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STATE OF OHIO

2024 FEB 23 AM 10:39

Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, Mike DeWine, Governor of the State of Ohio, do hereby appoint James G. Minikowski, Independent, from Solon, Cuyahoga County, Ohio, as a Member of the Counselor, Social Worker, and Marriage and Family Therapist Board for a new term beginning December 22, 2023 and ending at the close of business October 10, 2026, replacing James G. Minikowski, whose term expired.



IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 22nd day of December in the year of our Lord, Two Thousand and Twenty Three.

Mike DeWine

Mike DeWine
Governor

JAMES MINIKOWSKI, IMFT-S

34461 Southside Park Road, Solon, Ohio 44139 · (216) 650-7812

jminikowski@psychbc.com

Compassionate, organized and detail-oriented clinician with leadership experience and expertise in state regulations and licensure. Collaborative team player with long history of facilitating business and clinical trainings. Proven track record of successful innovation and achievement in administrative, clinical practice, and leadership in the delivery of mental wellness services.

WORK EXPERIENCE

2020 TO PRESENT

BOARD CHAIR

OHIO COUNSELOR, SOCIAL WORKER, MARRIAGE & FAMILY THERAPIST LICENSING BOARD (CSWMFT), COLUMBUS, OH

- Formulates agendas for CSWMFT Administrative and Planning, Strategic Planning, and the official CSWMFT State Board Meetings.
- Officiates CSWMFT State Board meetings in compliance with state rules and laws governing the CSWMFT Licensing Board
- Works collaboratively with the Executive Director to manage the of the CSWMFT Licensing Board
- Approves and monitors Executive Director's work activities
- Unanimously elected to position by the licensed and public members of the CSWMFT State Board

2018 – PRESENT

BOARD MEMBER, & MARRIAGE & FAMILY THERAPY COMMITTEE MEMBER

OHIO COUNSELOR, SOCIAL WORKER, MARRIAGE & FAMILY THERAPIST LICENSING BOARD (CSWMFT), COLUMBUS, OH

- Address individual, organizational, proposed legislation, and public concerns presented to the CSWMFT State Board
- Collaborate with members of CSWMFT State Board to issue responses, draft new rules, guidelines, and propose laws.
- Serving as the MFT investigative liaison; assess ethical complaints, reviewing investigated case reports, and recommending outcomes
- Serving as MFT Committee license representative to verify and approve state licenses for MFT's across all levels of practice
- Conduct the 5 year review of laws and rules pertaining to the practice of CSWMFT Licensees, attend to the Business Impact Analysis, and address the Common Sense Initiative and how it attends to Rules and Laws governing CSWMFT Licensees

2014 – 2018

LEAD CLINICIAN

PSYCHOLOGICAL AND BEHAVIORAL CONSULTANTS, BEACHWOOD (CHAGRIN BOULEVARD), OH

- Appointed sole lead clinician in Beachwood, and transitioned position to one clinician, when previously the position was held by two clinicians
- Served 3.5 years as Clinical Lead; longest serving lead at that time, as it was a two year appointment previously

Accomplishments:

- Awarded 2016 Linda Grossman Spirit Award, (office MVP award at the time)
- Oversaw clinicians' transition during Lifestance acquisition
- Organized clinicians and contributed to construction planning during two expansions at the Chagrin Blvd. practice location
- Facilitated the assignment of new provider responsibilities after contract configurations were modified and implemented in 2016.
- Led training committee in 2016-2017, which organized staff trainings on: AR/collections, billing procedures, insurance claim terminology, marketing practices, pink slip procedures, using Doc Assist email, utilizing Helpdesk services, charting/writing clinical notes, and JCAHO compliance.
- Organized "Audit-palooza" in 2017, a day-long group effort dedicated to learning and implementing effecting chart auditing methods, successfully auditing over 150+ charts and completing clinician audit commitments for the year.
- Successfully introduced Clinician employment (transitioning from contract employment) and helped achieve retirement benefits and matching
- Assisted in preparing clinicians in achieving the first JCAHO re-accreditation
- Office earned Chamber of Commerce business of the year (2015) and Eugene Brudno NAMI Memorial Award (2016)
- Office was a Plain Dealer Top Work Place each year of Lead Clinician

Responsibilities and Experiences:

- Actively participated in monthly operational meetings, provided comprehensive monthly reports to senior leadership, and ran Beachwood clinical staff meetings twice a month.
- Organized committee responsibilities, blog commitments, and chart audits for both the Beachwood and Ashtabula providers.
- Supported and orientated new providers across the Ohio PsychBC region during the opening and acquisition of practices during 2015-2018
- Led multiple exploratory committees, including those on telehealth, PHP, and organizational psychology
- Assisted in selecting and then recruited my replacement for Beachwood lead clinician.

2009 – PRESENT (BEACHWOOD), 2009 – 2019 (WILLOUGHBY)

INDEPENDENT MARRIAGE AND FAMILY THERAPIST (IMFT-S)

PSYCHOLOGICAL AND BEHAVIORAL CONSULTANTS, BEACHWOOD AND WILLOUGHBY, OH

- Provide individual and family systemic therapy to a diverse population of clients

- Facilitated clinical communication of practice information to patients (wrote the TOP's explanation letter, created the yearly "Deductible Letter")
- Lead blog writer, *PsychBC Blog*, November 2009-17
 - Blog shared *HuffParents*, March 2015
 - Contributing writer, *The Beachwood Buzz*, May 2014
- MFT liaison to the PsychBC CEU Training Committee
 - 2014-2015; 2019-present, Rejoined training committee after discovering and informing senior leadership, the committee was not in compliance with state procedures for providers and didn't have MFT representation.
- Conduct initial biopsychosocial assessment to formulate a psychological diagnosis and create an individualized treatment plan
- Respond to the critical psychological needs of clients by providing on-call coverage, urgent situation interventions, and emergency sessions
- Establish and maintain continuity of care communication with other psychological and/or healthcare providers

2010 – 2012

INDEPENDENT CONTRACTOR

LAKELAND COMMUNITY COLLEGE, KIRTLAND, OH

- Review proposals and provide feedback to instructors for continuing education units (CEU) intended for Marriage and Family Therapists
- Provide approval of content for authorization of CEU's submitted to the Ohio CSWMFT State Board

2002 – 2009

LICENSED MARRIAGE & FAMILY THERAPIST

PSYCHIATRIC COMPREHENSIVE CARE, PC, NORWICH, CT

- Recognized for having the practice's highest rate of client visits, best client attendance, and highest recuperation of fees for five consecutive years
- Permanent member of the Quality Management Committee, which successfully completed the implementation of a new policy manual, oversaw the expansion of the staff and office facilities, and dealt with all manners of quality care
- Provided psychotherapy to a wide variety of clients in individual and family care
- Worked with both long and short term modalities of treatment

2001 – 2003

PRIMARY THERAPIST

CARE PLUS PARTIAL HOSPITAL PROGRAM (PHP), SAINT FRANCIS HOSPITAL, GROTON, CT

- Facilitated clinical group therapy for rolling admissions, case load of substance abusing and psychologically diagnosed adult populations
- Provided educational group therapy in relapse prevention, psychological issues, goal planning, and men's groups.
- Maintained case management through managing clinical care, cooperative care with prescription providers, establishing aftercare, and clinical/insurance reviews

1997 – 2001

MENTAL HEALTH WORKER

SAINT FRANCIS CARE PARTIAL HOSPITAL PROGRAM (PHP),
NORWICH AND GROTON, CONNECTICUT

- Worked with both adult and youth populations to manage decompensating behaviors in order to establish and return patients to an effective therapeutic milieu in a partial hospitalization (PHP) setting
- Quality assurance review of the documentation and charting of client information and care
- Updated and implemented administrative procedures to support administrative and therapeutic practices

EDUCATION

2000

MASTERS OF MARRIAGE AND FAMILY THERAPY, SAINT JOSEPH'S UNIVERSITY
(HARTFORD, CT)

1995

BACHELOR OF ARTS IN PSYCHOLOGY, UNIVERSITY OF CONNECTICUT
(STORRS, CT)

PROFESSIONAL LICENSES

- Approved Supervisor Designation, State of Ohio (since 2015)
- Licensed Independent Marriage and Family Therapist, State Of Ohio, #F0900003, (since 2009)
- The Coalition for Affordable Quality Healthcare (CAQH), Provider ID #11491946
- National Provider Identifier (NPI), #1235354101
- Licensed Marriage & Family Therapist, State of Connecticut, Dept. of Public Health, #000983, (active 2002-2010)

VOLUNTEER ACTIVITIES

- Board of Directors, Star Gathering (2018-present)
- Game Day Volunteer, Solon Middle School Lacrosse (2018 & 2019)
- Youth Flag Football Coach, Solon Department of Recreation (2012-2014, 2015-2018)
- Board of Directors, Solon Lacrosse Club (2015-2018)
- Youth Lacrosse Coach, Solon Lacrosse Club (2013-2018)

GOVERNOR'S APPOINTMENTS TO BOARDS AND COMMISSIONS

Appointment Date: 12/22/2023

Name of Appointee: James G. Minikowski

Address: 34461 South Side Park Dr
Solon, OH 44139
Cuyahoga County
(H):
(W): 2168316611
(M): 2166507812
(E): jminitx@gmail.com

Name of Commission: Counselor, Social Worker, and Marriage and Family Therapist Board
Brian Carnahan, Executive Director
(614) 752-5161
Riffe Center, 77 S. High St., Room 2468
Columbus, OH 43215-6171
(P): (614) 466-0912
(Fax): (614) 466-0912
(E): Brian.Carnahan@cswb.ohio.gov

Term Begins: 10/11/2023

Term Ends: 10/10/2026

Party Affiliation: Independent

Senate Confirmation: Appointed by the Governor, confirmed by the Senate

Financial Disclosure: Public disclosure required

Vice: James G. Minikowski

