

OHIO SENATE *JP*

2020 AUG 27 PM 2:37

STATE OF OHIO  
**Executive Department**

OFFICE OF THE GOVERNOR

*Columbus*

I, Mike DeWine, Governor of the State of Ohio, do hereby appoint Christine (Tina) Lapp, from Powell, Delaware County, Ohio, as a Member of the State Board of Career Colleges and Schools for a term beginning August 26, 2020 and ending at the close of business November 20, 2024, replacing Lynn M. Mizanin, whose term expired.



IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 26th day of August in the year of our Lord, Two Thousand and Twenty.

*Mike DeWine*  
Mike DeWine  
Governor

# Christine (Tina) Lapp

5307 Sheffield Ave  
Powell, OH, 43065 United States  
(614) 562-6396  
tlapp@hondros.com

---

## PROFESSIONAL EXPERIENCE

### **HONDROS EDUCATION GROUP, Westerville, OH United States**

President, Jan 2017 – present

- Chair of Company's Executive Committee representing all Education brands including Hondros College, Hondros College of Business, Hondros Learning, LearnMortgage, CompuCram & ASREB.
- Lead the overall strategic vision of the education brands.
- Oversight of all education brands.
- Direct and coordinate the financial and budget activities to fund operations and increase efficiency.
- Confer with Executive Committee, organization leadership, and staff members to discuss issues, coordinate activities, and resolve problems.
- Analyze operations to evaluate performance of the company and its staff in meeting objectives, and to determine areas of potential cost reduction, program improvement, or policy change.
- Prepare budgets for approval, including those for funding and implementation of programs.
- Direct and coordinate activities of the departments concerned with scheduling, marketing, pricing and sales.
- Establish departmental responsibilities and coordinate functions among departments.
- Review and analyze legislation, laws, and public policy, and recommend changes to promote and support interests of the education industry and the markets we serve.
- Represent institution at community events, industry meetings and conferences, and with regulatory bodies.
- Participate in faculty and college committee activities.
- Review student and employers feedback and apply that information for faculty development and to improve programs and operations.
- Direct, coordinate, and evaluate the activities of personnel engaged in products development, technology, sales, marketing and student services.
- Review registration statistics, trends and use to make future estimates.

### **HONDROS COLLEGE OF BUSINESS, Westerville, OH United States**

President, Oct 1999 – Jan 2017

- Member of the Company's Executive Committee representing all College programs.
- Overall program oversight.
- Direct and coordinate the financial and budget activities to fund operations and increase efficiency.
- Confer with Executive Committee, organization leadership, and staff members to discuss issues, coordinate activities, and resolve problems.
- Direct and coordinate activities of the departments concerned with scheduling, marketing, pricing and sales.
- Establish departmental responsibilities and coordinate functions among departments and sites.
- Review and analyze legislation, laws, and public policy, and recommend changes to promote and support interests of the education industry and the markets we serve.
- Represent institution at community events, industry meetings and conferences, and with regulatory bodies.
- Participate in faculty and college committee activities.

- Review student and employers feedback and apply that information for faculty development and to improve programs and operations.
- Determine course schedules, and oversee Faculty Manager to coordinate teaching assignments and to ensure optimum use of adjunct faculty resources.
- Consult with government, regulatory and licensing agencies to ensure the institution's conformance with applicable standards.
- Direct, coordinate, and evaluate the activities of personnel engaged in sales, marketing and student services.
- Review registration statistics, trends and use to make future estimates.
- Consult with adjunct faculty, employers, local associations and workforce development to ensure we are meeting the needs of the state for training. Identify new programs and needs based on job openings.

Director of Operations, Mar 1997 – Oct 1999

- Oversee activities directly related to providing student services.
- Manage site staff at all locations in Ohio, preparing work schedules and assigning specific duties.
- Establish and implement policies and procedures, goals and objectives; conferring with Executive Committee members and staff members as necessary.
- Determine staffing requirements and oversee personnel processes for interviewing, hiring and training new employees.
- Plan and direct activities such as sales promotions, coordinating with other department heads as required.
- Work with industry employers to provide program information and understand their needs.
- Oversee career events (Career Nights) and services to help students and employers.

Compliance Manager, Feb 1996 – Mar 1997

- Direct the development and implementation of compliance-related policies and procedures.
- Verify that all of the company's regulatory policies and procedures have been documented, implemented, and communicated.
- File appropriate compliance reports with regulatory agencies.
- Maintain documentation of compliance activities.

Controller, Oct 1995 – Feb 1996

- Prepare financial statements, business activity reports, financial position forecasts, annual budgets, and reports required by regulatory agencies.
- Supervise employees performing financial reporting, accounting, billing, collections, payroll, and budgeting duties.
- Develop and maintain relationships with banking, insurance, and non-organizational accounting personnel to facilitate financial activities.
- Coordinate and direct the financial planning, and budgeting for the organization.
- Analyze the financial details of past, present, and expected operations to identify development opportunities and areas where improvement is needed.
- Receive cash and checks and make deposits.
- Compute, withhold, and account for all payroll deductions.

Staff Accountant, Apr 1994 – Feb 1995

- Prepare trial balances of books.
- Accounts payable / Accounts receivable.
- Calculate, prepare, and issue bills, invoices, account statements, and other financial statements according to established procedures.
- Calculate and prepare checks for all bills including utilities, taxes, and other payments.
- Reconcile records of bank transactions.
- Transfer details from separate journals to general ledgers or data processing sheets.
- Maintain inventory and inventory records.

## **NATIONAL BACKGROUND CHECK, INC., Columbus, Ohio United States**

Co-founder, Mar 1999 – Current

- Oversee strategic vision of the organization.
- Direct the annual budget for the organization in cooperation with business partner.
- Direct business plan and key initiatives in cooperation with business partner.
- Analyze financial details to identify opportunities for cost cutting or revenue growth.
- Work with state agencies, regulators and law enforcement on industry standards and legislation.

## **SOCIETY BANK, Columbus, Ohio United States**

Teller, Jan 1994 – Apr 1994

- Cash checks and pay out money after verifying that signatures are correct, that written and numerical amounts agree, and that accounts have sufficient funds.
- Receive checks and cash for deposit, verify amounts, and check accuracy of deposit slips.
- Receive and count daily inventories of cash, drafts, and travelers' checks.
- Receive mortgage, loan, or public utility bill payments, verifying payment dates and amounts due.

## **THE OHIO STATE UNIVERSITY HOSPITALS GIFT SHOP, Columbus, OH United States**

Sales Representative, Jun 1989 – Aug 1992

- Open and close cash registers, performing tasks such as counting money, separating charge slips, coupons, and vouchers, balancing cash drawers, and making deposits.
- Greet customers and ascertain what each customer wants or needs.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Inventory stock and requisition new stock.
- Ticket, arrange and display merchandise to promote sales.

## **KARRIC PLACE APARTMENTS, Dublin, OH United States**

Rental Agent, Jun 1988 – Jun 1989

- Coordinate appointments to show apartments to prospective renters.
- Office/Clerical work – filing, phones, paperwork.
- Process rental applications.

## **EDUCATION**

### **The Ohio State University, Columbus, OH United States**

1988 – 1992 Completed coursework towards Business

### **Franklin University, Columbus, OH United States**

BA - Business/Accounting, December 1993

### **Hondros College, Westerville, OH United States**

Real Estate Licensing Courses, May 2002

## **ADDITIONAL EXPERIENCE AND SKILLS**

- Board of Directors, REEA (Real Estate Educators Association) 2013-2015; 2017-2018
- President-Elect, REEA (Real Estate Educators Association) 2015-2016
- President, REEA, (Real Estate Educators Association) 2016-2017
- Public Policy Committee, NAWBO (National Association of Women Business Owners) 2012-2015
- Ohio Real Estate Sales License, August 2002. License number 2002004380.
- Active Member:
  - Real Estate Educators Association
  - Ohio Association of Realtors

- Columbus Board of Realtors
- National Association of Realtors
- State Insurance Licensing Association
- Association of Appraisal Regulatory Officials
- National Association of Women Business Owners
- Proficient in Microsoft Office.

\* References available upon request

## TINA LAPP BIO

Tina Lapp is President of Hondros College of Business, a career college with 6 locations across the State of Ohio. Lapp is responsible for the overall strategic vision and planning for the College, in support of its mission to serve the adult learner with career-specific knowledge, academic theory, and input from the business and professional community. Her passion is providing associate degrees, professional licensing, and development through traditional and non-traditional delivery methods. Prior to joining the Hondros Team, Lapp had experience working in sales, service, and banking. During her tenure with Hondros College, Tina has added several new business lines and products that have led to significant growth over the past 19 years. Lapp earned her BS degree in Accounting from Franklin University and has held a real estate salespersons license in Ohio since 2002. She also is co-owner of a small business, National Background Check, Inc., which she and her partner started in 1999 to help individuals expedite the fingerprinting process. Lapp is active in many associations including the Real Estate Educators Association (REEA), the Ohio Association of Realtors (OAR), the Columbus Board of Realtors (CBR), the Securities and Insurance Licensing Association (SILA), the Association of Appraisal Regulatory Officials (AARO), American Association of Residential Mortgage Regulators (AARMR), National Association of Women Business Owners (NAWBO) and the Ohio Chamber of Commerce. She has served on various industry committees such as scholarship committees, small business committees and spent a 2 year term representing the College on the Education Council of Appraisal Foundation Sponsors (ECAFS) for the Appraisal Foundation.

60X AUG 27 PM 2:34

**GOVERNOR'S APPOINTMENTS  
TO BOARDS AND COMMISSIONS**

**Date:** 8/26/2020

**Name of Appointee:** Ms. Christine (Tina) Lapp

Address: 5307 Sheffield Ave.  
Powell, OH 43065  
Delaware County  
(H) - 6145626396  
(W) - 6145626396  
(M) - 6145626396

**Name of Commission:** State Board of Career Colleges and Schools

Contact: John Ware, Executive Director  
(614) 466-7802  
john.ware@scr.state.oh.us  
30 East Broad Street, Suite 2481  
Columbus, OH 43215  
(614) 466-2752

**Term Begins:** 11/21/2019

**Term Ends:** 11/20/2024

**Party Affiliation:** Republican

**Senate Confirmation:** Appointed by the Governor, confirmed by the Senate

**Financial Disclosure:** Confidential disclosure required

**Vice:** Lynn M. Mizanin