

2018 SEP 13 AM 9:15

STATE OF OHIO

Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, John R. Kasich, Governor of the State of Ohio, do hereby appoint, Glory Brissett, from Cleveland, Cuyahoga County, Ohio, as a Member of the New African Immigrants Commission for a term beginning September 7, 2018 and ending at the close of business October 7, 2019.



IN WITNESS WHEREOF, I
have hereunto subscribed my name
and caused the Great Seal of the State
of Ohio to be affixed, at Columbus, this
7th day of September in the year of our
Lord, Two Thousand and Eighteen.

John R. Kasich
Governor

□GLORY BRISSETT

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Phone: 440 212-9041

E-mail: glorybrissett@gmail.com, umusifa@yahoo.com

Website: <http://glorybrissett.org>

Objectives

Highly qualified and results-driven professional demonstrating solid interpersonal, communication, and problem solving skills. I am energetic, goal-oriented and a great social skills with an impressive performance in helping African immigrant to swiftly adapt to their new found home here in the United State. Currently seeking a position which will utilize all skill and help me reach my full potential.

Skills

Multi-lingual: Fluent in French, English, Swahili, Kinyarwanda, Kirundi, Lingala, Tchiluba, Kiganda, (Native French speaker)

Excellent customer, clerical service and communication skills.

Computer competency in Microsoft office(outlook), MS Word, Powerpoint, and Excel.

Strong problem-solving and organizational skills and community involvement.

Ability to quickly learn new concepts and skills.

Experience

Interpreter and volunteer (JAN 2015 – Present)

Catholic charities Cleveland (Cleveland, OH)

- Provide interpretation services for newly refugees
- Home visit, help refugee to understand American culture.
- Provide assistance to the community committee to resolve some basics issues and needs in Cleveland.
- Provide interpretation assistance to the pregnancy woman (hospital, transportation, baby shower, etc...)
- Advocate for vulnerable women and children in their families issue.
- Provide interpretation services to court
- Help children with their homework at home

Administrative Assistance and Case worker (NOV 2012 – JAN 2015)

Bethany Christian Services (Grand Rapids, MI)

- Welcome visitor, employee and client
- Answering the phone.
- Fix client's files, timesheet and appointment.
- Organize the meeting room
- Create meeting schedules.
- Provide interpretation services to court
- File Order
- Organize Incoming mails and outgoing mails

Nursing Assistance, CNA (JAN 2013 – JAN 2014)

Crystal Spring (Grand Rapids, MI)

- Assists in complete/partial resident baths. This Include bath, oral care, dentures, Foley care, hair/nail care, shaving etc.
- Bed making and cleaning of utensils used.
- Assists in the toileting needs of the residents, records outputs accurately.
- Empties drainage collection devices and completes documentation of BM Book, toileting scheduling, Rehab and nourishments.
- Follows Facility protocol for admission documentation, and care plan.
- Protects resident's privacy by ensuring resident charts or items with resident data with protected health information (PHI) are not left unattended or left opened.

Pastor Assistance (JAN 2012- FEB 2015)

Christian Revival Ministries (Grand Rapids, MI)

- Help refugees and immigrants reach and sustain self-sufficiency and achieve successful integration into this country, empower our community to achieve to their Goals
- Help them to register and to understand about after-school programs and tutoring to ensure that school-age children complete homework and master necessary academic skills and that at-risk teen's graduate from high school.
- Provide ESL classes to the community and daycare to their children.
- Assist the community to their basic needs.
- Help the community to get some house equipment in the house as needed.

School Liaison Caseworker (NOV 2010 – OCT 2012)

Refugee Family Services (Atlanta, GA)

- Provide transportation, interpretation and advocacy for parent-school engagements (as required by grant) and parent youth services engagements (may include home visits).
- Conduct workshops at public schools and other educational agencies about refugee cultures and the needs of refugee children.
- Refer parent/students to other refugee family services programs, as needed.

- Assist youth program in translation of critical documents, registration and with interpretation during critical communications between program and parent.
- Maintain client files and submit monthly report of services rendered.
- Perform assigned staff duties during nine weeks for the RFS summer camp.

Administrative Assistance and Interpreter (Contractor) (NOV 2010 – JUN 2013)
Refugee Resettlement and Immigration Services Atlanta (Atlanta, GA)

- Provided interpretation services for newly refugees
- Assist with job applications, scheduling interviews, arranging transportation to a new job, arranging childcare, and providing support to our clients and their employers through the early stages of employment, help them to apply for the benefit.

Administrative Assistance and Interpreter (Volunteer) (NOV 2010 – JUN 2013)
International Rescue Committee Atlanta (Atlanta, GA)

- Provided interpretation services for newly refugees
- Assist with job applications, scheduling interviews, arranging transportation to a new job, arranging childcare, and providing support to our clients and their employers through the early stages of employment, help them to apply for the benefit.
- Provide job placement assistance for new immigrants.

Office Assistance and Interpreter (Contractor)(NOV 2010 – JUN 2013)
World Relief Atlanta (Atlanta, GA)

- Provided interpretation services for newly refugees
- Assist with job applications, scheduling interviews, arranging transportation to a new job, arranging childcare, and providing support to our clients and their employers through the early stages of employment, help them to apply for the benefit.
- Provide job placement assistance for new immigrants.

Admissions Associate (JAN 2009 –)
Interactive College of Technology (Atlanta, GA)

- Acknowledged and responded to all visitors in a timely and courteous manner
- Used sound judgment and knowledge of the department, operations and admissions procedures to appropriately respond to callers' questions and requests.
- Distributed a list of accepted students to staff and Financial Aid Office on an established basis.
- Informed appropriate personnel of any changes in the admission status.

Refugee Case Manager
Notre Dame de la Mercy (Yaoundé, Cameroun)

- Provided interpretation services for newly refugees as needed.
- Handled coping for records management and data entry.
- Answered telephone.
- Reported information and updated about clients to case managers.

Payroll Manager (QuickBooks)

KK Security Congo (Goma, RDC)

- Accurately managed all aspects of payroll administration for over 300 employees, in charge of quarterly taxes.
- Effectively assisted with administration and provided technical support.
- Successfully managed all aspects of administrative duties including payroll of KK Security Congo administration.

Education

Grand Rapids Community College
Everest University, Jonesboro, Atlanta, GA
Maendeleo High School Institute

2013 – Present
2011 – 2012
2000

GOVERNOR'S APPOINTMENTS TO BOARDS AND COMMISSIONS

Date: 9/7/2018

Name of Appointee: Ms. Glory Brissett
Address: 10260 Pleasant Lake Blvd.
Cleveland, OH 44130
Cuyahoga County
(H) - 4402129041
(W) - 2169393745
(M) - 4402129041

Name of Commission: New African Immigrants Commission
Contact: Allison Glasgow
Director - Public Liaison/GOFBCI
Office of the Governor
77 S High St., 30th Floor
Columbus, OH 43215
(614) 466-3555

Term Begins: 10/8/2016
Term Ends: 10/7/2019
Party Affiliation: Independent
Senate Confirmation: Appointed by the Governor, confirmed by the Senate
Financial Disclosure: No disclosure required
Vice: