

**As Passed by the Senate**

**132nd General Assembly**

**Regular Session**

**2017-2018**

**Sub. H. B. No. 291**

**Representative Wiggam**

**Cosponsors: Representatives Lipps, Seitz, Arndt, Merrin, Goodman, Dean, Stein, Henne, Anielski, Hambley, Carfagna, Antonio, Barnes, Blessing, Brown, Cupp, Dever, Duffey, Edwards, Ginter, Greenspan, Holmes, Johnson, Kick, Lang, Lepore-Hagan, Pelanda, Riedel, Rogers, Romanchuk, Ryan, Schaffer, Scherer, Schuring, Sheehy, Sprague, Thompson, West, Young, Zeltwanger**

**Senators Coley, Gardner, Hackett, Jordan, Kunze, Obhof, Peterson, Terhar, Uecker, Wilson**

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**A BILL**

To amend sections 3.30, 153.24, 305.04, 309.03, 1  
311.02, 313.03, 315.03, 317.02, 319.02, 321.02, 2  
325.071, 325.12, 329.01, 505.02, 505.03, 507.02, 3  
507.021, 507.03, 509.02, 519.161, 705.27, 4  
705.60, 733.65, 733.69, 735.03, 739.02, 747.01, 5  
749.22, 755.23, 955.12, 1901.32, 1907.20, 6  
2101.03, 2151.12, 2153.10, 2301.12, 2303.02, 7  
3313.23, 3313.25, 3314.011, 3319.05, 3375.32, 8  
5155.04, 5571.04, 5593.05 and to enact section 9  
3.061 of the Revised Code to allow certain 10  
political subdivisions to adopt a policy 11  
authorizing the use of an "employee dishonesty 12  
and faithful performance of duty policy" instead 13  
of individual surety bonds for officers, 14  
employees, and appointees who are otherwise 15  
required by law to give bond before entering 16  
upon the discharge of duties. 17

**BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF OHIO:**

**Section 1.** That sections 3.30, 153.24, 305.04, 309.03, 18  
311.02, 313.03, 315.03, 317.02, 319.02, 321.02, 325.071, 325.12, 19  
329.01, 505.02, 505.03, 507.02, 507.021, 507.03, 509.02, 20  
519.161, 705.27, 705.60, 733.65, 733.69, 735.03, 739.02, 747.01, 21  
749.22, 755.23, 955.12, 1901.32, 1907.20, 2101.03, 2151.12, 22  
2153.10, 2301.12, 2303.02, 3313.23, 3313.25, 3314.011, 3319.05, 23  
3375.32, 5155.04, 5571.04, and 5593.05 be amended and section 24  
3.061 of the Revised Code be enacted to read as follows: 25

**Sec. 3.061.** (A) As used in this section: 26

(1) "Political subdivision" means a county, township, 27  
municipal corporation, school district, community school, or a 28  
library or library district specified in section 3375.32 of the 29  
Revised Code. 30

(2) "Employee dishonesty and faithful performance of duty 31  
policy" means a policy of insurance, or a coverage document 32  
issued by a joint self-insurance pool authorized under section 33  
2744.081 of the Revised Code, to protect a political subdivision 34  
from financial or property loss caused by the fraudulent or 35  
dishonest actions of, and the failure to perform a duty 36  
prescribed by law for, an officer, employee, or appointee that 37  
is otherwise required by law to give an individual surety bond 38  
before entering upon the discharge of official duties. 39

(B) A political subdivision may adopt a policy, by 40  
ordinance or resolution, to allow for the use of an employee 41  
dishonesty and faithful performance of duty policy, rather than 42  
a surety bond, to cover losses caused by the fraudulent or 43  
dishonest actions of, and the failure to perform a duty 44

prescribed by law for, officers, employees, or appointees that 45  
would otherwise be required to give an individual surety bond to 46  
qualify for the office or employment before entering upon the 47  
discharge of duties imposed by the office or employment. The 48  
employee dishonesty and faithful performance of duty policy 49  
shall be in effect and apply to the officer, employee, or 50  
appointee before the beginning of the individual's term of 51  
office or employment and the officer, employee, or appointee 52  
shall not commence the discharge of duties until coverage is 53  
documented as required by the legislative authority. A lack of 54  
coverage on the date on which the discharge of duties are 55  
commenced by the individual shall render the office vacant and 56  
it shall be filled as required by law. 57

(C) For a political subdivision that has adopted a policy 58  
as authorized under this section, all of the following apply: 59

(1) Notwithstanding any section of the Revised Code 60  
requiring an officer, employee, or appointee of a political 61  
subdivision to give bond before being entitled to enter upon the 62  
duties of the office or employment, an officer, employee, or 63  
appointee shall be considered qualified to hold the office or 64  
employment, without giving bond, on the date the oath of office 65  
is taken, certified, and filed as required by law. 66

(2) Notwithstanding section 3.30 or any other section of 67  
the Revised Code that provides an office or employment is 68  
vacated upon the failure to file bond, the officer, employee, or 69  
appointee shall be entitled to enter upon the duties of the 70  
office or employment when the policy is in effect as provided in 71  
division (B) of this section and the oath is filed as provided 72  
in division (C) (1) of this section. 73

(3) All officers, employees, or appointees who would 74

otherwise be required to file a bond before commencing the 75  
discharge of duties shall be covered by and are subject to the 76  
employee dishonesty and faithful performance of duty policy 77  
instead of a surety bond requirement. 78

(4) The coverage amount for an officer, employee, or 79  
appointee under an employee dishonesty and faithful performance 80  
of duty policy shall be equal to or greater than the maximum 81  
amount of the bond otherwise required by law. If no amount, or 82  
only a minimum amount, of coverage is specified in law for the 83  
particular officer, employee, or appointee, the amount of 84  
coverage shall be an amount agreed upon by the legislative 85  
authority or the authority otherwise designated by law to 86  
determine the amount of the bond. 87

(D) A political subdivision that does not adopt a policy 88  
under this section shall continue to use the surety bonds as 89  
otherwise provided in the Revised Code. 90

(E) Nothing in this section relieves an officer, employee, 91  
or appointee of other applicable requirements to hold the office 92  
or employment. 93

**Sec. 3.30.** A-Except as otherwise provided in section 3.061 94  
of the Revised Code, a person elected or appointed to an office 95  
who is required by law to give a bond or security previous to 96  
the performance of the duties imposed on-him the person by-his- 97  
the person's office, who refuses or neglects to give such bond 98  
or furnish such security within the time and in the manner 99  
prescribed by law, and in all respects to qualify-himself self 100  
for the performance of such duties, is deemed to have refused to 101  
accept the office to which-he the person was elected or 102  
appointed. Such office shall be considered vacant and shall be 103  
filled as provided by law. 104

A person subject to a policy adopted under section 3.061 105  
of the Revised Code, is deemed to have refused to accept the 106  
office or employment when the person fails to take, certify, and 107  
file the oath of office as required by law or fails to document 108  
proof of insurance coverage as provided in division (B) of 109  
section 3.061 of the Revised Code and the office shall be 110  
considered vacant and shall be filled as provided by law. 111

**Sec. 153.24.** ~~Before~~ Except as otherwise provided in 112  
section 3.061 of the Revised Code, before entering upon the 113  
discharge of their duties, the persons appointed to the building 114  
commission shall each take an oath of office and give bond for 115  
the faithful and honest discharge of ~~his~~ official duties in the 116  
same amount as required of members of the board of county 117  
commissioners, with sureties approved by the judge of the court 118  
of common pleas. Such bond shall be delivered to the county 119  
treasurer and kept in ~~his~~ the treasurer's office. 120

**Sec. 305.04.** Before entering upon the discharge of ~~his~~ 121  
official duties, each county commissioner, except as otherwise 122  
provided in section 3.061 of the Revised Code, shall give bond, 123  
signed by a bonding or surety company authorized to do business 124  
in this state, or, at ~~his~~ the county commissioner's option, by 125  
two or more freeholders having real estate in the value of 126  
double the amount of the bond over and above all encumbrances to 127  
the state, in a sum not less than five thousand dollars, and the 128  
surety company to be approved by the probate judge of the 129  
county, ~~the~~. The bond shall be conditioned for the faithful 130  
discharge of the commissioner's official duties, and for the 131  
payment of any loss or damage that the county may sustain by 132  
reason of ~~his~~ the commissioner's failure in such duties. Such 133  
bond, with the oath of office and approval of the probate judge 134  
indorsed thereon, shall be deposited with the county treasurer 135

and kept in ~~his~~ the treasurer's office. The expense or premium 136  
for such bond shall be paid by the board of county commissioners 137  
and charged to the general fund of the county. Such surety may 138  
be discharged in the manner provided by section 2109.18 of the 139  
Revised Code for the release of sureties of guardians. 140

**Sec. 309.03.** ~~Before~~ Except as otherwise provided in 141  
section 3.061 of the Revised Code, before entering upon the 142  
discharge of ~~his~~ the official duties of the prosecuting 143  
attorney, the prosecuting attorney shall give a bond, signed by 144  
a bonding or surety company approved by the court of common 145  
pleas or the probate court and authorized to do business in this 146  
state, or, at ~~his~~ the prosecuting attorney's option, signed by 147  
two or more freeholders having real estate in the value of 148  
double the amount of the bond over and above all encumbrances to 149  
the state. Such bond shall be in a sum not less than one 150  
thousand dollars, to be fixed by the court of common pleas or 151  
the probate court and conditioned that such prosecuting attorney 152  
will faithfully discharge all the duties enjoined upon ~~him~~ the 153  
prosecuting attorney by law, and pay over all moneys received ~~by~~ 154  
~~him~~ in ~~his~~ the prosecuting attorney's official capacity. The 155  
expense or premium for such bond shall be paid by the board of 156  
county commissioners, and shall be charged to the general fund 157  
of the county. Such bond, with the approval of such court and 158  
the oath of office required by sections 3.22 and 3.23 of the 159  
Revised Code indorsed thereon, shall be deposited with the 160  
county treasurer. 161

**Sec. 311.02.** ~~The~~ Except as otherwise provided in section 162  
3.061 of the Revised Code, the sheriff shall, within ten days 163  
after receiving ~~his~~ the sheriff's commission and before the 164  
first Monday of January next after ~~his~~ election being elected, 165  
give a bond, signed by a bonding or surety company authorized to 166

do business in this state and to be approved by the board of 167  
county commissioners, or, at the option of such sheriff, signed 168  
by two or more freeholders having real estate in the value of 169  
double the amount of the bond, over and above all encumbrances 170  
to the state, and in a sum not less than five thousand nor more 171  
than fifty thousand dollars, which sum shall be fixed by the 172  
board, ~~and such~~. The bond shall be conditioned for the faithful 173  
performance of the duties of ~~his~~ the office of sheriff. The 174  
expense or premium for such bond shall be paid by the board and 175  
charged to the general fund of the county. Such bonds, with the 176  
approval of the board and the oath of office required by 177  
sections 3.22 and 3.23 of the Revised Code, and Section 7 of 178  
Article XV, Ohio Constitution, indorsed thereon, shall be filed 179  
with the county auditor and kept in ~~his~~ the auditor's office. 180

The board may require the sheriff, at any time during ~~his~~ 181  
the sheriff's term of office, to give additional sureties on ~~his~~ 182  
the sheriff's bond, or to give a new bond, except as otherwise 183  
provided in section 3.061 of the Revised Code. 184

No judge or clerk of any court or attorney at law shall be 185  
received as surety on such bond. 186

If the sheriff fails to give a bond within the time 187  
required, or fails to give additional sureties on such bond or a 188  
new bond within ten days after ~~he has received~~ receiving written 189  
notice that the board so requires, the board shall declare the 190  
office of such sheriff vacant. 191

**Sec. 313.03.** ~~The~~ Except as otherwise provided in section 192  
3.061 of the Revised Code, the coroner shall give a bond, signed 193  
by a bonding or surety company authorized to do business in this 194  
state and to be approved by the board of county commissioners, 195  
or, at the option of such coroner, signed by two or more 196

freeholders having real estate in the value of double the amount 197  
of the bond, over and above all encumbrances to the state, in a 198  
sum not less than five thousand nor more than fifty thousand 199  
dollars, fixed by the board, ~~and such~~. The bond shall be 200  
conditioned for the faithful performance of the duties of ~~his~~ 201  
the office of coroner. The expense or premium for such bond 202  
shall be paid by the board and charged to the general fund of 203  
the county. Such bonds, with the approval of the board and the 204  
oath of office required by sections 3.22 and 3.23 of the Revised 205  
Code, indorsed thereon, shall be filed with the county auditor 206  
and kept in ~~his~~ the county auditor's office. 207

The board may require the coroner, at any time during ~~his~~ 208  
~~term of office~~ employment as coroner, to give additional 209  
sureties on ~~his~~ the coroner's bond, or to give a new bond, 210  
except as otherwise provided in section 3.061 of the Revised 211  
Code. 212

No judge or clerk or any court or attorney at law shall be 213  
received as surety on such bond. 214

If the coroner fails to give a bond within the time 215  
required, or fails to give additional sureties on such bond or a 216  
new bond within ten days after ~~he has received~~ receiving written 217  
notice that the board so requires, the board shall declare the 218  
office of such coroner vacant. 219

**Sec. 315.03.** ~~The~~ Except as provided in section 3.061 of 220  
the Revised Code, the county engineer, before entering upon the 221  
duties of ~~his~~ the office of county engineer, shall give bond, 222  
signed by a bonding or surety company authorized to do business 223  
in this state, or, at ~~his~~ the engineer's option, signed by two 224  
or more freeholders having real estate in the value of double 225  
the amount of the bond, over and above all encumbrances to the 226

state, in the sum of not less than two thousand nor more than 227  
ten thousand dollars as fixed by the board of county 228  
commissioners. Such surety company shall be approved by the 229  
board and the bond shall be conditioned for the faithful 230  
performance of such engineer's official duties. 231

The expense or premium for such bond shall be paid by the 232  
board and charged to the general fund of the county. Such bond, 233  
with the oath of office required by sections 3.22 and 3.23 of 234  
the Revised Code and Section 7 of Article XV, Ohio Constitution, 235  
and the approval of the board indorsed thereon, shall be 236  
deposited with the county treasurer and kept in ~~his~~ the 237  
treasurer's office. 238

**Sec. 317.02.** ~~Before~~ Except as otherwise provided in 239  
section 3.061 of the Revised Code, before entering upon the 240  
duties of office, the county recorder shall give a bond, 241  
conditioned for the faithful discharge of the duties, signed by 242  
a bonding or surety company authorized to do business in this 243  
state, or, at the recorder's option, by two or more freeholders 244  
having real estate in the value of double the amount of the bond 245  
over and above all encumbrances to the state in the sum of not 246  
less than ten thousand dollars, the surety company and the 247  
amount of the bond to be approved by the board of county 248  
commissioners. The expense or premium for the bond shall be paid 249  
by the board and charged to the general fund of the county. The 250  
bond, with the oath of office required by sections 3.22 and 3.23 251  
of the Revised Code, and by Section 7 of Article XV, Ohio 252  
Constitution, and the approval of the board indorsed thereon, 253  
shall be deposited with the county treasurer. 254

**Sec. 319.02.** ~~Before~~ Except as otherwise provided in 255  
section 3.061 of the Revised Code, before entering upon the 256

discharge of the duties of ~~his~~ office, the county auditor shall 257  
give a bond signed by a bonding or surety company authorized to 258  
do business in this state and to be approved by the board of 259  
county commissioners, or, at ~~his~~ the auditor's option, by two or 260  
more freeholders having real estate in the value of double the 261  
amount of the bond over and above all encumbrances to the state, 262  
in a sum of not less than five thousand nor more than twenty 263  
thousand dollars, as the board requires, conditioned for the 264  
faithful discharge of the duties of ~~his~~ office. The expense or 265  
premium for such bond shall be paid by the board and charged to 266  
the general fund of the county. Such bond, with the oath of 267  
office required by sections 3.22 and 3.23 of the General Code, 268  
and Section 7 of Article XV, Ohio Constitution, and the approval 269  
of the board indorsed upon it shall be deposited by such board 270  
with the county treasurer, who shall record and carefully 271  
preserve it. 272

If an auditor-elect fails to give bond and take the oath 273  
of office, as required by this section, on or before the day on 274  
which ~~he~~ the auditor is required to take ~~possession of his~~ 275  
office, such office shall become vacant. 276

**Sec. 321.02.** ~~Before~~ Except as otherwise provided in 277  
section 3.061 of the Revised Code, before entering upon the 278  
duties of ~~his~~ office, the county treasurer shall give bond to 279  
the state in such sum as the board of county commissioners 280  
directs, with a company authorized to conduct a surety business 281  
in this state as surety, to be approved by the board and 282  
conditioned for the payment of all moneys which come into ~~his~~ 283  
the treasurer's hands for state, county, township, or other 284  
purposes. The expense or premium for such bond shall be paid by 285  
the board and charged to the general fund of the county. Such 286  
bond, with the oath of office required by Section 7 of Article 287

XV, Ohio Constitution, and sections 3.22 and 3.23 of the Revised Code and the approval of the board indorsed on it, shall be deposited with the county auditor and ~~by him~~ carefully preserved in ~~his~~ the auditor's office. Such bond shall be entered in full on the record of the proceedings of the board on the day when accepted and approved by it.

~~When~~ Except as otherwise provided in section 3.061 of the Revised Code, when, in the opinion of a majority of the members of the board, the surety has become insufficient, such board may require the treasurer to give additional sureties on ~~his~~ the treasurer's previously accepted bond. ~~When~~ Except as otherwise provided in section 3.061 of the Revised Code, when in its opinion more money has passed or is about to pass into the hands of the treasurer than is or would be covered by ~~his~~ the treasurer's bond, the board may demand and receive from such treasurer an additional bond, payable and conditioned as required for the original bond, with such sureties and in such sum as it directs. If a treasurer fails or refuses to give such additional sureties or bond for ten days from the day on which the board so requires, ~~his~~ the treasurer's office shall be vacant and another treasurer appointed as in other cases of vacancy.

If a person elected to the office of treasurer fails to give bond as provided in this section, on or before the day of the commencement of ~~his~~ the treasurer's official term, the office shall become vacant.

**Sec. 325.071.** There shall be allowed annually to the sheriff, in addition to all salary and allowances otherwise provided by law, an amount equal to one-half of the official salary allowed under division (A) of section 325.06 and section

325.18 of the Revised Code, to provide for expenses that the sheriff incurs in the performance of the sheriff's official duties and in the furtherance of justice. Upon the order of the sheriff, the county auditor shall draw the auditor's warrant on the county treasurer, payable to the sheriff or any other person as the order designates, for the amount the order requires. The amounts the order requires, not exceeding the amount provided by this section, shall be paid out of the general fund of the county.

Nothing shall be paid under this section until the sheriff, except as otherwise provided in section 3.061 of the Revised Code, gives bond to the state in an amount not less than the sheriff's official salary, to be fixed by the court of common pleas or the probate court, with sureties to be approved by either of those courts. The bond shall be conditioned that the sheriff will faithfully discharge all the duties enjoined upon the sheriff, and pay over all moneys the sheriff receives in an official capacity. The bond, with the approval of the court of common pleas or the probate court of the amount of the bond and the sureties on the bond, shall be deposited with the county treasurer.

The sheriff annually, before the first Monday of January, shall file with the county auditor an itemized statement, verified by the sheriff, as to the manner in which the fund provided by this section has been expended during the current year, and, if any part of that fund remains in the sheriff's hands unexpended, forthwith shall pay the remainder into the county treasury.

**Sec. 325.12.** (A) Except for the prosecuting attorney of a county with a population of less than seventy thousand one,

there shall be allowed annually to the prosecuting attorney, in 348  
addition to the prosecuting attorney's salary provided by 349  
sections 325.11 and 325.18 of the Revised Code and to the 350  
allowance provided for by section 309.06 of the Revised Code, an 351  
amount equal to one-half of the official salary the prosecuting 352  
attorney receives, to provide for expenses the prosecuting 353  
attorney may incur in the performance of the prosecuting 354  
attorney's official duties and in the furtherance of justice. 355

(B) There shall be allowed annually to the prosecuting 356  
attorney of a county with a population of less than seventy 357  
thousand one, in addition to the prosecuting attorney's salary 358  
provided by sections 325.11 and 325.18 of the Revised Code and 359  
to the allowance provided for by section 309.06 of the Revised 360  
Code, an amount equal to one-half of the salary specified for a 361  
prosecuting attorney with a private practice under sections 362  
325.11 and 325.18 of the Revised Code, to provide for expenses 363  
the prosecuting attorney may incur in the performance of the 364  
prosecuting attorney's official duties and in the furtherance of 365  
justice. 366

(C) Upon the order of the prosecuting attorney, the county 367  
auditor shall draw the county auditor's warrant on the county 368  
treasurer, payable to the prosecuting attorney or any other 369  
person as the order designates, for the amount the order 370  
requires, not exceeding the amount provided by division (A) or 371  
(B) of this section to be paid out of the general fund of the 372  
county. 373

(D) Nothing shall be paid under this section until the 374  
prosecuting attorney, except as otherwise provided in section 375  
3.061 of the Revised Code, has given bond to the state in a sum, 376  
not less than the prosecuting attorney's official salary, to be 377

fixed by the court of common pleas or the probate court, with 378  
sureties to be approved by either of those courts. The bond 379  
shall be conditioned that the prosecuting attorney will 380  
faithfully discharge all the duties enjoined upon the 381  
prosecuting attorney, and pay over all moneys received by the 382  
prosecuting attorney in the prosecuting attorney's official 383  
capacity. The bond, with the approval of the court of common 384  
pleas or the probate court of the amount of the bond and the 385  
sureties on the bond, and the prosecuting attorney's oath of 386  
office enclosed with the bond, shall be deposited with the 387  
county treasurer. 388

(E) The prosecuting attorney shall, annually, before the 389  
first Monday of January, file with the auditor an itemized 390  
statement, verified by the prosecuting attorney, as to the 391  
manner in which the fund provided by this section has been 392  
expended during the current year, and, if any part of that fund 393  
remains in the prosecuting attorney's hands unexpended, 394  
forthwith shall pay the remainder into the county treasury. 395

**Sec. 329.01.** In each county, except as provided in section 396  
329.40 of the Revised Code, there shall be a county department 397  
of job and family services which, when so established, shall be 398  
governed by this chapter. The department shall consist of a 399  
county director of job and family services appointed by the 400  
board of county commissioners, and such assistants and other 401  
employees as are necessary for the efficient performance of the 402  
functions of the county department. ~~Before~~ Except as otherwise 403  
provided in section 3.061 of the Revised Code, before entering 404  
upon the discharge of the director's official duties, the 405  
director shall give a bond, conditioned for the faithful 406  
performance of those official duties, in such sum as fixed by 407  
the board. The director may require any assistant or employee 408

under the director's jurisdiction to give a bond in such sum as 409  
determined by the board. All bonds given under this section 410  
shall be with a surety or bonding company authorized to do 411  
business in this state, conditioned for the faithful performance 412  
of the duties of such director, assistant, or employee. The 413  
expense or premium for any bond required by this section shall 414  
be paid from the appropriation for administrative expenses of 415  
the department. Such bond shall be deposited with the county 416  
treasurer and kept in the treasurer's office. 417

As used in the Revised Code: 418

(A) "County department of job and family services" means 419  
the county department of job and family services established 420  
under this section, including an entity designated a county 421  
department of job and family services under section 307.981 of 422  
the Revised Code, or a joint county department of job and family 423  
services established under section 329.40 of the Revised Code. 424

(B) "County director of job and family services" means the 425  
county director of job and family services appointed under this 426  
section or under section 329.41 of the Revised Code. 427

**Sec. 505.02.** ~~Each~~ Except as otherwise provided in section 428  
3.061 of the Revised Code, each township trustee, before 429  
entering upon the discharge of ~~his duty~~ official duties, shall 430  
give bond to the state for the use of the township, in the sum 431  
of one thousand dollars, conditioned for the faithful 432  
performance of ~~his duty~~ official duties as a trustee, and with 433  
at least two sureties, each of whom shall be a resident of the 434  
same township with the trustee or a corporate surety authorized 435  
to do business in this state. Such bond shall be approved by a 436  
judge of the county court or judge of a municipal court having 437  
jurisdiction in the township. 438

**Sec. 505.03.** ~~Whenever~~ Except as otherwise provided in 439  
section 3.061 of the Revised Code, whenever the judge deems it 440  
necessary, and on application of at least twelve freeholders of 441  
the township, the judge of the county or municipal court having 442  
jurisdiction in the township who approves the bond under section 443  
505.02 of the Revised Code, may require additional security or 444  
the execution of a new bond. If a trustee fails, for ten days, 445  
to give additional security or execute a new bond after service 446  
of the notice in writing, the office shall be declared vacant 447  
and filled as required by section 503.24 of the Revised Code. 448  
The original bond or new bond shall be deposited with the 449  
township fiscal officer and recorded by the fiscal officer. 450

**Sec. 507.02.** When a township fiscal officer is unable to 451  
carry out the duties of office because of illness, because of 452  
entering the military service of the United States, because of a 453  
court ordered suspension as provided for under section 507.13 of 454  
the Revised Code, or because the fiscal officer is otherwise 455  
incapacitated or disqualified, the board of township trustees 456  
shall appoint a deputy fiscal officer, who shall have full power 457  
to discharge the duties of the office. The deputy fiscal officer 458  
shall serve during the period of time the fiscal officer is 459  
absent or incapacitated, or until a successor fiscal officer is 460  
elected and qualified. ~~Before~~ Except as otherwise provided in 461  
section 3.061 of the Revised Code, before entering on the 462  
discharge of official duties, the deputy fiscal officer shall 463  
give bond, for the faithful discharge of official duties, as 464  
required under section 507.03 of the Revised Code. The board 465  
shall, by resolution, adjust and determine the compensation of 466  
the fiscal officer and deputy fiscal officer. The total 467  
compensation of both the fiscal officer and any deputy fiscal 468  
officer shall not exceed the sums fixed by section 507.09 of the 469

Revised Code in any one year. 470

**Sec. 507.021.** (A) The township fiscal officer may hire and 471  
appoint one or more persons as the fiscal officer finds 472  
necessary to provide assistance to the township fiscal officer 473  
or deputy fiscal officer. The township fiscal officer may set 474  
the compensation of those persons subject to the prior approval 475  
of the board of township trustees. Those persons shall serve at 476  
the pleasure of the township fiscal officer or, in the absence 477  
of the township fiscal officer, the deputy fiscal officer. The 478  
township fiscal officer may delegate to an assistant any of the 479  
duties the fiscal officer is otherwise required to perform. The 480  
appointment of assistants under this section does not relieve 481  
the township fiscal officer of responsibility to discharge the 482  
duties of the office but shall serve to provide assistance to 483  
the fiscal officer in performing those duties. 484

(B) The compensation of an assistant appointed under this 485  
section shall be included in the estimate of contemplated 486  
expenditures for the township fiscal officer's office that is 487  
submitted to the board of township trustees for approval as 488  
provided in section 5705.28 of the Revised Code. 489

(C) ~~Before~~ Except as otherwise provided in section 3.061 490  
of the Revised Code, before serving, an assistant to the 491  
township fiscal officer shall give bond for the faithful 492  
discharge of the duties of the office as may be delegated by the 493  
fiscal officer. The bond shall be payable to the board of 494  
township trustees and shall be for the same sum as required 495  
under section 507.03 of the Revised Code for the township fiscal 496  
officer, with sureties approved by the board, and conditioned 497  
for the faithful performance of duties delegated by the fiscal 498  
officer. The bond shall be recorded by the township fiscal 499

officer, filed with the county treasurer, and carefully 500  
preserved. 501

**Sec. 507.03.** ~~The~~ Except as otherwise provided in section 502  
3.061 of the Revised Code, the township fiscal officer, before 503  
entering upon the discharge of official duties, shall give a 504  
bond, payable to the board of township trustees, with sureties 505  
approved by the board, in the sum determined by the board but 506  
not less than the sum provided in this section, and conditioned 507  
for the faithful performance of the duties of the office of 508  
township fiscal officer. This bond shall be recorded by the 509  
township fiscal officer, filed with the county treasurer, and 510  
carefully preserved. 511

The minimum sum of the township fiscal officer's bond 512  
shall be as follows: 513

(A) In a township with a budget of fifty thousand dollars 514  
or less, ten thousand dollars; 515

(B) In a township with a budget of more than fifty 516  
thousand dollars but not more than one hundred thousand dollars, 517  
thirty-five thousand dollars; 518

(C) In a township with a budget of more than one hundred 519  
thousand dollars but not more than two hundred fifty thousand 520  
dollars, sixty thousand dollars; 521

(D) In a township with a budget of more than two hundred 522  
fifty thousand dollars but not more than five hundred thousand 523  
dollars, eighty-five thousand dollars; 524

(E) In a township with a budget of more than five hundred 525  
thousand dollars but not more than seven hundred fifty thousand 526  
dollars, one hundred ten thousand dollars; 527

(F) In a township with a budget of more than seven hundred 528  
fifty thousand dollars but not more than one million five 529  
hundred thousand dollars, one hundred thirty-five thousand 530  
dollars; 531

(G) In a township with a budget of more than one million 532  
five hundred thousand dollars but not more than three million 533  
five hundred thousand dollars, one hundred sixty thousand 534  
dollars; 535

(H) In a township with a budget of more than three million 536  
five hundred thousand dollars but not more than six million 537  
dollars, one hundred ninety-five thousand dollars; 538

(I) In a township with a budget of more than six million 539  
dollars but not more than ten million dollars, two hundred 540  
twenty thousand dollars; 541

(J) In a township with a budget of more than ten million 542  
dollars, two hundred fifty thousand dollars. 543

**Sec. 509.02.** ~~Each~~ Except as otherwise provided in section 544  
3.061 of the Revised Code, each constable, before entering upon 545  
the discharge of official duties, shall give bond to the state 546  
in a sum of not less than five hundred nor more than two 547  
thousand dollars, conditioned for the faithful and diligent 548  
discharge of official duties, and with sureties resident of the 549  
township. The amount of the bond and its sureties shall be 550  
approved by the board of township trustees. The bond shall be 551  
deposited with the township fiscal officer. 552

**Sec. 519.161.** ~~The~~ Except as otherwise provided in section 553  
3.061 of the Revised Code, the township zoning inspector, before 554  
entering upon the duties of office, shall give bond, signed by a 555  
bonding or surety company authorized to do business in this 556

state or, at the inspector's option, signed by two or more 557  
freeholders having real estate in the value of double the amount 558  
of the bond, over and above all encumbrances to the state, in 559  
the sum of not less than one thousand or more than five thousand 560  
dollars as fixed by the board of township trustees. The surety 561  
company or real estate bond shall be approved by the board of 562  
township trustees, and the bond shall be conditioned upon the 563  
faithful performance of the zoning inspector's official duties. 564  
The bond shall be deposited with the township fiscal officer. 565

**Sec. 705.27.** ~~The~~ Except as otherwise provided in the 566  
municipal charter or in section 3.061 of the Revised Code, the 567  
treasurer, auditor, and such other officers or employees of the 568  
municipal corporation as the legislative authority directs, 569  
shall give a bond to the municipal corporation for the faithful 570  
performance of their duties, in such sum as the legislative 571  
authority fixes by ordinance or resolution. Premiums on official 572  
bonds may be paid by the municipal corporation. 573

**Sec. 705.60.** The city manager shall receive such salary as 574  
is fixed by the council of the municipal corporation. Such part 575  
of the salary of the city manager as the council deems proper 576  
shall be paid from the income of any publicly owned utility 577  
operated by such municipal corporation, or from any public 578  
cemetery. The part of the salary of the city manager so paid 579  
shall be fixed by the council with reference to the proportion 580  
of ~~his~~ the city manager's time devoted to such utility. Before 581  
entering upon the duties of ~~his~~ office, the city manager shall 582  
take the oath required by section 705.28 of the Revised Code ~~and~~ 583  
. Except as otherwise provided in the municipal charter or in 584  
section 3.061 of the Revised Code, the city manager shall 585  
execute a bond in favor of the municipal corporation for the 586  
faithful performance of ~~his~~ official duties, in such sum as is 587

fixed by the council. The city manager shall be furnished with 588  
the corporate seal of the municipal corporation, in the center 589  
of which shall be engraved the coat of arms of the state, as 590  
described in section 5.04 of the Revised Code, and around the 591  
edge of which shall be the words, "Manager of the city 592  
of ....., " or "Manager of the village of ....., state 593  
of Ohio." 594

**Sec. 733.65.** The sealer of weights and measures, before 595  
entering upon ~~his official~~ duties, shall take the oath of office 596  
required by section 733.68 of the Revised Code, ~~and. Except as~~ 597  
otherwise provided in the municipal charter or in section 3.061 598  
of the Revised Code, the sealer shall give bond to the municipal 599  
corporation in such amount as is prescribed by ordinance, with 600  
security to the approval of the mayor, and conditioned for the 601  
faithful performance of ~~his official~~ duties. The sealer may 602  
appoint inspectors to assist ~~him~~ the sealer in ~~his~~ the sealer's 603  
duties if authorized by the legislative authority. 604

**Sec. 733.69.** ~~Each~~ Except as otherwise provided in the 605  
municipal charter or in section 3.061 of the Revised Code, each 606  
officer of a municipal corporation required by law or ordinance 607  
to give bond shall do so before entering upon the duties of the 608  
office, ~~except as otherwise provided in Title VII of the Revised~~ 609  
~~Code. The~~ Except as otherwise provided in the municipal charter 610  
or in section 3.061 of the Revised Code, the legislative 611  
authority thereof may at any time require each officer to give a 612  
new or additional bond. Each bond except that of the municipal 613  
auditor or municipal clerk, upon its approval, shall be 614  
delivered to the auditor or clerk, who shall immediately record 615  
it in a record provided for that purpose and file and carefully 616  
preserve it in ~~his~~ the auditor's or clerk's office. The bond of 617  
the auditor or clerk shall be delivered to the municipal 618

treasurer, who shall in like manner record and preserve it. 619

**Sec. 735.03.** Whenever the legislative authority of any 620  
city, by ordinance, declares it essential to the best interests 621  
of such city, the duties relating to the management and 622  
operation of municipally owned public utilities conferred upon 623  
the director of public service by sections 735.02 and 743.03 of 624  
the Revised Code shall be vested in a board composed of three 625  
members. The mayor, with the consent of the legislative 626  
authority, shall appoint one member for a term of two years, one 627  
for a term of four years, and one for a term of six years. At 628  
the expiration of each term of office an appointment shall be 629  
made for a term of six years. In case of vacancy by death, 630  
resignation, or removal from the city of a member of such board, 631  
the mayor, with the consent of the legislative authority, shall 632  
immediately appoint a successor to fill the vacancy for the 633  
unexpired term. The legislative authority shall designate the 634  
compensation to be paid to said members, their duties, 635  
authority, and powers, ~~and~~. Except as otherwise provided in 636  
section 3.061 of the Revised Code, the legislative authority 637  
shall determine whether such members shall be required to give 638  
bond, and, if so, in what amount. The cost of any required bond 639  
shall be borne by the city. 640

**Sec. 739.02.** In each municipal corporation there shall be 641  
a board, designated as the "trustees of the sinking fund," which 642  
shall have the management and control of the sinking fund 643  
established under section 739.01 of the Revised Code. 644

In cities, such board shall consist of four citizens of 645  
such city, who shall be electors thereof, well known for their 646  
intelligence and integrity, to be appointed by the mayor for 647  
one, two, three, and four years respectively, and their 648

successors shall be appointed for four years from the expiration 649  
of their respective terms. Such appointments shall be so 650  
distributed that not more than two members of the board belong 651  
the same political party. Any vacancy by death, resignation, 652  
removal from the city, or otherwise of any member shall be 653  
filled by appointment by the mayor for the unexpired portion of 654  
each term. 655

In villages, the mayor, clerk, and ~~chairman~~ chairperson of 656  
the finance committee of the legislative authority shall be the 657  
members of such board. 658

Such members shall serve without compensation ~~and~~. Except 659  
as otherwise provided in the municipal charter or in section 660  
3.061 of the Revised Code, such members shall give such bond as 661  
the legislative authority requires. A surety company authorized 662  
to sign such bonds shall be sufficient security, and the costs 663  
thereof, together with all other incidental and necessary 664  
expenses of such board, shall be paid by it from funds under its 665  
control. 666

**Sec. 747.01.** Whenever in any city the legislative 667  
authority thereof, by ordinance, declares it essential to the 668  
interests of such city that a rapid transit commission, with the 669  
powers and duties described in sections 747.01 to 747.13, 670  
inclusive, of the Revised Code, be appointed, the mayor of such 671  
city shall appoint a board to be known as the board of rapid 672  
transit commissioners. Such board shall consist of five members, 673  
electors of the county within which such city is located, and a 674  
majority of whom shall be electors of such city. 675

The commissioners shall serve without compensation until 676  
such time as any of the contracts necessary for the construction 677  
authorized by such sections have been awarded, after which time 678

the commissioners shall receive such compensation as is fixed by 679  
the legislative authority of the city, ~~and. Except as otherwise~~ 680  
provided in section 3.061 of the Revised Code, each commissioner 681  
shall give bond in an amount to be fixed by the legislative 682  
authority and approved as other bonds of municipal officers; the 683  
premium on such bond shall be paid by the city. 684

The commissioners shall be appointed for terms of one, 685  
two, three, four, and five years respectively, and their 686  
successors shall be appointed for a term of five years, in 687  
cities having no charter, and in cities having charters in 688  
accordance with the provisions thereof, and in case of vacancy 689  
by death, resignation, or removal of a member of such board, the 690  
mayor shall immediately appoint a successor to fill the vacancy 691  
for the unexpired term. 692

The mayor, with the approval of the legislative authority, 693  
may remove any commissioner upon charges and specifications of 694  
malfeasance or nonfeasance in office preferred by the mayor. A 695  
copy of such charges and specifications shall be furnished the 696  
commissioner accused, and ~~he the accused commissioner~~ shall be 697  
given a hearing by the mayor and have the opportunity to 698  
confront the witness against ~~him the accused commissioner~~ and to 699  
present ~~his a~~ defense in person or by counsel. If the mayor's 700  
decision upon such charges is in favor of removal, ~~he the mayor~~ 701  
shall certify the proceedings and ~~his the mayor's~~ findings to 702  
the legislative authority for approval or disapproval, and the 703  
action of the legislative authority thereon shall be final. 704

**Sec. 749.22.** The board of hospital trustees provided by 705  
section 749.21 of the Revised Code shall consist of eight 706  
resident electors of the municipal corporation, who shall be 707  
appointed by the board of trustees of the sinking fund, or, in 708

the event that the board of trustees of a sinking fund ceases to 709  
function within such municipal corporation by operation of law, 710  
they shall be appointed by the legislative authority of the 711  
municipal corporation. Each member of such board shall serve 712  
without compensation for the term of four years. When the terms 713  
of members presently holding office expire, of those first 714  
appointed thereafter, one shall be appointed for a term of one 715  
year, one for a term of two years, one for a term of three 716  
years, and one for a term of four years. The remaining 717  
appointments shall be one for one year, one for two years, one 718  
for three years, and one for four years, and thereafter their 719  
successors shall be appointed two each year to serve for the 720  
term of four years, but not more than four shall be of the same 721  
political party. Vacancy in the board by death, resignation, or 722  
otherwise shall be filled in like manner for the remainder of 723  
the term. 724

The members of the board of hospital trustees, before 725  
entering upon the discharge of their duties, shall take the oath 726  
of office prescribed by section 733.68 of the Revised Code, and, 727  
except as otherwise provided in the municipal charter or in 728  
section 3.061 of the Revised Code, shall give bond in the sum of 729  
twenty-five hundred dollars, conditioned according to section 730  
733.71 of the Revised Code and to the approval of the mayor and 731  
the legislative authority of the municipal corporation. 732

**Sec. 755.23.** The members of the board of park trustees 733  
shall serve without compensation. Before entering upon the 734  
discharge of their duties, they shall each take the oath of 735  
office prescribed by section 733.68 of the Revised Code, and, 736  
except as otherwise provided in the municipal charter or in 737  
section 3.061 of the Revised Code, shall give bond in the sum of 738  
twenty-five hundred dollars, conditioned according to section 739

733.71 of the Revised Code, and to the approval of the mayor and 740  
legislative authority of the municipal corporation. 741

**Sec. 955.12.** Except as provided in section 955.121 of 742  
Revised Code, a board of county commissioners shall appoint or 743  
employ a county dog warden and deputies in such number, for such 744  
periods of time, and at such compensation as the board considers 745  
necessary to enforce sections 955.01 to 955.27 and 955.50 to 746  
955.53 of the Revised Code. 747

~~The~~ Except as otherwise provided in section 3.061 of the 748  
Revised Code, the warden and deputies shall give bond in a sum 749  
not less than five hundred dollars and not more than two 750  
thousand dollars, as set by the board, conditioned for the 751  
faithful performance of their duties. The bond or bonds may, in 752  
the discretion of the board, be individual or blanket bonds. The 753  
bonds shall be filed with the county auditor of their respective 754  
counties. 755

The warden and deputies shall make a record of all dogs 756  
owned, kept, and harbored in their respective counties. They 757  
shall patrol their respective counties and seize and impound on 758  
sight all dogs found running at large and all dogs more than 759  
three months of age found not wearing a valid registration tag, 760  
except any dog that wears a valid registration tag and is: on 761  
the premises of its owner, keeper, or harborer, under the 762  
reasonable control of its owner or some other person, hunting 763  
with its owner or its handler at a field trial, kept constantly 764  
confined in a dog kennel registered under this chapter or one 765  
licensed under Chapter 956. of the Revised Code, or acquired by, 766  
and confined on the premises of, an institution or organization 767  
of the type described in section 955.16 of the Revised Code. A 768  
dog that wears a valid registration tag may be seized on the 769

premises of its owner, keeper, or harborer and impounded only in 770  
the event of a natural disaster. 771

If a dog warden has reason to believe that a dog is being 772  
treated inhumanely on the premises of its owner, keeper, or 773  
harborer, the warden shall apply to the court of common pleas 774  
for the county in which the premises are located for an order to 775  
enter the premises, and if necessary, seize the dog. If the 776  
court finds probable cause to believe that the dog is being 777  
treated inhumanely, it shall issue such an order. 778

The warden and deputies shall also make weekly reports, in 779  
writing, to the board in their respective counties of all dogs 780  
seized, impounded, redeemed, and destroyed. 781

The wardens and deputies shall have the same police powers 782  
as are conferred upon sheriffs and police officers in the 783  
performance of their duties as prescribed by sections 955.01 to 784  
955.27 and 955.50 to 955.53 of the Revised Code. They shall also 785  
have power to summon the assistance of bystanders in performing 786  
their duties and may serve writs and other legal processes 787  
issued by any court in their respective counties with reference 788  
to enforcing those sections. County auditors may deputize the 789  
wardens or deputies to issue dog licenses as provided in 790  
sections 955.01 and 955.14 of the Revised Code. 791

Whenever any person files an affidavit in a court of 792  
competent jurisdiction that there is a dog running at large that 793  
is not kept constantly confined either in a dog kennel 794  
registered under this chapter or one licensed under Chapter 956. 795  
of the Revised Code or on the premises of an institution or 796  
organization of the type described in section 955.16 of the 797  
Revised Code or that a dog is kept or harbored in the warden's 798  
jurisdiction without being registered as required by law, the 799

court shall immediately order the warden to seize and impound 800  
the dog. Thereupon the warden shall immediately seize and 801  
impound the dog complained of. The warden shall give immediate 802  
notice by certified mail to the owner, keeper, or harbinger of 803  
the dog seized and impounded by the warden, if the owner, 804  
keeper, or harbinger can be determined from the current year's 805  
registration list maintained by the warden and the county 806  
auditor of the county where the dog is registered, that the dog 807  
has been impounded and that, unless the dog is redeemed within 808  
fourteen days of the date of the notice, it may thereafter be 809  
sold or destroyed according to law. If the owner, keeper, or 810  
harbinger cannot be determined from the current year's 811  
registration list maintained by the warden and the county 812  
auditor of the county where the dog is registered, the officer 813  
shall post a notice in the pound or animal shelter both 814  
describing the dog and place where seized and advising the 815  
unknown owner that, unless the dog is redeemed within three 816  
days, it may thereafter be sold or destroyed according to law. 817

**Sec. 1901.32.** (A) The bailiffs and deputy bailiffs of a 818  
municipal court shall be provided for, and their duties are, as 819  
follows: 820

(1) Except for the Hamilton county municipal court, the 821  
court shall appoint a bailiff who shall receive the annual 822  
compensation that the court prescribes payable in either 823  
biweekly installments or semimonthly installments, as determined 824  
by the payroll administrator, from the same sources and in the 825  
same manner as provided in section 1901.11 of the Revised Code. 826  
The court may provide that the chief of police of the municipal 827  
corporation or a member of the police force be appointed by the 828  
court to be the bailiff of the court. Before entering upon the 829  
duties of office, the bailiff shall take an oath to faithfully 830

perform the duties of the office and, except as otherwise 831  
provided in section 3.061 of the Revised Code, shall give a bond 832  
of not less than three thousand dollars, as the legislative 833  
authority prescribes, conditioned for the faithful performance 834  
of the duties of chief bailiff. 835

(2) Except for the Hamilton county municipal court, deputy 836  
bailiffs may be appointed by the court. Deputy bailiffs shall 837  
receive the compensation payable in semimonthly installments out 838  
of the city treasury that the court prescribes, except that the 839  
compensation of deputy bailiffs in a county-operated municipal 840  
court shall be paid out of the treasury of the county in which 841  
the court is located. ~~Each~~ Except as otherwise provided in 842  
section 3.061 of the Revised Code, each deputy bailiff shall 843  
give a bond in an amount not less than one thousand dollars, 844  
and, when so qualified, may perform the duties pertaining to the 845  
office of chief bailiff of the court. 846

(3) The bailiff and all deputy bailiffs of the Hamilton 847  
county municipal court shall be appointed by the clerk and shall 848  
receive the compensation payable in semimonthly installments out 849  
of the treasury of Hamilton county that the clerk prescribes. 850  
Each judge of the Hamilton county municipal court may appoint a 851  
courtroom bailiff, each of whom shall receive the compensation 852  
payable in semimonthly installments out of the treasury of 853  
Hamilton county that the court prescribes. 854

(4) The legislative authority may purchase motor vehicles 855  
for the use of the bailiffs and deputy bailiffs as the court 856  
determines they need to perform the duties of their office. All 857  
expenses, maintenance, and upkeep of the vehicles shall be paid 858  
by the legislative authority upon approval by the court. Any 859  
allowances, costs, and expenses for the operation of private 860

motor vehicles by bailiffs and deputy bailiffs for official 861  
duties, including the cost of oil, gasoline, and maintenance, 862  
shall be prescribed by the court and, subject to the approval of 863  
the legislative authority, shall be paid from the city treasury, 864  
except that the allowances, costs, and expenses for the bailiffs 865  
and deputy bailiffs of a county-operated municipal court shall 866  
be paid from the treasury of the county in which the court is 867  
located. 868

(5) Every police officer of any municipal corporation and 869  
police constable of a township within the territory of the court 870  
is ex officio a deputy bailiff of the court in and for the 871  
municipal corporation or township in which commissioned as a 872  
police officer or police constable, and shall perform any duties 873  
in respect to cases within the officer's or constable's 874  
jurisdiction that are required by a judge of the court, or by 875  
the clerk or a bailiff or deputy bailiff of the court, without 876  
additional compensation. 877

(6) In addition to the persons who are ex officio deputy 878  
bailiffs under division (A) (5) of this section, every deputy 879  
sheriff of a county is ex officio a deputy bailiff of a 880  
municipal court within the county and shall perform without 881  
additional compensation any duties in respect to cases within 882  
the court's jurisdiction that are required by a judge of the 883  
court, by the clerk of the court, or by a bailiff or deputy 884  
bailiff of the court. 885

(7) The bailiff and deputy bailiffs shall perform for the 886  
court services similar to those performed by the sheriff for the 887  
court of common pleas and shall perform any other duties that 888  
are requested by rule of court. 889

The bailiff or deputy bailiff may administer oaths to 890

witnesses and jurors and receive verdicts in the same manner and 891  
form and to the same extent as the clerk or deputy clerks of the 892  
court. The bailiff may approve all undertakings and bonds given 893  
in actions of replevin and all redelivery bonds in attachments. 894

(B) In the Cleveland municipal court, the chief clerks and 895  
all deputy clerks are in the classified civil service of the 896  
city of Cleveland. The clerk, the chief deputy clerks, the 897  
probation officers, one private secretary, one personal 898  
stenographer to the clerk, and one personal bailiff to each 899  
judge are in the unclassified civil service of the city of 900  
Cleveland. Upon demand of the clerk, the civil service 901  
commission of the city of Cleveland shall certify a list of 902  
those eligible for the position of deputy clerk. From the list, 903  
the clerk shall designate chief clerks and the number of deputy 904  
clerks that the legislative authority determines are necessary. 905

Except as otherwise provided in this division, the 906  
bailiff, chief deputy bailiffs, and all deputy bailiffs of the 907  
Cleveland municipal court appointed after January 1, 1968, and 908  
the chief housing specialist, housing specialists, and housing 909  
division referees of the housing division of the Cleveland 910  
municipal court appointed under section 1901.331 of the Revised 911  
Code are in the unclassified civil service of the city of 912  
Cleveland. All deputy bailiffs of the housing division of the 913  
Cleveland municipal court appointed pursuant to that section are 914  
in the classified civil service of the city of Cleveland. Upon 915  
the demand of the judge of the housing division of the Cleveland 916  
municipal court, the civil service commission of the city of 917  
Cleveland shall certify a list of those eligible for the 918  
position of deputy bailiff of the housing division. From the 919  
list, the judge of the housing division shall designate the 920  
number of deputy bailiffs that the judge determines are 921

necessary. 922

The chief deputy clerks, the chief clerks, and all other 923  
deputy clerks of the Cleveland municipal court shall receive the 924  
compensation that the clerk prescribes. Except as provided in 925  
division (A)(4)(a) of section 1901.331 of the Revised Code with 926  
respect to officers and employees of the housing division of the 927  
Cleveland municipal court, the bailiff, all deputy bailiffs, and 928  
assignment room personnel of the Cleveland municipal court shall 929  
receive the compensation that the court prescribes. 930

Any appointee under sections 1901.01 to 1901.37 of the 931  
Revised Code may be dismissed or discharged by the same power 932  
that appointed the appointee. In the case of the removal of any 933  
civil service appointee under those sections, an appeal may be 934  
taken from the decision of the civil service commission to the 935  
court of common pleas of Cuyahoga county to determine the 936  
sufficiency of the cause of removal. The appeal shall be taken 937  
within ten days of the finding of the commission. 938

In the Cleveland municipal court, the presiding judge may 939  
appoint on a full-time, per diem, or contractual basis any 940  
official court reporters for the civil branch of the court that 941  
the business of the court requires. The compensation of official 942  
court reporters shall be determined by the presiding judge of 943  
the court. The compensation shall be payable from the city 944  
treasury and from the treasury of Cuyahoga county in the same 945  
proportion as designated in section 1901.11 of the Revised Code 946  
for the payment of compensation of municipal judges. In every 947  
trial in which the services of a court reporter so appointed are 948  
requested by the judge, any party, or the attorney for any 949  
party, there shall be taxed for each day's services of the court 950  
reporter a fee in the same amount as may be taxed for similar 951

services in the court of common pleas under section 2301.21 of 952  
the Revised Code, to be collected as other costs in the case. 953  
The fees so collected shall be paid quarterly by the clerk into 954  
the city treasury and the treasury of Cuyahoga county in the 955  
same proportion as the compensation for the court reporters is 956  
paid from the city and county treasuries and shall be credited 957  
to the general funds of the city and county treasuries. 958

(C) In the Hamilton county municipal court, all employees, 959  
including the bailiff, deputy bailiff, and courtroom bailiffs, 960  
are in the unclassified civil service. 961

**Sec. 1907.20.** (A) The clerk of courts shall be the clerk 962  
of the county court, except that the board of county 963  
commissioners, with the concurrence of the county court judges, 964  
may appoint a clerk for each county court judge, who shall serve 965  
at the pleasure of the board and shall receive compensation as 966  
set by the board, payable in semimonthly installments from the 967  
treasury of the county. ~~An~~ Except as otherwise provided in 968  
section 3.061 of the Revised Code, an appointed clerk, before 969  
entering upon the duties of the office, shall give bond of not 970  
less than five thousand dollars, as determined by the board of 971  
county commissioners, conditioned upon the faithful performance 972  
of the clerk's duties. 973

The clerks of courts of common pleas, when acting as the 974  
clerks of county courts, and upon assuming their county court 975  
duties, shall receive compensation at one-fourth the rate 976  
prescribed for the clerks of courts of common pleas as 977  
determined in accordance with the population of the county and 978  
the rates set forth in sections 325.08 and 325.18 of the Revised 979  
Code. This compensation shall be paid from the county treasury 980  
in semimonthly installments and is in addition to the annual 981

compensation received for the performance of the duties of the clerk of a court of common pleas as provided in sections 325.08 and 325.18 of the Revised Code.

(B) The clerk of a county court shall have general powers to administer oaths, take affidavits, and issue executions upon any judgment rendered in the county court, including a judgment for unpaid costs, power to issue and sign all writs, process, subpoenas, and papers issuing out of the court, and to attach the seal of the court to them, and power to approve all bonds, sureties, recognizances, and undertakings fixed by any judge of the court or by law. The clerk shall file and safely keep all journals, records, books, and papers belonging or appertaining to the court, record its proceedings, perform all other duties that the judges of the court may prescribe, and keep a book showing all receipts and disbursements, which shall be open for public inspection at all times. The clerk may refuse to accept for filing any pleading or paper submitted for filing by a person who has been found to be a vexatious litigator under section 2323.52 of the Revised Code and who has failed to obtain leave to proceed under that section.

The clerk shall prepare and maintain a general index, a docket as prescribed by the court, which shall be furnished by the board of county commissioners, and such other records as the court, by rule, requires, all of which shall be the public records of the court. In the docket, the clerk shall enter at times of the commencement of an action, the names of the parties in full, the names of the counsel, and the nature of the proceedings. Under proper dates, the clerk shall note the filing of the complaint, issuing of summons or other process, returns, and pleadings subsequent thereto. The clerk also shall enter all reports, verdicts, orders, judgments, and proceedings of the

court, clearly specifying the relief granted or orders made in 1013  
each action. The court may order an extended record of any of 1014  
the above to be made and entered, under the proper action 1015  
heading, upon the docket at the request of any party to the 1016  
case, the expense of which may be taxed as costs in the case or 1017  
may be required to be prepaid by the party demanding the 1018  
extended record, upon order of the court. 1019

(C) The clerk of a county court shall receive and collect 1020  
all costs, fees, fines, penalties, bail, and other moneys 1021  
payable to the office or to any officer of the court and issue 1022  
receipts therefor, and shall on or before the twentieth day of 1023  
the month following the month in which they are collected 1024  
disburse the costs, fees, fines, penalties, bail, and other 1025  
moneys to the proper persons or officers and take receipts 1026  
therefor. Subject to sections 307.515, 4511.19, 4511.193, and 1027  
5503.04 of the Revised Code and all other statutes that require 1028  
a different distribution of fines, fines received for violations 1029  
of municipal ordinances shall be paid into the treasury of the 1030  
municipal corporation whose ordinance was violated, fines 1031  
received for violations of township resolutions adopted pursuant 1032  
to section 503.52 or 503.53 or Chapter 504. of the Revised Code 1033  
shall be paid into the treasury of the township whose resolution 1034  
was violated, and fines collected for the violation of state 1035  
laws shall be paid into the county treasury. Moneys deposited as 1036  
security for costs shall be retained pending the litigation. 1037

The clerk shall keep a separate account of all receipts 1038  
and disbursements in civil and criminal cases. The separate 1039  
account shall be a permanent public record of the office. On the 1040  
expiration of a clerk's term, those records shall be delivered 1041  
to the clerk's successor. 1042

The clerk shall have such other powers and duties as are 1043  
prescribed by rule or order of the court. 1044

(D) All moneys paid into a county court shall be noted on 1045  
the record of the case in which they are paid and shall be 1046  
deposited in a state or national bank selected by the clerk. On 1047  
the first Monday in January of each year, the clerk shall make a 1048  
list of the titles of all cases in the county court that were 1049  
finally determined more than one year past in which there 1050  
remains unclaimed in the possession of the clerk any funds, or 1051  
any part of a deposit for security of costs not consumed by the 1052  
costs in the case. The clerk shall give notice of the moneys to 1053  
the parties entitled to them or to their attorneys of record. 1054  
All the moneys remaining unclaimed on the first day of April of 1055  
each year shall be paid by the clerk to the county treasurer. 1056  
Any part of the moneys shall be paid by the county treasurer at 1057  
any time to the person having the right to them, upon proper 1058  
certification of the clerk. 1059

(E) (1) In county court districts having appointed clerks, 1060  
deputy clerks may be appointed by the board of county 1061  
commissioners. Clerks and deputy clerks shall receive such 1062  
compensation payable in semimonthly installments out of the 1063  
county treasury as the board may prescribe. Each deputy clerk 1064  
shall take an oath of office before entering upon the duties of 1065  
the deputy clerk's office and, when so qualified, may perform 1066  
the duties appertaining to the office of the clerk. The clerk 1067  
may require any of the deputy clerks to give bond of not less 1068  
than three thousand dollars, conditioned for the faithful 1069  
performance of the deputy clerk's duties. 1070

(2) A clerk of courts acting as clerk of the county court 1071  
may appoint deputy clerks to perform the duties pertaining to 1072

the office of clerk of the county court. Each deputy clerk shall 1073  
take an oath of office before entering upon the deputy clerk's 1074  
duties, and the clerk of courts may require the deputy clerk to 1075  
give bond of not less than three thousand dollars, conditioned 1076  
for the faithful performance of the deputy clerk's duties. 1077

(3) The clerk or a deputy clerk of a county court shall be 1078  
in attendance at all sessions of the court, although not 1079  
necessarily in the courtroom, and may administer oaths to 1080  
witnesses and jurors and receive verdicts. 1081

(F) (1) In county court districts having appointed clerks, 1082  
the board of county commissioners may order the establishment of 1083  
one or more branch offices of the clerk and, with the 1084  
concurrence of the county judges, may appoint a special deputy 1085  
clerk to administer each branch office. Each special deputy 1086  
clerk shall take an oath of office before entering upon the 1087  
duties of the deputy clerk's office and, when so qualified, may 1088  
perform any one or more of the duties appertaining to the office 1089  
of clerk, as the board prescribes. Special deputy clerks shall 1090  
receive such compensation payable in semimonthly installments 1091  
out of the county treasury as the board may prescribe. ~~The~~ 1092  
Except as otherwise provided in section 3.061 of the Revised 1093  
Code, the board may require any of the special deputy clerks to 1094  
give bond of not less than three thousand dollars, conditioned 1095  
for the faithful performance of the deputy clerk's duties. 1096

The board of county commissioners may authorize the clerk 1097  
of the county court to operate one or more branch offices, to 1098  
divide the clerk's time between the offices, and to perform 1099  
duties appertaining to the office of clerk in locations that the 1100  
board prescribes. 1101

(2) A clerk of courts acting as clerk of the county court 1102

may establish one or more branch offices for the clerk's duties 1103  
as clerk of the county court and, with the concurrence of the 1104  
county court judges, may appoint a special deputy clerk to 1105  
administer each branch office. Each special deputy clerk shall 1106  
take an oath of office before entering upon the deputy clerk's 1107  
duties and, when so qualified, may perform any of the duties 1108  
pertaining to the office of clerk, as the clerk of courts 1109  
prescribes. The clerk of courts may require any of the special 1110  
deputy clerks to give bond of not less than three thousand 1111  
dollars, conditioned for the faithful performance of the deputy 1112  
clerk's duties. 1113

(G) The clerk of courts of the county shall fix the 1114  
compensation of deputy clerks and special deputy clerks 1115  
appointed by the clerk pursuant to this section. Those personnel 1116  
shall be paid and be subject to the same requirements as other 1117  
employees of the clerk under the provisions of section 325.17 of 1118  
the Revised Code insofar as that section is applicable. 1119

**Sec. 2101.03.** ~~Before~~ Except as otherwise provided in 1120  
section 3.061 of the Revised Code, before entering upon the 1121  
discharge of official duties, the probate judge shall give a 1122  
bond to the state in a sum not less than five thousand dollars. 1123  
The bond shall have sufficient surety, shall be approved by the 1124  
board of county commissioners or by the county auditor and 1125  
county recorder in the absence from the county of two of the 1126  
members of the board, and shall be conditioned that the judge 1127  
will faithfully pay over all moneys received by the judge in the 1128  
judge's official capacity, enter and record the orders, 1129  
judgments, and proceedings of the court, and faithfully and 1130  
impartially perform all the duties of the judge's office. The 1131  
bond, with the oath of office required by sections 3.22 and 3.23 1132  
of the Revised Code indorsed on it, shall be deposited with the 1133

county treasurer and kept in the treasurer's office. As the 1134  
state of business in the probate judge's office renders it 1135  
necessary, the board, except as otherwise provided in section 1136  
3.061 of the Revised Code, may require the probate judge to give 1137  
additional bond. 1138

**Sec. 2151.12.** (A) Except as otherwise provided in this 1139  
division, whenever a court of common pleas, division of domestic 1140  
relations, exercises the powers and jurisdictions conferred in 1141  
Chapters 2151. and 2152. of the Revised Code, the judge or 1142  
judges of that division or, if applicable, the judge of that 1143  
division who specifically is designated by section 2301.03 of 1144  
the Revised Code as being responsible for administering sections 1145  
2151.13, 2151.16, 2151.17, 2151.18, and 2152.71 of the Revised 1146  
Code shall be the clerk of the court for all records filed with 1147  
the court pursuant to Chapter 2151. or 2152. of the Revised Code 1148  
or pursuant to any other section of the Revised Code that 1149  
requires documents to be filed with a juvenile judge or a 1150  
juvenile court. If, in a division of domestic relations of a 1151  
court of common pleas that exercises the powers and jurisdiction 1152  
conferred in Chapters 2151. and 2152. of the Revised Code, the 1153  
judge of the division, both judges in a two-judge division, or a 1154  
majority of the judges in a division with three or more judges 1155  
and the clerk of the court of common pleas agree in an agreement 1156  
that is signed by the agreeing judge or judges and the clerk and 1157  
entered into formally in the journal of the court, the clerk of 1158  
courts of common pleas shall keep the records filed with the 1159  
court pursuant to Chapter 2151. or 2152. of the Revised Code or 1160  
pursuant to any other section of the Revised Code that requires 1161  
documents to be filed with a juvenile judge or a juvenile court. 1162

Whenever the juvenile judge, or a majority of the juvenile 1163  
judges of a multi-judge juvenile division, of a court of common 1164

pleas, juvenile division, and the clerk of the court of common 1165  
pleas agree in an agreement that is signed by the judge and the 1166  
clerk and entered formally in the journal of the court, the 1167  
clerks of courts of common pleas shall keep the records of those 1168  
courts. In all other cases, the juvenile judge shall be the 1169  
clerk of the judge's own court. 1170

(B) In counties in which the juvenile judge is clerk of 1171  
the judge's own court, except as otherwise provided in section 1172  
3.061 of the Revised Code, before entering upon the duties of 1173  
office as the clerk, the judge shall execute and file with the 1174  
county treasurer a bond in a sum to be determined by the board 1175  
of county commissioners, with sufficient surety to be approved 1176  
by the board, conditioned for the faithful performance of duties 1177  
as clerk. The bond shall be given for the benefit of the county, 1178  
the state, or any person who may suffer loss by reason of a 1179  
default in any of the conditions of the bond. 1180

**Sec. 2153.10.** ~~Before~~ Except as otherwise provided in 1181  
section 3.061 of the Revised Code, before entering upon ~~the~~ 1182  
official ~~duties of his office,~~ the administrative juvenile 1183  
judge, as judge and clerk of the juvenile court, and each judge 1184  
shall execute and file with the county treasurer of Cuyahoga 1185  
county a bond in the sum of not less than five thousand dollars, 1186  
to be determined by the board of county commissioners of 1187  
Cuyahoga county, with sufficient surety, to be approved by said 1188  
board, conditioned for the faithful performance of such duties 1189  
as clerk. Said bond shall be given for the benefit of Cuyahoga 1190  
county, the state, and any person who may suffer loss by reason 1191  
of a default in any of the conditions of said bond. 1192

**Sec. 2301.12.** The court of common pleas of a county may 1193  
appoint: 1194

(A) A court interpreter, who shall take an oath of office, 1195  
hold ~~his~~ the position at the will and under the direction of the 1196  
court, interpret the testimony of witnesses, translate any 1197  
writing necessary to be translated in court, or in a cause 1198  
therein, and perform such other services as are required by the 1199  
court. The interpreter shall, without extra compensation, render 1200  
such services in the court of appeals and probate court as the 1201  
judges of those courts require. ~~He~~ The interpreter shall receive 1202  
for ~~his~~ this service ~~a~~ compensation fixed by the appointing 1203  
court ~~appointing him~~, not to exceed twelve hundred dollars in 1204  
any year, or such sum in each particular case as the court deems 1205  
just. If a stipulated salary, such compensation shall be payable 1206  
monthly from the county treasury, upon the warrant of the county 1207  
auditor; in other cases, at the conclusion of ~~his~~ the 1208  
interpreter's services, upon the certificate of the judge of the 1209  
court in which they were rendered. 1210

(B) A criminal bailiff, who shall be a deputy sheriff and 1211  
hold ~~his~~ the position at the will of such court. ~~He~~ The criminal 1212  
bailiff shall receive compensation to be fixed by such court at 1213  
the time of ~~his~~ appointment, not to exceed the amount allowed 1214  
court constables in the same court, which shall be paid monthly 1215  
from the county treasury upon the warrant of the auditor. 1216

(C) In counties where there are four or more judges of the 1217  
court of common pleas, the judges of such court in joint session 1218  
shall, instead of a criminal bailiff as provided in division 1219  
(B), appoint a chief court constable, who shall, in connection 1220  
with the court constables appointed by the several judges, have 1221  
supervision over the jurors regularly drawn for service as 1222  
jurors, so that there may be at all times sufficient jurors in 1223  
attendance subject to the call of the several court constables 1224  
when the said jurors are required to fill the panel in any case 1225

upon trial. Said chief court constable, who shall be a deputy 1226  
sheriff, shall perform all the duties ~~and give a bond~~ required 1227  
to be performed ~~and given~~ by a criminal bailiff, and perform 1228  
such other duties as the court directs. ~~He~~ Except as otherwise 1229  
provided in section 3.061 of the Revised Code, the chief court 1230  
constable shall give a bond required to be given by a criminal 1231  
bailiff. The chief court constable shall receive such 1232  
compensation as the judges of the court in joint session fix, 1233  
not to exceed the sum of fifteen hundred dollars per annum, 1234  
which shall be paid monthly from the county treasury, upon the 1235  
warrant of the auditor. Said chief court constable shall hold 1236  
~~his~~ the position during the pleasure of the judges of the court 1237  
and shall be subject to and under their direction. 1238

(D) In counties having a population in excess of three 1239  
hundred thousand as ascertained by the federal census, one or 1240  
more psychiatrists, psychologists, or other examiners or 1241  
investigators, who shall take an oath of office, hold their 1242  
positions at the will of such judges, and receive compensation 1243  
to be fixed by the judges appointing them, not exceeding in the 1244  
aggregate such amount as is appropriated therefor by the board 1245  
of county commissioners, which compensation shall be in place of 1246  
all fees. Such compensation so fixed shall be payable monthly 1247  
from the county treasury upon the warrant of the auditor. 1248

Such employees, whenever called upon by a judge of such 1249  
court, in a criminal case, shall perform the duties which are 1250  
prescribed by section 2947.06 of the Revised Code respectively 1251  
for psychiatrists or psychologists appointed in the particular 1252  
case, or for probation officers or departments. 1253

(E) In counties having a population in excess of three 1254  
hundred thousand as ascertained by the last preceding federal 1255

census, an administrative assistant, who shall take an oath of office, hold ~~his~~ the position at the will of the appointing judges ~~appointing him~~, and under the direction and supervision of the judges, assume such duties, other than judicial, as may be delegated to ~~him~~ the administrative assistant by the judges, and receive compensation to be fixed by the judges appointing ~~him~~ the administrative assistant sitting in joint session, payable in equal monthly installments from the county treasury, upon the warrant of the county auditor.

**Sec. 2303.02.** ~~Before~~ Except as otherwise provided in section 3.061 of the Revised Code, before entering upon the discharge of ~~the official~~ duties ~~of his office~~, the clerk of the court of common pleas shall give a bond signed by a bonding or surety company authorized to do business in this state, or, at ~~his~~ the clerk's option, by two or more freeholders having real estate in the value of double the amount of the bond over and above all encumbrances to the state in a sum not less than ten thousand nor more than forty thousand dollars, to be fixed by the board of county commissioners, and the surety company to be approved by the board, ~~and~~. The bond shall be conditioned that such clerk will enter and record all the orders, decrees, judgments, and proceedings of the courts of which ~~he~~ such clerk is the clerk, pay over all moneys received by ~~him~~ the clerk in ~~his~~ an official capacity, and faithfully and impartially discharge the official duties of ~~his~~ the clerk's office. The expense or premium for such bond shall be paid by the board and charged to the general fund of the county. Such bond, with the oath of office and the approval of the board indorsed thereon, shall be deposited with the county treasurer and kept in ~~his~~ the treasurer's office.

**Sec. 3313.23.** If a treasurer of a board of education is

absent from any meeting of the board the members present shall 1287  
choose one of their number to serve in ~~his~~ the treasurer's place 1288  
pro tempore. 1289

If a board of education determines the treasurer is 1290  
incapacitated in such a manner that ~~he~~ the treasurer is unable 1291  
to perform the duties of the office of treasurer, the board may, 1292  
by a majority vote of the members of the board, appoint a person 1293  
to serve in ~~his~~ the treasurer's place pro tempore. Each board of 1294  
education shall adopt a written policy establishing standards 1295  
for determining whether the treasurer is incapacitated, and 1296  
shall provide that during any period in which the treasurer is 1297  
incapacitated, ~~he~~ the treasurer may be placed on sick leave or 1298  
on leave of absence and may be returned to active duty status 1299  
from sick leave or leave of absence. The treasurer may request a 1300  
hearing before the board on any action taken under this section, 1301  
and ~~he~~ shall have the same rights in any such hearing as are 1302  
afforded to a teacher in a board hearing under section 3319.16 1303  
of the Revised Code. The treasurer pro tempore shall perform all 1304  
of the duties and functions of the treasurer, and shall serve 1305  
until the treasurer's incapacity is removed as determined by a 1306  
majority vote of the members of the board or until the 1307  
expiration of the treasurer's contract or term of office, 1308  
whichever is sooner. The treasurer pro tempore may be removed at 1309  
any time for cause by a two-thirds vote of the members of the 1310  
board. The board shall fix the compensation of the treasurer pro 1311  
tempore in accordance with section 3313.24 of the Revised Code, 1312  
and, except as otherwise provided in section 3.061 of the 1313  
Revised Code, shall require the treasurer pro tempore to execute 1314  
a bond immediately after ~~his~~ appointment in accordance with 1315  
section 3313.25 of the Revised Code. If a treasurer is a member 1316  
of the board, ~~he~~ the treasurer shall not vote on any matter 1317

related to ~~his~~ the treasurer's own incapacitation. 1318

**Sec. 3313.25.** ~~Before~~ Except as otherwise provided in 1319  
section 3.061 of the Revised Code, before entering upon the 1320  
duties of ~~his~~ office, the treasurer of each board of education 1321  
shall execute a bond, in an amount and with surety to be 1322  
approved by the board, payable to the state, conditioned for the 1323  
faithful performance of all the official duties required of ~~him~~ 1324  
the treasurer. Such bond must be deposited with the president of 1325  
the board, and a copy thereof, certified by ~~him~~ the president, 1326  
shall be filed with the county auditor. 1327

**Sec. 3314.011.** (A) Every community school established 1328  
under this chapter shall have a designated fiscal officer. 1329  
Except as provided for in division (C) of this section, the 1330  
fiscal officer shall be employed by or engaged under a contract 1331  
with the governing authority of the community school. 1332

(B) ~~The~~ Except as otherwise provided in section 3.061 of 1333  
the Revised Code, the auditor of state shall require that the 1334  
fiscal officer of any community school, before entering upon 1335  
duties as fiscal officer of the school, execute a bond in an 1336  
amount and with surety to be approved by the governing authority 1337  
of the school, payable to the state, conditioned for the 1338  
faithful performance of all the official duties required of the 1339  
fiscal officer. The bond shall be deposited with the governing 1340  
authority of the school, and a copy thereof, certified by the 1341  
governing authority, shall be filed with the county auditor. 1342

(C) Prior to assuming the duties of fiscal officer, the 1343  
fiscal officer designated under this section shall be licensed 1344  
under section 3301.074 of the Revised Code. Any person serving 1345  
as a fiscal officer of a community school on March 22, 2013, who 1346  
is not licensed as a treasurer shall be permitted to serve as a 1347

fiscal officer for not more than one year following March 22, 1348  
2013. Beginning on that date and thereafter, no community school 1349  
shall permit any individual to serve as a fiscal officer without 1350  
a license as required by this section. 1351

(D) (1) The governing authority of a community school may 1352  
adopt a resolution waiving the requirement that the governing 1353  
authority is the party responsible to employ or contract with 1354  
the designated fiscal officer, as prescribed by division (A) of 1355  
this section, so long as the school's sponsor also approves the 1356  
resolution. The resolution shall be valid for one year. A new 1357  
resolution shall be adopted for each year that the governing 1358  
authority wishes to waive this requirement, so long as the 1359  
school's sponsor also approves the resolution. 1360

No resolution adopted pursuant to this division may waive 1361  
the requirement for a community school to have a designated 1362  
fiscal officer. 1363

(2) If the governing authority adopts a resolution 1364  
pursuant to division (D) (1) of this section, the school's 1365  
designated fiscal officer annually shall meet with the governing 1366  
authority to review the school's financial status. 1367

(3) The governing authority shall submit to the department 1368  
of education a copy of each resolution adopted pursuant to 1369  
division (D) (1) of this section. 1370

**Sec. 3319.05.** The business manager shall receive such 1371  
compensation as is fixed by the board of education before ~~his~~ 1372  
election, which shall not be decreased during ~~his~~ the business 1373  
manager's term of office. ~~He~~ Except as otherwise provided in 1374  
section 3.061 of the Revised Code, the business manager shall 1375  
give such bond as prescribed by the board for the faithful 1376

discharge of ~~his~~ official duties. 1377

**Sec. 3375.32.** Each board of library trustees appointed 1378  
pursuant to sections 3375.06, 3375.10, 3375.12, 3375.15, 1379  
3375.22, and 3375.30 of the Revised Code shall meet not later 1380  
than January of each year and may meet in December of the 1381  
preceding year and organize by selecting from its membership a 1382  
president, a vice-president, and a secretary who shall serve for 1383  
a term of one year commencing the later of the first day of 1384  
January or the date of selection. At the same meeting, each 1385  
board shall elect and fix the compensation of a fiscal officer, 1386  
who may be a member of the board, and who shall serve for a term 1387  
of one year commencing the later of the first day of January or 1388  
the date of election. ~~The~~ Except as otherwise provided in 1389  
section 3.061 of the Revised Code, the fiscal officer, before 1390  
entering upon official duties, shall execute a bond in an amount 1391  
and with surety to be approved by the board, payable to the 1392  
board, and conditioned for the faithful performance of the 1393  
official duties required of the fiscal officer. 1394

**Sec. 5155.04.** ~~Before~~ Except as otherwise provided in 1395  
section 3.061 of the Revised Code, before entering upon official 1396  
duties, the superintendent or administrator of the county home 1397  
shall give bond as the board of county commissioners or operator 1398  
requires, with a surety acceptable to the board or operator, 1399  
conditioned for the faithful discharge of the duties of that 1400  
office. The bond, with the approval of the board or operator and 1401  
the oath of office of the superintendent or administrator, 1402  
required by sections 3.22 and 3.23 of the Revised Code and by 1403  
Section 7 of Article XV, Ohio Constitution, endorsed on it, 1404  
shall be deposited with the county treasurer and kept in the 1405  
treasurer's office. 1406

**Sec. 5571.04.** When the board of township trustees 1407  
determines to proceed as provided in division (C) of section 1408  
5571.02 of the Revised Code and appoints a highway 1409  
superintendent, except as otherwise provided in section 3.061 of 1410  
the Revised Code, the superintendent shall, before entering upon 1411  
the discharge of the official duties of superintendent, give 1412  
bond to the state, for the use of the township, in the sum of 1413  
two thousand dollars, conditioned upon the faithful performance 1414  
of the official duties of superintendent. The bond shall be 1415  
approved by the board of township trustees and filed with the 1416  
township fiscal officer. The board of township trustees shall 1417  
fix the compensation of the superintendent, which compensation 1418  
shall be paid from the township road fund. The compensation and 1419  
all proper and necessary expenses, when approved by the board of 1420  
township trustees, shall be paid by the township fiscal officer 1421  
upon the fiscal officer's warrant. 1422

**Sec. 5593.05.** Upon the passage of a resolution provided by 1423  
section 5593.04 of the Revised Code, the board of county 1424  
commissioners of the county or the legislative authority of the 1425  
city shall appoint three persons who shall constitute the bridge 1426  
commission of such county or city, not more than two of whom 1427  
shall belong to the same political party. The bridge 1428  
commissioners shall immediately enter upon their duties and hold 1429  
office until the expiration of two, four, and six years, 1430  
respectively, from the date of their appointment, the term of 1431  
each to be designated by the board or the legislative authority 1432  
of the city. Their successors shall be appointed for the term of 1433  
six years, excepting that any person appointed to fill a vacancy 1434  
shall serve only for the unexpired term, and any commissioner 1435  
shall be eligible for reappointment. The commissioners, before 1436  
entering upon their duties, shall take, subscribe, and file an 1437

oath of office as required by Section 7 of Article XV, Ohio 1438  
Constitution, and sections 3.22 and 3.23 of the Revised Code. 1439  
~~Each~~ Except as otherwise provided in section 3.061 of the 1440  
Revised Code, each commissioner shall execute a bond, approved 1441  
by the board or legislative authority, in the penalty of five 1442  
thousand dollars, conditioned according to law, which bond shall 1443  
be filed and recorded as other bonds required of county or city 1444  
officials. 1445

**Section 2.** That existing sections 3.30, 153.24, 305.04, 1446  
309.03, 311.02, 313.03, 315.03, 317.02, 319.02, 321.02, 325.071, 1447  
325.12, 329.01, 505.02, 505.03, 507.02, 507.021, 507.03, 509.02, 1448  
519.161, 705.27, 705.60, 733.65, 733.69, 735.03, 739.02, 747.01, 1449  
749.22, 755.23, 955.12, 1901.32, 1907.20, 2101.03, 2151.12, 1450  
2153.10, 2301.12, 2303.02, 3313.23, 3313.25, 3314.011, 3319.05, 1451  
3375.32, 5155.04, 5571.04, and 5593.05 of the Revised Code are 1452  
hereby repealed. 1453

**Section 3.** This act is the "Protect Local Treasuries Act." 1454