, or revoked	*See note regarding renewal fees

⁶⁹ West Virginia Code 18A-3-2a (d).

⁷⁰ West Virginia Board of Education Policy 5202, Section 126-136-12: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

***NOTES:**

Ohio – A one-year educational aide permit is only valid in the school district that is employing the permit holder. A four-year educational aide permit is valid in any school district, educational service center, community school, or chartered nonpublic school in Ohio.

Indiana – Title I paraprofessional means a paraprofessional employed in Title I funded programs or in special education programs.

West Virginia – All applicants seeking an initial licensure or certificate are responsible for paying fees associated with state and federal criminal history background checks⁷¹ and other fees for application processing. For a full list of fees please see the following link: <https://wvde.state.wv.us/certification/forms/ProcessingFees.html>.

Renewal fees, if any, are determined by the State Board of Education.⁷²

⁷¹ West Virginia Code 18A-3-10.

⁷² West Virginia Code 18A-3-7.

Table 4. Business officials licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Ohio ⁷³	Professional school business manager	Yes	Bachelor's degree Approved program of preparation for the licensure area	N/A	Exam prescribed by the State Board of Education	6 semester hours or 18 continuing education units (180 contact hours)	\$200	5 years	Not specified
	Professional school treasurer license	Yes	Bachelor's degree Approved program of preparation for the licensure area	N/A	Exam prescribed by the State Board of Education	6 semester hours or 18 continuing education units (180 contact hours)	\$200	5 years	Not specified
Indiana ⁷⁴	Assistant or deputy treasurer	(See Education or training)	A school treasurer must be one of the following: (1) the superintendent or principal of the particular school, (2) a clerk of the school corporation, or (3) a member of the faculty appointed by the	(See Education or training)	N/A	N/A	N/A	It appears the treasurer serves at the will of the principal or teacher in charge of the school	N/A

⁷³ R.C. 3319.22(A)(2), 3319.29, and 3319.51(A); Ohio Administrative Code 3301-24-05(F) and 3301-24-08; fees available at <http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Complete-List-of-Applications>.

⁷⁴ Burns Indiana Code Annotated § 20-41-1-5.

Table 4. Business officials licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			superintendent or principal						
Kentucky ⁷⁵	Provisional School Finance Officer Certification ⁷⁶	No	Bachelor's degree with 12 credit hours in accounting coursework	At least 4 years of work experience primarily in accounting or finance or at least 2 years of experience in finance at a local school district	No	Completion of requirements for full certification	\$85	Until the individual obtains a full certificate, the individual fails to provide proof of progress toward full certification, or 5 years	N/A
	School Finance Officer Certification ⁷⁷	Yes	Provisional School Finance Officer Certification; completion of the Kentucky Finance Officer Internship Program; 15 hours of finance officer training from an approved provider; and 12 hours	*See note	No	Kentucky Revised Statutes require 42 hours of continuing education every 2 years and the Kentucky Administrative Regulations	\$85	Renews automatically unless the finance officer fails to meet the biennial continuing	\$85

⁷⁵ Certification fees for all certificates: 16 Kentucky Administrative Regulations (K.A.R.) 4:040.

⁷⁶ 702 K.A.R. 3:320; Kentucky Revised Statutes (K.R.S.) 160.431.

⁷⁷ 702 K.A.R. 3:320; Kentucky Revised Statutes 160.431.

Table 4. Business officials licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			of training in state-approved school district financial software package			require that at least 12 hours of continuing education be completed by June 30 of each fiscal year		education requirements	
Michigan ⁷⁸	N/A *See note	N/A	N/A	N/A	N/A	N/A *See note	N/A	N/A	N/A
Pennsylvania	School business officials *See note	No	N/A	N/A	N/A	N/A	N/A	N/A	N/A
West Virginia	Professional Business Official Certificate ⁷⁹	Yes	Minimum of a bachelor's degree with a minimum 2.5 GPA; including at least 24 semester hours of coursework in accounting	No	No	15 hours annually of professional learning activities of in-service credit and the recommendation of the county superintendent	*See note regarding initial licensure fees, fees range from \$35-\$50	Valid for 3 years, expires on June 30 of the last year of its validity	*See note regarding renewal fees

⁷⁸ Michigan Compiled Law Services 380.1246(1). Michigan Department of Education guidance on school administrator certificates and chief business officials: https://www.michigan.gov/documents/mde/AdminCert_530855_7.pdf.

⁷⁹ West Virginia Board of Education Policy 5202 Section 126 Code of State Rules (CSR) 136-10.9: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 4. Business officials licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						in the county in which the applicant is or was employed			
	Professional Accountant ⁸⁰	Yes	Minimum of a bachelor's degree from an accredited institution of higher education with a minimum 2.5 GPA; including at least 24 semester hours of coursework in accounting and receive the recommendation of the county superintendent that verifying that the applicant is the most qualified candidate for the position	No	No	6 hours annually of professional learning activities of in-service credit and the recommendation of the county superintendent in the county in which the applicant is or was employed ⁸¹	*See note regarding initial licensure fees, fees range from \$35-\$50	3 years, expires on June 30 of the last year of its validity	*See note regarding renewal fees

⁸⁰ West Virginia Board of Education Policy 5202 Section 126 CSR 136-10.10 <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

⁸¹ West Virginia Code 18A-3-3.

***NOTES:**

Kentucky – Individuals employed as a school finance officer on or before June 30, 2015, only needed to complete the continuing education requirements for full certification.

Michigan – An individual employed as “chief business official” is not required to hold a school administrator certificate if: (1) that individual was not employed in that position on January 4, 2010 and (2) that individual’s primary responsibility is not administering instructional programs. An individual employed on or before January 4, 2010 must meet certain continuing education requirements.

Pennsylvania – A license from Department of Education not required.

West Virginia – All applicants seeking an initial licensure or certificate are responsible for paying fees associated with state and federal criminal history background checks⁸² and other fees for application processing. For a full list of fees please see the following link: <https://wvde.state.wv.us/certification/forms/ProcessingFees.html>.

Renewal fees, if any are determined by the State Board of Education.⁸³

⁸² West Virginia Code 18A-3-10.

⁸³ West Virginia Code 18A-3-7.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Ohio ⁸⁴	Resident educator license (since this license is the basic entry licensee for teachers graduating from a traditional educator preparation program, it also could be considered a standard license)	Yes	Bachelor's degree from an accredited institution of higher education Successful completion of an approved program of teacher preparation	N/A	Yes	*See note	\$160	4 years	\$160
	Alternative resident educator license	Yes	Bachelor's degree Successful completion of either (1) the pedagogical training institute for individuals seeking an alternative resident educator license jointly developed by the	N/A	Yes (examination in the subject area of the license)	*See note	\$160	4 years	\$160

⁸⁴ R.C. 3319.22, 3319.223, 3319.24, 3319.26, and 3319.361; Ohio Administrative Code 3301-24-14, 3301-24-18, 3301-24-19, 3301-24-23, and 3301-24-24; fees available at <http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Complete-List-of-Applications>.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Superintendent of Public Instruction and the Chancellor of Higher Education or (2) the preservice training provided to participants of a teacher preparation program that has been approved by the Chancellor (such a program must require participants to hold a bachelor's degree, have either a cumulative undergraduate GPA of 2.5 or a cumulative graduate school GPA of at least 3.0, and successfully complete the program's preservice training)						
	Supplemental teaching license	Yes	Current valid professional or permanent Ohio teaching certificate or resident educator license, or professional teaching license, professional educator license, or lead	Employment in one of the following supplemental licensure areas or teaching fields: (1) intervention specialist or early childhood intervention	Examination prescribed by the State Board of Education	*See note	\$40/year	Valid for 1 school year at a time, renewable up to 3 years in total	\$40/year

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			professional educator license	specialist, (2) adolescence to young adult, middle childhood, multi-age, or career-technical, (3) early childhood, (4) endorsement areas specified in rule, excluding endorsements that are not teaching areas, or (5) career-technical workforce development areas (with 5 years of full-time work experience or the equivalent in the career field, as verified by the employing school district)					

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Indiana ⁸⁵	Transition to teaching (T2T) license	Yes	<p>Be enrolled in a T2T program and hired by an Indiana school corporation</p> <p>Bachelor's degree with (1) at least a 3.0 GPA in subject area to be taught or (2) at least a 2.5 GPA in subject area to be taught with five years of professional experience, or a bachelor's degree and passage of a state approved content area examination</p> <p>Passing required basic skills assessment or alternative approved by the department</p> <p>Passing the content knowledge assessment prior to admission to a program</p>	5 years of professional experience if an individual uses the 2.5 GPA option	A state approved content area exam if an individual uses the bachelor's and passing the test admission option	<p>In order to complete the T2T program, an individual must successfully complete 18 hours of coursework for secondary education and 24 hours for elementary education, early childhood education, and P-12 education</p> <p>No education courses are required as prerequisites</p>	\$36.72	Up to 3 years, not renewable	N/A

⁸⁵ Burns Ind. Code Ann. § 20-28-4-2, 20-28-4-11, and 20-28-4-12. See also <https://www.doe.in.gov/licensing/transition-teaching>.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Kentucky ⁸⁶	Proficiency provisional certificate ⁸⁷	Yes	B.A., an educator learning plan submitted by the individual's institution of higher education, and a written offer of employment in the content area in which certification is sought	Not specified	Not specified	Renewal based upon the recommendation of the college or university that submitted the educator learning plan	\$85	1 year	\$85
	Probationary certificate for teachers of children, birth to primary ⁸⁸	Yes	Either a certificate or statement of eligibility in kindergarten or elementary special education or a certificate in another area, if the applicant has 1 year of experience teaching children birth through age 5 Enrollment in approved preparation program for certification in interdisciplinary early	Evidence of employment as a teacher of children ages birth to primary must be provided for certificate renewal	Not specified	Must complete 6 clock hours of training prescribed by KDE within first 3 months of employment For renewal: (1) evidence of employment in Kentucky school, (2) completion of 6 semester hours of interdisciplinary	\$85	1 year	\$85

⁸⁶ Certification fees for all certificates: 16 Kentucky Administrative Regulations (K.A.R.) 4:040; Kentucky Teacher Internship Program 16 K.A.R. 7:010.

⁸⁷ 16 K.A.R. 2:010 Section 3(4)(e).

⁸⁸ 16 K.A.R. 2:140.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			childhood education and completion of a minimum of 9 semester hours of credit in early child development			early childhood education preparation program, and (3) completion of the Kentucky Teacher Internship Program (KTIP)			
	Provisional Certificate for Orientation and Mobility Specialists ⁸⁹	Yes	Bachelor's degree, complete coursework towards approved preparation program for orientation and mobility specialists, and valid Academy of Certification of Vision Rehabilitation and Educational Professional (ACVREP) certification	Not specified	Not specified	For renewal: maintain ACVREP certification; provide proof of employment from school district or nonpublic school; completion of 75 hours of internship working with children under supervision of ACVREP certified orientation and mobility specialist or 75 hours of work experience	\$85	1 year	\$85

⁸⁹ 16 K.A.R. 2:210.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						as orientation and mobility specialist providing services to children			
	Provisional Certificate for School Social Worker ⁹⁰	Yes	Master’s degree in social work Offer of employment from Kentucky school district or accredited nonpublic school Enrollment in approved preparation program for school social worker	Not specified	Not specified	First renewal: evidence of employment as school social worker and completion of 6 semester hours or its equivalent from approved preparation program Subsequent renewals: 6 semester hours or its equivalent of additional credit from approved preparation program	\$85	1 year	\$85

⁹⁰ 16 K.A.R. 2:080 Section 1.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Probationary Certificate for School Social Worker ⁹¹	Yes	Bachelor's degree in social work Offer of employment from a Kentucky school district or accredited nonpublic school Enrollment in a master's degree program in social work	One year of experience as a social worker in last 5 years	Not specified	First renewal: evidence of employment as school social worker and completion of 6 semester hours or its equivalent from masters of social work program Subsequent renewals: 6 semester hours or equivalent of additional credit from masters. of social work program	\$85	1 year	\$85

⁹¹ 16 K.A.R. 2:080, Section 2.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Provisional Certificate for School Psychologist ⁹²	Yes	Completion of approved preparation program and a recommendation from that program	Not specified	Yes	Completion of the internship component of the preparation program	\$85	1 year, renewable only if individual serving in position half-time	\$85
	Probationary Certificate for Information Technology Teachers ⁹³	Yes	Teaching statement of eligibility or teaching certificate but not in grade level or content area Offer of employment in information technology from a school district Enrollment in an approved information technology preparation program Completion of at least 6 semester credit hours of coursework in information technology	Not specified	Not specified	First renewal: evidence of employment teaching information technology in any grade 5-12; completion of 6 semester hours or its equivalent from approved information technology preparation program; and completion of the KTIP	\$85	1 year, may be renewed only twice	\$85

⁹² 16 K.A.R. 2:090, Section 1.

⁹³ 16 K.A.R. 2:190, Section 2.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						Subsequent renewals: 6 additional semester hours from approved information technology preparation program			
	Probationary Certificate for Teachers of Engineering and Technology Education ⁹⁴	Yes	Teaching certificate for teaching in middle school or secondary school Enrollment in an educator preparation program	1,000 clock hours or 6 months of full-time employment or other exceptional life experience related to teaching engineering and technology	Not specified	First renewal: evidence of employment in participating school district; completion of 18 clock hours of orientation and management training provided through technology education new teacher institute; completion of 6 semester hours toward completion of	\$85	1 year, may be renewed only twice	\$85

⁹⁴ 16 K.A.R. 2:150.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						educator preparation program; completion of the KTIP			
	Probationary Certificate for Teachers of Exceptional Children ⁹⁵	Yes	Teaching certificate or an internship statement of eligibility for specified grade bands Enrollment in educator preparation program in certification are for which application is made Completion of at least 9 semester hours of credit from the special education component of the preparation program	Not specified	Yes	Completion of 12 clock hours of training required by the Office of Next-Generation Learners, KDE's Division of Learning Services Completion of additional 6 clock hours of training conducted by the KDE's Division of Learning Services For renewal: evidence of employment in Kentucky school district or accredited nonpublic school;	\$85	1 year, may be renewed only twice	\$85

⁹⁵ 16 K.A.R. 2:160.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						completion of 6 semester hours or equivalent toward completion of exceptional children educator preparation program; completion of KTIP			
	Probationary Certificate for Middle School Teachers ⁹⁶	Yes	Teaching statement of eligibility or teaching certificate Offer of employment from Kentucky school district or accredited nonpublic school Enrolled in approved middle school educator preparation program Completed 12 semester credit hours of content coursework in area for	For renewal: evidence of employment in Kentucky school district or accredited nonpublic school	Yes	For renewal: completion of 6 semester hours or equivalent from middle school educator preparation program; completion of KTIP For subsequent renewals: completion of additional 6 semester hours	\$85	1 year, may be renewed only twice	\$85

⁹⁶ 16 K.A.R. 2:170.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			which certification is sought			or equivalent for preparation program			
	Provisional Certificate for Out-of-State Teachers (Reciprocity) ⁹⁷	Yes	Completes the application process, holds a valid certificate issued by the state where the applicant recently taught, and holds a valid certificate issued by the National Board of Professional Teacher Standards	Experience teaching in another state	Not specified	Completion of KTIP, upon which the individual is issued a professional teaching certificate	\$85	1 year	N/A
	Adjunct instructor certificate ⁹⁸ *See note	Yes	If teaching in middle or secondary school: bachelor's degree with minimum GPA requirements and a major, minor, or area of concentration in specialty subject taught; or	If teaching occupation-based career and technical education, 4 years of occupational experience	If teaching occupation-based career and technical education, specialty area examination	Completion of the orientation program from the employing district	\$85	1 year	\$85

⁹⁷ Kentucky Revised Statutes (K.R.S.) 161.123.

⁹⁸ 16 K.A.R. 2:010, Section 3(4)(h);9:040; K.R.S. 161.046.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			Master’s degree in specialty subject to be taught If teaching in elementary school or early childhood education program: bachelor’s degree with minimum GPA requirements and a major, minor, or area of concentration in planned program of child development, or Master’s degree in planned program of child development or a related area If teaching occupation-based career and technical education, high school diploma If candidate has none of the above, the individual may apply as an exceptional life or work experience candidate						

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
Michigan ⁹⁹									
Pennsylvania ¹⁰⁰	Instructional I certificate *See note	Yes	Bachelor's degree Successful completion of a Pennsylvania teacher preparation program approved by the Department of Education If the individual completed a teacher preparation program outside of Pennsylvania, see Appendix A	If the individual completed a Pennsylvania teacher preparation program, no If the individual completed a teacher preparation program outside of Pennsylvania, see Appendix A	If the individual completed a Pennsylvania teacher preparation program, satisfactory achievement in assessments prescribed by the Department of Education If the individual completed a teacher preparation program outside of Pennsylvania, see Appendix A	*See note Completion of one of the following within a 5-year period: 1. 6 credits of collegiate study; 2. 6 credits of continuing professional education courses; 3. 180 hours of continuing professional education programs, activities or	\$200 (if teacher preparation program is completed in Pennsylvania) \$260 (if teacher preparation program is completed in another state)	6 years	N/A

⁹⁹ Michigan has only a few provisional licenses or authorizations. Rather than listing those few provisional licenses or authorizations together on this table, they are grouped with licenses that serve similar purposes. For example, the preliminary school psychologist certificate is grouped with the school psychologist certificate.

¹⁰⁰ 24 P.S. § 12-1205.2; 22 Pa. Code §§ 49.11, 49.17, 49.18, 49.82, 49.84, 49.101, and 49.102; information about residency certificates available at <https://www.education.pa.gov/Documents/Teachers-Administrators/Certification%20Preparation%20Programs/Framework%20Guidelines%20and%20Rubrics/The%20Framework%20Residency%20Certificate%20Specific%20Program%20Guidelines.pdf>; fees available at <https://www.education.pa.gov/Educators/Certification/FeesForms/Pages/Application-Fees.aspx>.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						learning experiences; or 4. Any combination of collegiate studies, continuing professional education courses, or other programs, activities or learning experiences equivalent to 180 hours			
	Educational specialist I certificate *See note	Yes	Successful completion of a Pennsylvania educational specialist preparation program, or its equivalent, approved by the Department If the individual completed an educational specialist preparation program	If the individual completed a Pennsylvania educational specialist preparation program, no If the individual completed an educational specialist	If the individual completed a Pennsylvania educational specialist preparation program, satisfactory achievement in assessments prescribed by the	*See note Completion of one of the following within a 5-year period: 1. 6 credits of collegiate study; 2. 6 credits of continuing	\$200 (if teacher preparation program is completed in Pennsylvania) \$260 (if teacher preparation program is completed in	6 years	N/A

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			outside of Pennsylvania, see Appendix A	preparation program outside of Pennsylvania, see Appendix A	Department of Education If the individual completed an educational specialist preparation program outside of Pennsylvania, see Appendix A	professional education courses; 3. 180 hours of continuing professional education programs, activities or learning experiences; or 4. Any combination of collegiate studies, continuing professional education courses, or other programs, activities or learning experiences equivalent to 180 hours	another state)		

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Residency certificate	Yes	A doctoral, master's, or bachelor's degree from an accredited college or university in the subject area of shortage Continual enrollment in a state-approved residency program	If the individual does not have a doctoral or master's degree, at least 3 years of work experience in the subject area or related field	Satisfactory achievement in assessments prescribed by the Department of Education	N/A	Not specified	3 years	N/A
West Virginia	Provisional Administrative Certificate ¹⁰¹ (can be endorsed for a position as principal, superintendent, and/or general supervisor of instruction)	Yes	Master's degree with a minimum 3.0 GPA and completion of an educational leadership program from an accredited institution of higher education or transferred credit from out of state	3 years management level or teaching experience	Testing not specifically required for provisional licensure	Yes	*See note regarding initial licensure fees, fees range between \$35-\$50	5 school years	*See note regarding renewal fees
	Provisional Professional Teaching Certificate ¹⁰²	Yes	Has either a valid WV statement of eligibility and an offer of employment or	Not specified	Not specified	Can be converted into an Initial Professional Teaching	*See note regarding initial licensure	1 school year, may be renewed twice	*See note regarding renewal fees

¹⁰¹ West Virginia Board of Education Policy 5202, Section 10.4.a: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

¹⁰² West Virginia Board of Education Policy 5202, Section 10.1: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
			completed a state approved alternative teacher certification program ¹⁰³			Certificate if applicant: -Successfully completes a Beginning Educator Internship for classroom teachers, and -Completes 6 semester hours of college/university coursework or e-Learning from the WVDE relevant to public school programming and has a minimum 3.0 GPA, and -2 full years of teaching experience completed under	fees, fees range between \$35-\$50		

¹⁰³ State approved alternative certification programs: <https://wvde.state.wv.us/teachwv/alternative-certification.html>.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
						the Provisional Professional Teaching Certificate, and -Successful performance evaluations ¹⁰⁴			
	Provisional Student Support Certificate ¹⁰⁵	No	May be issued to a speech language pathologist who meets the same requirements for the Provisional Professional Teaching or Student Support Certificate	Not specified	Not specified	See "Provisional Professional Teaching Certificate"	*See note regarding initial licensure fees, fees range between \$35-\$50	See "Provisional Professional Teaching Certificate"	*See note regarding renewal fees

¹⁰⁴ West Virginia Code 18A-3-3.

¹⁰⁵ West Virginia Board of Education Policy 5202 Section 10.5.d.2: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

Table 5. Provisional licenses									
State	License	License required?	Education or training	Experience	Exam	Continuing education	Initial licensure fee	License duration	Renewal fee
	Alternative Teaching Certificate (may also apply to a Special Education Teacher or American Sign Language Teacher) ¹⁰⁶ *See note	Yes	Minimum of a bachelor's degree with a 2.5 GPA from an accredited institution of higher education, and Provide official transcripts or proof of occupational qualifications relevant to the subject matter for which the applicant is being hired to teach, and Provides evidence that they have enrolled in a WVDE-approved alternate route to certification program	Not specified	Passed the Praxis basic skills assessment and the Core Academic Skills for Educators exam and passed Praxis content exam in specialization area for which certificate is being requested ¹⁰⁷	Not specified	*See note regarding initial licensure fees, fees range between \$35-\$50	May be initially issued for one year and may be renewed twice	*See note regarding renewal fees

¹⁰⁶ West Virginia Board of Education Policy 5202, Section 15.2: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=52986&Format=PDF>.

¹⁰⁷ West Virginia Alternative Certification: https://wvde.us/wp-content/uploads/2019/02/Alternative-Certification-FAQs-final-9_2016.pdf.

***NOTES:**

Ohio – An individual who holds a resident educator license is required to complete the Ohio resident educator program in order to qualify for a professional educator license. The resident educator license may be renewed for reasons specified by the State Board of Education. Additionally, the State Board may extend the license on a case-by-case basis in order to enable the license holder to complete the Ohio teacher residency program. The fee for a one-year extension of the license is \$40.

An individual who holds an alternative resident educator license is required, in order to qualify for a professional educator license, to complete (1) four years of teaching under the alternative license, (2) either (a) 12 additional semester hours of college coursework in the principles and practices of teaching in such topics as student development and learning, pupil assessment procedures, curriculum development, classroom management, and teaching methodology or (b) professional development provided by a teacher preparation program that has been approved by the Chancellor, (3) an assessment of professional knowledge (that is required to be taken in the second year of teaching under the license), (4) the Ohio teacher residency program, and (5) all other requirements for a professional educator license. The alternative resident educator license may be renewed for reasons specified by the State Board of Education. Additionally, the State Board may extend the license's duration as necessary to enable the license holder to complete the Ohio teacher residency program.

An individual who holds a supplemental teaching license is required, in order to qualify for a standard teaching license, to complete (1) at least two years of teaching in the licensure area and (2) requirements applicable to the licensure area or teaching field sought, as follows: (a) for an intervention specialist or early childhood intervention specialist license, completion of a grade level specific pedagogy course and 12 semester hours in the teaching of reading, (b) for an adolescence to young adult, multi-age, or career-technical license, completion of a grade level specific pedagogy course, (c) for a middle childhood license, completion of a grade level specific pedagogy course and 12 semester hours in the teaching of reading, (d) for an early childhood license, completion of a grade level specific pedagogy course and 12 semester hours in the teaching of reading, or (e) for a career-technical workforce development license, completion of the Ohio teacher residency program, including the career-technical requirements of that program.

Indiana – A participant in the Transition to Teaching Program is eligible for an initial practitioner license restricted to the content area or areas in which the program participant has a degree unless the participant demonstrates to the department sufficient knowledge in other content areas of the license.

Kentucky – Adjunct instructor certificate holders are employed on an annual contract but are ineligible for continuing service status or for retirement provisions. Local school boards may contract with certified adjunct instructors for part-time services on an hourly, daily, or other periodic basis but may not fill a position that will result in the displacement of a qualified teacher with a regular professional teaching certificate.

Pennsylvania – Instructional I certificates are issued for specific grade bands and subject areas. However, administrative rules do not specify certain requirements that must be completed in order to obtain the certificate for a specific grade or subject (see 22 Pa. Code § 49.85) with the exception of the accelerated program for Early Childhood and Elementary/Middle level certificate holders (see 22 Pa. Code § 49.86).

Educational specialist I certificates are issued to individuals whose primary responsibility is to render professional service directly related to the personal welfare of learners (other than classroom teaching) and may include service for the needs of other professional personnel working with learners (dental hygienist PK-12, elementary and secondary school counselor, home and school visitor PK-12, instructional technology PK-12, school nurse PK-12, school psychology PK-12, and school speech and language pathologist PK-12). These certificates may include grade level limitations.

The Pennsylvania Department of Education website makes it clear that instructional I/educational specialist I certificates must be converted to instructional II/educational specialist II certificates, otherwise they lapse (see <https://www.education.pa.gov/Educators/Certification/CertFAQs/Pages/LevelII.aspx> and <https://www.education.pa.gov/Educators/Certification/PAEducators/Pages/LevelItoLevelII.aspx>). An individual who holds an instructional I certificate or an educational specialist I certificate must complete continuing education within a 5-year period while holding the certificate (which has a duration of 6 years) – see <https://www.education.pa.gov/Educators/ContinuinEd/Act%2048%20and%20PERMS/Pages/Act-48-Continuing-Professional-Education-Requirements-FAQ.aspx>.

West Virginia – Alternative certification (AC) is an “alternate” pathway to teacher certification that is different than the traditional route and only available to fill critical need and shortage areas in West Virginia public schools. School districts with approved AC programs may offer employment to eligible individuals for positions that have been posted at least twice (a minimal 10-day total) and for which no fully certified applicant has applied, contingent upon the applicant receiving the Alternative Teaching Certificate. Candidates accepted into the district’s approved AC program must hold an Alternative Teaching Certificate before enrolling and completing the program of study. Upon meeting specific conversion criteria (ex. successful completion of the program, assessment, and evaluation) candidates may be recommended for a Provisional Teaching Certificate by the school district. See: https://wvde.us/wp-content/uploads/2019/02/Alternative-Certification-FAQs-final-9_2016.pdf for further details.

All applicants seeking an initial licensure or certificate are responsible for paying fees associated with state and federal criminal history background checks¹⁰⁸ and other fees for application processing. For a full list of fees please see the following link: <https://wvde.state.wv.us/certification/forms/ProcessingFees.html>.

Renewal fees, if any, shall be determined by the State Board of Education.¹⁰⁹

¹⁰⁸ West Virginia Code 18A-3-10.

¹⁰⁹ West Virginia Code 18A-3-7.

Appendix: Requirements for Pennsylvania licensure for individuals who completed education programs at out-of-state institutions ¹¹⁰			
Pathway	Additional education requirements	Additional experience requirements	Additional examination requirements
The individual possesses a valid National Board for Professional Teaching Standards Credential comparable to a relevant Pennsylvania certificate	A bachelor's degree from a nationally accredited college or university	A current and valid professional level state certificate comparable to the relevant Pennsylvania certificate If applying for a certificate in special education, either (1) hold a Pennsylvania certificate in an appropriate content area or (2) qualify and apply for a Pennsylvania certificate in an appropriate content area	Certification tests are not required
The individual possesses an active/valid professional level out-of-state certificate with 2 full years of successful classroom teaching experience (this pathway is applicable only to instructional certificates)	A bachelor's degree from a nationally accredited college or university	A current and valid professional level state certificate comparable to the relevant Pennsylvania certificate If applying for a certificate in special education, either (1) hold a Pennsylvania certificate in an appropriate content area or (2) qualify and apply for a Pennsylvania certificate in an appropriate content area	Pennsylvania content tests are required Basic skills assessments and Fundamental Subject tests are not required
The individual completed an approved preparation program outside of Pennsylvania ¹¹¹ and either (1) does not currently hold a professional level out-of-state certificate or (2) currently holds a professional level out-of-state certificate but	A bachelor's degree from a nationally accredited college or university with (1) a 3.0 GPA or higher, (2) program completion, required coursework for certification, or	Not required to hold a state certificate/license comparable to the relevant Pennsylvania certificate, but a copy of the certificate/license should be submitted if the individual holds such a certificate/license	Pennsylvania content area tests and basic skills assessments (reading, writing, and mathematics) are required Basic skills assessments are not required for individuals who have completed

¹¹⁰ 22 Pa. Code §§ 49.61, 49.63, 49.65, and 49.171; more detailed requirements are available at <https://www.education.pa.gov/Educators/Certification/OutOfState/Pages/default.aspx>.

¹¹¹ The educator preparation program must be approved for certification in the state in which the program was completed. If the state in which the individual completed the program is not part of the National Association Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement, it is evaluated against Pennsylvania certification program guidelines (see #1 and #5 of the application guidelines available at <https://www.education.pa.gov/Educators/Certification/OutOfState/Pages/Completed-Approved-Preparation-Program-Outside-of-Pennsylvania.aspx>).

Appendix: Requirements for Pennsylvania licensure for individuals who completed education programs at out-of-state institutions ¹¹⁰			
Pathway	Additional education requirements	Additional experience requirements	Additional examination requirements
does not have 2 years of classroom teaching experience	both, and (3) student teaching, internship, practicum, or field experience	<p>If applying for a certificate in special education, either (1) hold a Pennsylvania certificate in an appropriate content area or (2) qualify and apply for a Pennsylvania certificate in an appropriate content area</p> <p>If applying for a certificate as a school speech and language pathologist, a license from the American Speech-Language-Hearing Association license, the state of Pennsylvania, or both, if applicable</p>	post-baccalaureate programs or for individuals who hold a conferred master's degree
<p>The individual was educated outside of the United States</p> <p>(Except in the case of world language instructional certificates, letters of eligibility, and commission qualification letters, the individual must (1) be a citizen of the United States or (2) hold a permanent resident visa that allows the individual to live and work in the United States and file a declaration of intent to become a citizen)</p>	<p>A degree equivalent to a United States bachelor's degree</p> <p>An educator certification program that meets Pennsylvania standards</p>	If applicable for the certificate for which the individual is applying, a foreign teaching license or work experience verification	<p>Satisfactory scores on the Pennsylvania Teacher Certification assessment(s) are required</p> <p>Non-U.S. citizen applicants educated solely in a foreign country where the primary and official language is not English are also required to demonstrate proficiency in understanding and speaking the English language by obtaining an advanced-mid score on the American Council for the Teaching of Foreign Languages (ACTFL) English Language, Oral Proficiency Interview (OPI)</p>

Appendix: Requirements for Pennsylvania licensure for individuals who completed education programs at out-of-state institutions ¹¹⁰			
Pathway	Additional education requirements	Additional experience requirements	Additional examination requirements
The individual has administrative, supervisory, or superintendent credentials	<p>A bachelor's degree from a nationally accredited college or university</p> <p>Completion of a graduate-level certification program with a 3.0 GPA or higher and practicum or field experience</p>	<p>If applicable for the relevant certificate, proof of the work experience prescribed for that certificate</p> <p>Not required to hold a state certificate/license comparable to the Pennsylvania certificate the individual is seeking, but a copy of the certificate/license should be submitted if the individual holds such a certificate/license</p>	Pennsylvania content test is required

***NOTES:**

An administrative rule (22 Pa. Code § 49.65(d)) specifies that an individual who is not certified by the National Board for Professional Teaching Standards but completed another national teacher training program must have completed a program that included 1 year of intensive supervision in an internship program approved by the Pennsylvania Secretary of Education.

Additionally, that administrative rule (22 Pa. Code § 49.65(e)) specifies that an individual who holds a valid and current instructional certificate issued by one of the states that is party to the Interstate Certification Agreement with Pennsylvania may be eligible for certification if the individual has taught with the certificate for 3 of the past 7 years and has achieved the qualifying score on the appropriate content area test required by Pennsylvania, provided the certificate is comparable in grade level and scope of the Pennsylvania certificate for which the individual is applying and the test was taken within 5 years of the date of application. (In this case, no other tests are required.)

It is unclear how these requirements fit into the four pathways described above, as they are not included in the detailed requirements provided on the Department's website.