



Tim Schaffer
20th District

Ohio Senate
Senate Building
Room 137, First Floor
Columbus, Ohio 43215
(614) 466-8076
sd20@ohiosenate.gov

Committees:
Agriculture and Natural Resources, Chair
Insurance
Rules and Reference
Transportation
Ways and Means

Senate Agriculture and Natural Resources Committee Rules 135th General Assembly

Meeting Time & Location: Regular committee meetings will be held on **Tuesdays** at **4:00pm** in the **North Hearing Room**, unless otherwise noted. Time and location are subject to change. For quorum purposes, all members are asked to be in the committee room or checked in by this time.

Voting:

- Members cannot vote on any bill, substitute bill, or amendment or sign the voting sheet for a bill without having checked in or being present prior to the vote being called.
- Members must sign the voting sheet to record their vote even after the role is taken. If the sheet is not signed, the vote will not count.
- The roll will be held open at the discretion of the Chair no later than noon the following day.

Attendance: The Chair requests that Members **running late** to a committee hearing should notify that Chair or his staff as soon as possible. During committee hearings, Members should be attentive and in the committee room as much as possible. Should any Member need to leave during a meeting, they should notify the Chair or the Chair's staff of where they can be reached in the case that they are needed.

Absences: The Chair requests that any member who is unable to attend a committee meeting submit a written notice in advance of the meeting. This notice will note the member as “excused” and be placed in the official committee records which are turned in to the Clerk’s office at the end of each General Assembly.

Amendments: The Chair requests that copies of all amendments and substitute bills be submitted to his office at least **24 hours** (bare minimum) in advance of committee meetings to allow for electronic distribution and review by committee members. Members should be prepared to speak on any amendments or substitute bills that they plan to offer, and should have votes whipped on these matters before committee meets. The Chair is available to help with whipping votes if need be.

Testimony: The Chair requests that copies of all testimony be submitted to his office at least **24 hours** (bare minimum) in advance of committee meetings to allow for electronic distribution and review by committee members. All witnesses must complete a witness slip before giving testimony. It is at the discretion of the Chair to limit testimony in the interest of time. All questions must be asked and answered through the Chair.

Audio/Video Recording and Photography: Any recording and photography of committee meetings are prohibited without permission of the Chair. Please submit a completed media slip request to the Chair at least **24 hours** in advance of the committee meeting.

Courtesy:

- Members looking to speak to a bill should **waive or get the Chair’s attention.**
- Members of the committee and guests in the audience are asked to refrain from the use of cell phones during committee. Please keep phones on silent or vibrate.
- If a Member has brought **guests** to a committee hearing, please notify the Chair so that they can be recognized.

- Members should refrain from personal attacks or utilizing personal politics during a committee hearing.
- Senate Rules prohibit standing or gathering at the back of the hearing room. **This rule will be strictly enforced.**
- All follow up documents and follow-up information will be directed to the Chair's office to be distributed to the committee.