



OHIO SENATE
MIKE DEWINE
GOVERNOR OF OHIO

2021 AUG 26 AM 10:28

Administration
Office 614.644.3555

77 S. High Street, 30th Floor
Columbus, OH 43215
www.governor.ohio.gov

July 29, 2021

Mr. Vincent L. Keeran, Clerk
Ohio Senate
Ohio Statehouse
1 Capitol Square, 2nd Floor
Columbus, OH 43215

Dear Mr. Keeran:

Enclosed please find the appointment papers for the following officer who requires the advice and consent of the Ohio Senate:

– Director of the Department of Job and family Services Matthew M. Damshroder

Please feel free to contact LeeAnne Cornyn, at 614-644-0806 or leeanne.cornyn@governor.ohio.gov, should you have any questions.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mike DeWine", is written over a light blue horizontal line.

Mike DeWine
Governor

Enclosures

STATE OF OHIO
Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, Mike DeWine, Governor of the State of Ohio, do hereby appoint Matthew M. Damschroder from Franklin County, Ohio, as Director of the Job and Family Services Services for a term beginning July 5, 2021, and continuing at the pleasure of the Governor.



IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 6th day of July in the year of our Lord, two thousand and twenty-one.

A handwritten signature in cursive script that reads "Mike DeWine". The signature is written in dark ink and is positioned above a horizontal line.

Mike DeWine
Governor

OATH OF OFFICE

I, Matthew M. Damschroder, promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and to faithfully discharge the duties of the office of Director of the ~~Department of Administrative Services~~ Jobs and Family Service to which I have been appointed by Governor Mike DeWine for the term designated. This I shall do as I shall answer unto God.



Matthew M. Damschroder

STATE OF OHIO
COUNTY OF FRANKLIN

Personally sworn to before me, a notary public, and subscribed to on this 6th day of July 2021.



Michael L. Murry, Attorney At Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date
Sec. 147.03 R.C.



Mike DeWine
Governor of said State

To all to whom these Presents shall come, Greeting:

Know Ye, That Whereas MATTHEW M. DAMSHRODER *of*
FRANKLIN *County has been duly appointed to the position of*
DIRECTOR OF THE DEPARTMENT OF JOB AND FAMILY SERVICES

Therefore, By virtue of the authority vested in the Governor by the Constitution, and in pursuance of a provision of the Statutes, I do hereby commission him, the said

MATTHEW M. DAMSHRODER *to be*
DIRECTOR OF THE DEPARTMENT OF JOB AND FAMILY SERVICES

authorizing and empowering him to execute and discharge all and singular, the duties appertaining to said office, and to enjoy all the privileges and immunities thereof.



*In Testimony Whereof, I have hereunto
Subscribed my name and caused the Great Seal
Of the State of Ohio to be affixed at Columbus,
This 6th day of July in the year of our Lord,
Two Thousand and Twenty-One.*

Mike DeWine

Governor

Frank J. Rose
Secretary of State

Matthew M. Damschroder
1125 East Cooke Road | Columbus, Ohio 43224
(614) 327-1117

EDUCATION

The Ohio State University
M.A., Public Policy and Management
B.S., Business Administration

EXPERIENCE

March 2021- Present **Director**
Ohio Department of Job & Family Services

- Joined ODJFS in March 2021 as Interim Director following the resignation of its previous director who relocated. Appointed Director in July 2021.
- Coordinated the work of full time staff, paid consultants, and a public-private partnership team to successfully implement improvements around fraud prevention and detection, contact center operations, and claims adjudication in the agency's Office of Unemployment Insurance Operations.

January 2019 – March 2021 **Director**
Ohio Department of Administrative Services

- Led a state agency providing back office functions to state agencies, boards, and commissions, including procurement, risk management, property management, human capital management, benefits, collective bargaining, print and mail services, and enterprise IT infrastructure and solutions.
- Completed the "refinancing" of non-taxable to taxable bonds that support the Multi-Agency Radio Communication System (MARCS) physical assets to make a greater percentage available for public use while savings debt service expenses over the remaining life of the debt.

January 2015 - January 2019 **Assistant Secretary of State & Chief of Staff**
Ohio Secretary of State Jon Husted, Columbus, Ohio

- Managed, on behalf of the Secretary of State, all Office operations including business service filings, elections administration, campaign finance, information technology, human resources, finance, communications, and counsel.
- Coordinated the implementation of online voter registration; increased efficiency in business filings and related customer service resulting in a 16% reduction in office expenses leading to a 100% reduction in taxpayer funding for office operations.

January 2011 - January 2015 **Deputy Assistant Secretary of State & Director of Elections**
Ohio Secretary of State Jon Husted, Columbus, Ohio

Matthew M. Damschroder

- Developed the first statewide, permanent Election Official Manual for local election officials.
- Office-designated 30(B)(6) deponent in several civil litigation matters

June 2003 - January 2011 **Director / Deputy Director** (title tied to political party of Secretary of State Franklin County Board of Elections, Columbus, Ohio)

- Oversaw an annual budget of more than \$8 million, 42 full-time and 100 election-season part time employees, and the recruitment and training of more than 5,000 poll workers to serve over 800,000 registered voters.

February 2003 - January 1999 Various positions with the Treasurer of State and with the Franklin County Republican Party and state and local campaigns

PROFESSIONAL CERTIFICATION

2005 **Certified Elections and Registration Administrator (CERA)**
National Association of Election Officials & Auburn University

PROFESSIONAL AFFILIATIONS & ACTIVITIES

Lifetime Member **Ohio Association of Elections Officials (OAEO)**
President (2007)

Contributor **United States Election Assistance Commission**
Absentee Voting & Vote-by-Mail Election Management Guidelines

Panelist **Pew Center on the States**
Make Voting Work (multiple)
Capitolbeat.org Presidential Election Workshop (Philadelphia)
Electionline.org Midwest Journalist Forum (Chicago)
Democracy Index Conference (Columbus, OH)
Data for Democracy Conference (Washington DC)

Member **National Association of Election Officials**
Clinician, 2006 Special Workshop (Albuquerque)
Clinician, 2006 National Conference (Chicago)

Vice Chairman **KidsVoting/Central Ohio Board of Directors (2004-2010)**

PUBLICATIONS

"Of Money, Machines, and Management: Election Administration from an Administrator's Perspective." Election Law Journal: Rules, Politics, and Policy. June 2013, 12(2): 195-202.
doi:10.1089/elj.2013.1225.