As Adopted by the Senate

134th General Assembly Regular Session 2021-2022

S. C. R. No. 3

Senator Hottinger

Cosponsors: Senators Antonio, Blessing, Brenner, Cirino, Craig, Dolan, Gavarone,
Hackett, Hoagland, Huffman, S., Johnson, Kunze, Lang, Maharath, Manning,
McColley, Peterson, Reineke, Roegner, Schaffer, Schuring, Sykes, Thomas, Williams,
Wilson, Yuko

A CONCURRENT RESOLUTION

То	adopt the Legislative Code of Ethics for the	1
	members and employees of both chambers of the	2
	134th General Assembly, employees of any	3
	legislative agency, and candidates for the 135th	4
	General Assembly.	5

BE IT RESOLVED BY THE SENATE OF THE STATE OF OHIO (THE HOUSE OF REPRESENTATIVES CONCURRING):

WHEREAS, The Joint Legislative Ethics Committee, appointed	6
by the Speaker of the House of Representatives and the President	7
of the Senate pursuant to section 101.34 of the Revised Code, is	8
required to recommend a Code of Ethics that is consistent with	9
the law to govern all members and employees of each chamber of	10
the General Assembly and all candidates for the office of member	11
of each chamber; and	12
WHEREAS, The Joint Legislative Ethics Committee is the	13
appropriate ethics committee for matters relating to members and	14
employees of the General Assembly, employees of any legislative	15
agency, including the Capital Square Review and Advisory Board.	16

S. C. R. No. 3 As Adopted by the Senate	Page 2
Correctional Institution Inspection Committee, Joint Committee	17
on Agency Rule Review, Joint Medicaid Oversight Committee, Joint	18
Education Oversight Committee, Legislative Information Systems,	19
Legislative Inspector General, Legislative Service Commission,	20
and Ohio Constitutional Modernization Commission, and candidates	21
for the office of member of the General Assembly; now therefore	22
be it	23
RESOLVED, That the House of Representatives and the Senate	24
of the 132nd — <u>134th</u> General Assembly adopt the following	25
Legislative Code of Ethics:	26
LEGISLATIVE CODE OF ETHICS	27
FOR MEMBERS AND EMPLOYEES OF THE	28
132nd 134th OHIO GENERAL ASSEMBLY,	29
EMPLOYEES OF ANY LEGISLATIVE AGENCY,	30
AND CANDIDATES FOR THE 133rd 135th GENERAL ASSEMBLY	31
Section 1. CONDUCT	32
All members of the Senate or the House of Representatives	33
shall conduct themselves at all times so as to reflect credit	34
upon the member's respective chamber of the General Assembly,	35
shall obey all rules of the member's respective chamber of the	36
General Assembly, and shall conform the member's conduct to this	37
Code of Ethics. All employees of the Senate or House of	38
Representatives and all employees of any legislative agency	39
shall conduct themselves at all times so as to reflect credit	40
upon the employee's respective chamber of the General Assembly	41
or institution of employment, shall obey all rules of the	42
employee's respective chamber of the General Assembly or	43
institution of employment, and shall conform the employee's	44
conduct to this Code of Ethics.	45
Section 2. DISCLOSURE STATEMENT	46

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- (A) The Office of the Legislative Inspector General shall 47 accept disclosure statements filed by members and employees of 48 the General Assembly and employees of any legislative agency 49 pursuant to section 102.02 of the Revised Code and shall 50 maintain a file of all disclosure statements that are filed 51 pursuant to that section. Every member of the General Assembly 52 and every employee of the General Assembly and any legislative 53 agency who is required to file a financial disclosure statement, 54 within the period prescribed by law, shall file with the Office 55 of the Legislative Inspector General, a disclosure statement as 56 provided for by section 102.02 of the Revised Code. Each member 57 and each employee of the General Assembly and employee of any 58 legislative agency required to file a financial disclosure 59 statement, within the period and in the manner prescribed by 60 section 102.02 of the Revised Code, shall receive from the 61 Office of the Legislative Inspector General the form on which 62 the statement shall be prepared. 63
- (B) Division (A) (2) (e) (A) (2) (b) (iii) of section 102.02 of the Revised Code applies to members of the General Assembly who are attorneys or physicians or who otherwise engage in the practice of a profession and to the clients, patients, and other recipients of professional services of members of the General Assembly who are attorneys or physicians or who otherwise engage in the practice of a profession, even if those clients, patients, and other recipients of professional services are legislative agents.
- (C) Division (A) (8)—(A) (2) (h) of section 102.02 of the Revised Code requires a member of the General Assembly and an employee of the General Assembly or any legislative agency required to file a disclosure statement under section 102.02 of the Revised Code to identify on a disclosure statement the source and amount of any payment of expenses incurred for travel to destinations inside or outside this state that the member or

employee receives in the member's or employee's own name or that 80 another person receives for the member's or employee's use or 81 benefit in connection with the member's or employee's official 82 duties, except for expenses for travel to meetings or 83 conventions of a national or state organization to which any 84 state agency, including, but not limited to, any legislative 85 agency or state institution of higher education as defined in 86 section 3345.011 of the Revised Code, pays membership dues, or 87 any political subdivision or any office or agency of a political 88 subdivision pays membership dues. 89

- (D) Division $\frac{A}{(A)}\frac{9}{(A)}\frac{A}{(2)}\frac{1}{(2)}$ of section 102.02 of the 90 Revised Code requires a member of the General Assembly and an 91 employee of the General Assembly or any legislative agency 92 required to file a disclosure statement under section 102.02 of 93 the Revised Code to identify on a disclosure statement the 94 source of payment of expenses for meals and other food and 9.5 beverages that are incurred in connection with the person's 96 official duties and that exceed one hundred dollars aggregated 97 per calendar year, except for expenses for meals and other food 98 and beverages provided at a meeting at which the member or 99 employee participated in a panel, seminar, or speaking 100 engagement or at a meeting or convention of a national or state 101 organization to which a state agency, including, but not limited 102 to, any legislative agency or state institution of higher 103 education as defined in section 3345.011 of the Revised Code, 104 pays membership dues, or any political subdivision or any office 105 or agency of a political subdivision pays membership dues. 106
- (E) (1) Except as otherwise provided in division (E) (2) of
 this section, in accordance with section 102.02 of the Revised

 Code, every member of the General Assembly and every employee of
 the General Assembly or any legislative agency required to file
 an annual statement under section 102.02 of the Revised Code

 shall disclose the source of a gift or gifts, where the value of

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the gift or gifts aggregated per calendar year exceeds seventy-five dollars, except gifts received by will or by virtue of section 2105.06 of the Revised Code, or received from spouses, parents, grandparents, children, grandchildren, siblings, nephews, nieces, uncles, aunts, cousins, brothers-in-law, sisters-in-law, sons-in-law, daughters-in-law, fathers-in-law, mothers-in-law, step-relations, or any person to whom the member or employee of the General Assembly or employee of any legislative agency stands in loco parentis, or received by way of distribution from any inter vivos or testamentary trust established by a spouse or by an ancestor.

(2) In accordance with section 102.02 of the Revised Code, every member of the General Assembly and every employee of the General Assembly or any legislative agency required to file an annual statement under section 102.02 of the Revised Code shall disclose the source of a gift or gifts from a legislative agent, where the value of the gift or gifts aggregated per calendar year exceeds twenty-five dollars.

Section 3. LICENSE DISCLOSURE

Any member of the General Assembly who engages in the conduct or practice of a particular business, profession, trade, or occupation that is subject to licensing or regulation by any branch, department, division, institution, instrumentality, board, commission, or bureau of the state shall file a notice that the member is the holder of a particular license, or is engaged in such activity, as part of the financial disclosure statement required by section 102.02 of the Revised Code.

Section 4. VOTING ABSTENTION

(A) A member who has reason to believe that the member has a substantial personal interest in legislation may request permission of the chair to abstain from voting on the legislation and may state the member's reason for the request.

The request shall be granted by the chair or the member's	145
respective chamber of the General Assembly pursuant to the rules	146
of that chamber. The request and permission to abstain shall be	147
entered in the House or Senate Journal, as is appropriate.	148
(B) No member of the General Assembly shall vote on any	149
legislation that the member knows is then being actively	150
advocated if the member is one of the following with respect to	151
a legislative agent or employer that is then actively advocating	152
on that legislation:	153
(1) An employee, as defined in section 102.031 of the	154
Revised Code;	155
(2) A business associate, as defined in section 102.031 of	156
the Revised Code;	157
(3) A person, other than an employee, who is hired under	158
contract to perform certain services, and such position involves	
a substantial and material exercise of administrative discretion	
in the formulation of public policy.	161
(C) The Joint Legislative Ethics Committee may impose a	162
fine of not more than one thousand dollars upon a member of the	163
General Assembly who violates division (B) of this section.	164
Section 5. COMPENSATION	165
(A) Except as provided in division (D) of section 102.04 of	166
the Revised Code, no person elected to or employed by the	167
General Assembly or employed by any legislative agency shall	168
receive or agree to receive, directly or indirectly,	169
compensation other than from the house with which the person	170
serves or from any legislative agency, if the person is a	171
legislative agency employee, for any service rendered or to be	172
rendered by the person personally in any case, proceeding,	173
application, or other matter that is before the General Assembly	174
or any department, division, institution, instrumentality,	175

board, commission, or bureau of the state, excluding the courts.

Division (A) of this section shall not be construed to

prohibit the performance of ministerial functions, including,

but not limited to, the filing or amendment of tax returns,

applications for permits and licenses, incorporation papers,

security registrations, and other documents.

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Except as provided in division (D) of section 102.04 of the

Revised Code, no person elected to or employed by the General

Assembly or employed by any legislative agency shall sell or

agree to sell, except through competitive bidding, any goods or

services to the General Assembly or any department, division,

institution, instrumentality, board, commission, or bureau of

the state, excluding the courts.

- (B) No member or employee of the General Assembly or 189 employee of any legislative agency shall knowingly accept any of 190 the following from a legislative agent: 191
- (1) The payment of any expenses for travel or lodging 192
 except as otherwise authorized by division (H) of section 102.03 193
 of the Revised Code; 194
- (2) More than seventy-five dollars aggregated per calendar 195 year as payment for meals and other food and beverages, other 196 than for those meals and other food and beverages provided to 197 the member or employee at a meeting at which the member or 198 employee participates in a panel, seminar, or speaking 199 engagement, at a meeting or convention of a national 200 organization to which either house of the General Assembly or 201 any state agency, including, but not limited to, any legislative 202 agency or state institution of higher education as defined in 203 section 3345.011 of the Revised Code, pays membership dues, or 204 at a dinner, party, or function to which all members of the 205 General Assembly or all members of either house of the General 206 Assembly are invited. 207

- (C) No member or employee of the General Assembly or 208 employee of any legislative agency shall knowingly accept from a 209 legislative agent a gift of any amount in the form of cash or 210 the equivalent of cash, or a gift or gifts of any other thing of 211 value where the value of the gift or gifts aggregated per 212 calendar year exceeds seventy-five dollars. As used in this 213 division, "gift" does not include any contribution as defined in 214 section 3517.01 of the Revised Code or any gifts of meals and 215 other food and beverages or the payment of expenses incurred for 216 travel to destinations either inside or outside this state that 217 is received by a member of the General Assembly and that is 218 incurred in connection with the member's official duties. 219
- (D) It is not a violation of division (B)(2) of this 220 section if, within sixty days after receiving notice pursuant to 221 division (F)(2) of section 101.73 of the Revised Code from a 222 legislative agent that the legislative agent has provided a 223 member of the General Assembly or an employee of the General 224 Assembly or any legislative agency with more than seventy-five 225 dollars aggregated in a calendar year as payment for meals and 226 other food and beverages that were purchased for consumption on 227 the premises in which the food and beverages were sold, the 228 member or employee of the General Assembly or employee of any 229 legislative agency returns to that legislative agent the amount 230 received that exceeds seventy-five dollars. 231

Section 6. CONFIDENTIAL INFORMATION

No present or former member or employee of the General 233 Assembly or present or former employee of any legislative agency 234 shall disclose or use for the member's or employee's personal 235 profit, without appropriate authorization, any information 236 acquired by the member or employee in the course of the member's 237 or employee's official duties that has been clearly designated 238 to the member or employee as confidential when such confidential 239 designation is warranted because of the status of the 240

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proceedings or the circumstances under which the information was 241 received and preserving its confidentiality is necessary to the 242 proper conduct of government business. No present or former 243 member or employee of the General Assembly or present or former 244 employee of any legislative agency shall disclose or use, 245 without appropriate authorization, any information acquired by 246 the member or employee in the course of the member's or 247 employee's official duties that is confidential because of 248 statutory provisions, except as provided in section 101.30 of 249 the Revised Code or Section 12 or 13 of Article II, Ohio 250 Constitution. 251

Section 7. IMPROPER INFLUENCE

- (A) No member or employee of the General Assembly or 253 employee of any legislative agency shall use or attempt to use 254 or authorize the use of the authority or influence of the 255 member's or employee's office or employment to secure anything 256 of value or the promise or offer of anything of value that is of 257 such a character as to manifest a substantial and improper 258 influence upon the member or employee with respect to the 259 member's or employee's duties. 260
- (B) No member or employee of the General Assembly or 261 employee of any legislative agency shall solicit or accept 262 anything of value that is of such a character as to manifest a 263 substantial and improper influence upon the member or employee 264 with respect to the member's or employee's duties. 265
- (C) No member of the General Assembly shall solicit or

 receive funds from any legislative agent who is registered

 pursuant to section 101.72 of the Revised Code, for use other

 than by a political party, campaign committee, legislative

 campaign fund, political action committee, or political

 contributing entity, as defined in section 3517.01 of the

 Revised Code, except that a member may solicit or receive funds

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from any legislative agent on behalf of religious and benevolent organizations regulated by Chapter 1716. of the Revised Code or charitable organizations that have registered with the Attorney General pursuant to section 109.26 or 1716.02 of the Revised Code.

- (D) In the absence of bribery or another offense under the 278 Revised Code or a purpose to defraud, the receipt of 279 contributions, as defined in section 3517.01 of the Revised 280 Code, made to a campaign committee, political party, legislative 281 campaign fund, political action committee, or political 282 contributing entity on behalf of a member of or candidate for 283 the General Assembly does not violate divisions (A) and (B) of 284 this section. 285
- (E) A member or employee of the General Assembly and an 286 employee of any legislative agency may accept travel, meals, and 287 lodging or expenses or reimbursement of expenses for travel, 288 meals, and lodging in connection with conferences, seminars, and 289 similar events related to the member's or employee's official 290 duties if the travel, meals, lodging, expenses, or reimbursement 291 is not of such a character as to manifest a substantial and 292 improper influence upon the member or employee with respect to 293 those duties and if, in relation to expenses or reimbursement 294 for travel or lodging provided to a member by a legislative 295 agent, the expenses or reimbursement are not made in violation 296 of division (C)(1) of section 102.031 of the Revised Code. A 297 member or employee who acts in compliance with this division 298 does not violate division (A), (B), or (C) of this section. 299

Section 8. STAFF USE

- (A) A member of the General Assembly shall utilize General 301Assembly employees only for the official purposes for which they 302are employed. 303
 - (B)(1) In accordance with section 3517.092 of the Revised

Code, no member of or candidate for the General Assembly, no	305
campaign committee of a member of or candidate for the General	306
Assembly, no legislative caucus campaign committee, and no other	307
person or entity shall knowingly solicit or accept a	308
contribution on behalf of that member or candidate, that	309
member's or candidate's campaign committee, or a legislative	310
caucus campaign committee from any of the following:	311
(a) A state employee whose appointing authority is the	312
member of the General Assembly;	313
(b) A state employee whose appointing authority is	314
authorized or required by law to be appointed by the member of	315
the General Assembly;	316
(c) A state employee who functions in or is employed by the	317
Ohio Senate, the Ohio House of Representatives, or any	318
legislative agency;	319
(d) A state employee at the time of the solicitation, whose	320
appointing authority will be the candidate for the General	321
Assembly, if elected;	322
(e) A state employee at the time of the solicitation, whose	323
appointing authority will be appointed by the candidate for the	324
General Assembly, if elected, as authorized or required by law;	325
(f) A state employee at the time of the solicitation, who	326
will function in or be employed in or by the same public agency,	327
department, division, or office as the candidate for the General	328
Assembly, if elected.	329
(2) As used in this section, "contribution" does not	330
include services provided by individuals volunteering a portion	331
of their time on behalf of a campaign.	332
(C) In addition to any complaint brought or penalty that	333
may be imposed under sections 3517.152 to 3517.157 of the	334

Revised Code, the Joint Legislative Ethics Committee may receive

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and initiate complaints against members and employees of, and 336 candidates for, the General Assembly and employees of any 337 legislative agency concerning conduct alleged to be in violation 338 of this section. Upon a finding of a violation of this section, 339 the Joint Legislative Ethics Committee may recommend whatever 340 sanction is appropriate with respect to a particular member, 341 employee, or candidate as will best maintain in the minds of the 342 public a good opinion of the conduct and character of members 343 and employees of the General Assembly. 344

Section 9. SEPARATION OF FUNDS

- (A) No member of or candidate for the General Assembly 346 shall convert, receive, or accept for personal or business use 347 anything of value from the member's or candidate's campaign 348 fund, as defined in section 3517.01 of the Revised Code, 349 including, without limitation, payments to the member or 350 candidate for services personally performed by the member or 351 candidate, except as reimbursement for any of the following: 352
- (1) Legitimate and verifiable prior campaign expenses incurred by the member or candidate;
- (2) Legitimate and verifiable, ordinary, and necessary

 prior expenses incurred by the member or candidate in connection

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 with duties as the holder of a public office, including, without

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 limitation, expenses incurred through participation in

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 nonpartisan or bipartisan events where the participation of the

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 holder of a public office would normally be expected;

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- (3) Legitimate and verifiable, ordinary, and necessary prior expenses incurred by a member or candidate while doing any of the following:
- (a) Engaging in activities in support of or opposition to another candidate, political party, or ballot issue;
 - (b) Raising funds for a political party, political action

committee, campaign committee, legislative campaign fund,	367
political contributing entity, or other candidate;	368
(c) Participating in the activities of a political party,	369
political action committee, legislative campaign fund, political	370
contributing entity, or campaign committee;	371
(d) Attending a political party convention or other	372
political meeting.	373
(B) For purposes of division (A) of this section, an	374
expense is incurred whenever a member or candidate has either	375
made payment or is obligated to make payment, as by the use of a	376
credit card or other credit procedure, or by the use of goods or	377
services received on account.	378
(C) No member of or candidate for the General Assembly	379
shall knowingly receive or accept reimbursement for an expense	380
under division (A) of this section to the extent that the	381
expense previously was reimbursed or paid from another source of	382
funds. If an expense is reimbursed under division (A) of this	383
section and is later paid or reimbursed, wholly or in part, from	384
another source of funds, a member or candidate shall immediately	385
repay the reimbursement received under division (A) of this	386
section to the extent of the payment made or reimbursement	387
received from the other source.	388
(D) A member of the General Assembly may be reimbursed	389
under division (A)(1) or (3) of this section for expenses	390
incurred for the member's meals and lodging in Franklin County	391
if the expenses otherwise meet the requirements for	392
reimbursement under division (A)(1) or (3) of this section and	393
were not incurred while the member was in Franklin County to	394
attend floor sessions of the General Assembly or meetings of its	395
committees, except that a member may be reimbursed under	396
division (A)(1), (2), or (3) of this section for expenses	397
incurred for the member's meals in Franklin County at any time	398

if the expenses otherwise meet the requirements for	399
reimbursement under division (A)(1), (2), or (3) of this section	400
and were incurred for meals at which the member hosted other	401
persons.	402
(E) No member of or candidate for the General Assembly	403
shall accept for personal or business use anything of value from	404
a political party, political action committee, legislative	405
campaign fund, political contributing entity, or campaign	406
committee other than the member's or candidate's own campaign	407
committee, except for the following:	408
(1) Reimbursement for legitimate and verifiable, ordinary,	409
and necessary prior expenses not otherwise prohibited by law	410
incurred by the member or candidate while engaged in any	411
legitimate activity of the political party, political action	412
committee, legislative campaign fund, political contributing	413
entity, or such campaign committee. Without limitation,	414
reimbursable expenses under this division include those incurred	
while doing any of the following:	416
(a) Engaging in activities in support of or opposition to	417
another candidate, political party, or ballot issue;	418
(b) Raising funds for a political party, campaign	419
committee, legislative campaign fund, or another candidate;	420
(c) Attending a political party convention or other	421
political meeting.	422
(2) Compensation not otherwise prohibited by law for actual	423
and valuable personal services rendered under a written contract	424
to the political party, political action committee, legislative	425
campaign fund, political contributing entity, or the member's or	426
candidate's own campaign committee for any legitimate activity	427
of the political party, political action committee, legislative	428
campaign fund, political contributing entity, or such campaign	429

committee. 430

Reimbursable expenses under this division do not include, 431 and it is a violation of this division for a member or candidate 432 to accept from a political party, political action committee, 433 legislative campaign fund, political contributing entity, or 434 campaign committee other than the member's or candidate's own 435 campaign committee, anything of value for activities primarily 436 related to the member's or candidate's own campaign for 437 election, except for contributions to the member's or 438 candidate's campaign committee. 439

For purposes of this division, an expense is incurred

whenever a member or candidate has either made payment or is

obligated to make payment, as by the use of a credit card or

other credit procedure, or by the use of goods or services

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received on account.

- (F)(1) Divisions (A) and (C) of this section do not 445 prohibit a member's or candidate's campaign committee from 446 making a direct advance or post payment from the member's or 447 candidate's campaign fund to vendors for goods and services for 448 which reimbursement is permitted under division (A) of this 449 section, except that no campaign committee shall pay a member or 450 candidate for services personally performed by the member or the 451 candidate. 452
- (2) When any expense that may be reimbursed under division 453
 (A), (C), or (E) of this section is part of other expenses that 454
 may not be paid or reimbursed, the separation of the two types 455
 of expenses for the purpose of allocating for payment or 456
 reimbursement those expenses that may be paid or reimbursed may 457
 be by any reasonable accounting method, considering all of the 458
 surrounding circumstances.
- (3) For purposes of divisions (A), (C), and (E) of this 460 section, mileage allowance at a rate not greater than that 461

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allowed by the Internal Revenue Service at the time the travel	462
occurs may be paid instead of reimbursement for actual travel	463
expenses allowable.	464

(G) The Joint Legislative Ethics Committee shall report 465 violations of this section to the Elections Commission pursuant 466 to division (E)(1) of Section 13 of this Code of Ethics. 467

Section 10. HONORARIA AND TESTIMONIALS

(A) No member of the General Assembly, employee of the 469 General Assembly who is required to file a financial disclosure 470 statement under section 102.02 of the Revised Code, or employee 471 of any legislative agency who is required to file a financial 472 disclosure statement under section 102.02 of the Revised Code 473 shall solicit or accept an honorarium. This division and 474 divisions (A), (B), and (C) of Section 7 of this Code of Ethics 475 do not prohibit a member or employee who is required to file a 476 financial disclosure statement under section 102.02 of the 477 Revised Code from accepting the payment of actual travel 478 expenses, including any expenses incurred in connection with the 479 travel for lodging, and meals, food, and beverages provided to 480 the member or employee at a meeting at which the member or 481 employee participates in a panel, seminar, or speaking 482 engagement or provided to the member or employee at a meeting or 483 convention of a national organization to which either house of 484 the General Assembly, or any state agency, including, but not 485 limited to, any legislative agency or state institution of 486 higher education as defined in section 3345.011 of the Revised 487 Code, pays membership dues. This division and divisions (A), 488 (B), and (C) of Section 7 of this Code of Ethics do not prohibit 489 an employee of the General Assembly or employee of any 490 legislative agency who is not required to file a financial 491 disclosure statement under section 102.02 of the Revised Code 492 from accepting an honorarium or the payment of travel, meal, and 493 lodging expenses if the honorarium, expenses, or both were paid 494

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in recognition of demonstrable business, professional, or 495 esthetic interests of the employee that exist apart from the 496 employee's public employment, including, but not limited to, 497 such a demonstrable interest in public speaking and were not 498 paid by any person or other entity, or by any representative or 499 association of such person or entities, that is regulated by, 500 doing business with, or seeking to do business with the General 501 Assembly or any legislative agency. 502

- (B) No member of the General Assembly shall conduct a 503 public or private fund raising event that seeks to provide money 504 for the member's personal use. 505
- (C) As used in this section, "honorarium" means any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or similar gathering. "Honorarium" does not include ceremonial gifts or awards that have insignificant monetary value; unsolicited gifts of nominal value or trivial items of informational value; or earned income from any person, other than a legislative agent, for personal services that are customarily provided in connection with the practice of a bona fide business, if that business initially began before the member or employee conducting that business was elected or appointed to the member's or employee's office or position of employment.

Section 11. IMPROPER INDUCEMENT

If any person attempts to induce a member or employee of or

candidate for the General Assembly or employee of any

legislative agency to violate any provision of this Code of

Ethics, the member, employee, or candidate shall report the

matter to the Joint Legislative Ethics Committee.

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Section 12. ADVISORY BODY

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- (A) The Joint Legislative Ethics Committee may recommend

 legislation relating to ethics, conflicts of interest, and

 financial disclosure and, upon a vote of a majority of its

 members, may render advisory opinions with regard to questions

 concerning these matters for members and employees of and

 candidates for the General Assembly and for employees of any

 legislative agency.

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- (B) When the Joint Legislative Ethics Committee renders an 533 advisory opinion that has been publicly sought and that relates 534 to a special set of circumstances involving ethics, conflicts of 535 interest, or financial disclosure under Chapter 102. or section 536 2921.42 or 2921.43 of the Revised Code, the person to whom the 537 opinion was directed or who was similarly situated may 538 reasonably rely upon such opinion and shall be immune from 539 criminal prosecutions, civil suits, or actions for removal from 540 the person's office or position of employment for a violation of 541 Chapter 102. or section 2921.42 or 2921.43 of the Revised Code 542 based on facts and circumstances covered by the opinion, if the 543 opinion states that there is no violation of Chapter 102. or 544 section 2921.42 or 2921.43 of the Revised Code. The committee 545 shall include in every advisory opinion it renders a statement 546 as to whether the set of circumstances described in the advisory 547 opinion constitutes a violation of section 2921.42 or 2921.43 of 548 the Revised Code. When the Joint Legislative Ethics Committee 549 renders an opinion that has been publicly sought, the advisory 550 opinion is a public record available under section 149.43 of the 551 Revised Code. 552
- (C) When the Joint Legislative Ethics Committee renders a 553 written opinion that has been privately sought and that relates 554 to a special set of circumstances involving ethics, conflicts of 555 interest, or financial disclosure under Chapter 102. or section 556 2921.42 or 2921.43 of the Revised Code, the written opinion does 557 not have the legal effect of an advisory opinion issued under 558

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division (B) of this section. When the Joint Legislative Ethics 559

Committee renders a written opinion that has been privately 560 sought, the written opinion is not a public record available 561 under section 149.43 of the Revised Code. 562

The person to whom a written opinion is issued under this division may request the committee to issue the written opinion as an advisory opinion. The person may make the request at any time within thirty days after the written opinion is issued and prior to committing any proposed action discussed in the written opinion. Upon receiving a timely request and with the approval of a majority of the members of the committee, the committee may issue the written opinion as an advisory opinion. If the committee issues the written opinion as an advisory opinion, the advisory opinion has the same legal effect as an advisory opinion issued under division (B) of this section and is a public record available under section 149.43 of the Revised Code. If the person commits any proposed action discussed in the written opinion before the committee issues the written opinion as an advisory opinion, the advisory opinion grants no immunity to the person regarding any action that is discussed in the written opinion and that the person commits before the committee issues the written opinion as an advisory opinion.

- (D) The Joint Legislative Ethics Committee shall issue an advisory opinion under division (B) of this section or a written opinion under division (C) of this section, whether it is publicly or privately sought, only at a meeting of the committee and only with the approval of a majority of the members of the committee.
- (E) All requests for an opinion shall be submitted in 587 writing by the member or employee of or candidate for the 588 General Assembly or employee of any legislative agency who 589 desires the opinion and shall state in the request whether the 590 opinion is being publicly or privately sought. If the request 591

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fails to state whether the opinion is being publicly or 592 privately sought, the committee shall consider the opinion to be 593 privately sought. The committee shall issue in writing all 594 advisory opinions that have been publicly sought, appropriately 595 number them, and make them available for public inspection. The 596 Joint Legislative Ethics Committee shall conduct all of its 597 proceedings surrounding the rendering of an opinion so as to 598 protect the confidentiality of those named in the request for 599 the opinion. 600

Section 13. CONSIDERATION AND HEARING OF COMPLAINTS

(A) (1) The Joint Legislative Ethics Committee shall 602 receive, and may initiate, complaints concerning breach of 603 privilege and complaints against members and employees of and 604 candidates for the General Assembly and employees of any 605 legislative agency concerning conduct alleged to be misconduct, 606 a violation of Chapter 102. or section 2921.42 or 2921.43 of the 607 Revised Code, or this Code of Ethics. All complaints except 608 those by the committee shall be by affidavit made on personal 609 knowledge, subject to the penalties of perjury. A complaint by 610 the committee shall be by affidavit, based upon facts that 611 constitute reasonable cause to believe that a breach of 612 privilege, misconduct, or a violation of this Code of Ethics or 613 Chapter 102. or section 2921.42 or 2921.43 of the Revised Code 614 has occurred. The complaint shall not contain innuendo, 615 speculative assertions, or conclusory statements. 616

At the first meeting of the committee in each calendar 617 year, the chairperson of the committee for that year shall 618 appoint an investigation subcommittee. The subcommittee shall 619 consist of the chairperson of the committee for that year and a 620 member of the committee who is a member of the chamber and 621 political party of which the chairperson is not a member. This 622 subcommittee shall have the authority to issue subpoenas 623 regarding complaints referred to it and approve depositions by 624

the Office of the Legislative Inspector General.

(2) A complaint other than a complaint by the committee 626 shall be filed with the executive director of the Office of the 627 Legislative Inspector General of the Joint Legislative Ethics 628 629 Committee. Upon receiving the complaint, the executive director or the executive director's designee shall gather, if necessary, 630 preliminary facts surrounding the complaint for presentation to 631 the chairperson or committee. Thereafter, the executive director 632 shall seal the complaint and deliver it to the chairperson of 633 the Joint Legislative Ethics Committee. A complaint by the 634 committee shall be drafted by the legal counsel of the Office of 635 the Legislative Inspector General, and, if at least eight 636 members of the committee approve the draft complaint, the draft 637 complaint shall be a complaint by the committee and shall be 638 filed with the Office of the Legislative Inspector General and 639 delivered to the chairperson of the committee. 640

Within fourteen days after the filing of a complaint by a 641 complainant, the chairperson shall notify the complainant that 642 the complaint has been filed with the committee, that all 643 further proceedings of the committee are confidential, that the 644 committee is required to dismiss the complaint if it is not 645 disposed of within six months after the complaint is filed, and 646 that, if a report dealing with the complaint has not been 647 published in the House or Senate Journal, as appropriate, within 648 that time, the complaint has been dismissed because no violation 649 was found to have been committed by the accused person. Within 650 fourteen days after the filing of any complaint, the chairperson 651 shall deliver a copy of the complaint to the accused person and 652 shall notify the accused person that the accused person may 653 file, within twenty days after receiving the copy, a written 654 response to the complaint with the executive director of the 655 Office of the Legislative Inspector General and, if desired, may 656 657 file in addition to the written response a request to appear

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personally before the committee to answer to the complaint. The executive director immediately shall seal the written response to the complaint, the request, or both and deliver the written response, the request, or both to the chairperson.

Within forty-five days after the filing of any complaint 662 and at least twenty days after the chairperson has delivered a 663 copy of the complaint to the accused person, the chairperson 664 shall convene a meeting of the committee regarding the 665 complaint. If at least eight members of the committee find that 666 the complaint before the committee is not frivolous and that the 667 facts alleged constitute on their face a breach of privilege, 668 misconduct, a violation of this Code of Ethics, or a violation 669 of Chapter 102. or section 2921.42 or 2921.43 of the Revised 670 Code, the committee shall refer the complaint to the Office of 671 the Legislative Inspector General for further investigation and 672 may delegate to the investigation subcommittee appointed 673 pursuant to division (A)(1) of this section the authority to 674 issue subpoenas regarding a given complaint or other matter. The 675 chairperson of the committee shall notify the accused of the 676 referral. Unless eight members of the committee find that the 677 complaint before the committee alleges facts that, on their 678 face, constitute a breach of privilege, misconduct, a violation 679 of this Code of Ethics, or a violation of Chapter 102. or 680 sections 2921.42 or 2921.43 of the Revised Code, the committee 681 shall dismiss the complaint. 682

(B) The Office of the Legislative Inspector General shall 683 investigate each complaint referred to it by the committee and 684 shall investigate any other matters as directed by the 685 committee. The Office of the Legislative Inspector General may 686 request further information from the complainant, any person 687 presenting charges to the committee, the accused person if the 688 information sought is directly relevant to a complaint or 689 690 charges received by the committee pursuant to this section, and

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any other person it believes may have information pertaining to 691 the complaint or other matter referred for investigation to the 692 Office of the Legislative Inspector General. It may request the 693 committee to issue a subpoena to obtain any necessary 694 information. Upon the approval of the investigation subcommittee 695 appointed pursuant to division (A)(1) of this section, the 696 Office of the Legislative Inspector General may depose any 697 person. Any person interviewed or deposed by the Office of the 698 Legislative Inspector General may be represented by an attorney. 699 The substance of any request for further information and the 700 information provided pursuant to any request are confidential. 701 Except as otherwise provided in this section, the person from 702 whom information is requested shall not divulge the substance of 703 the committee's request to any person other than the person's 704 attorney and shall not divulge the information provided in 705 response to the request to any person other than the person's 706 attorney and any person necessary to prepare the information for 707 delivery to the committee. Except as otherwise provided in this 708 section, no attorney or person who prepares information for 709 delivery to the committee shall divulge the substance of the 710 committee's request or the information provided in response to 711 the request. 712

Upon the completion of an investigation based on a 713 complaint referred to the Office of the Legislative Inspector 714 General, the executive director, or the executive director's 715 designee, shall present to the committee the executive 716 director's or designee's preliminary findings with respect to 717 the facts and evidence gathered regarding the complaint. Upon 718 receiving the preliminary findings, the committee, upon a vote 719 of at least eight members of the committee, may refer the 720 complaint back to the Office of the Legislative Inspector 721 General for further investigation, hold a hearing pursuant to 722 divisions $\frac{(D)}{(E)}$ (E) and (G) of this section, order remedial action 723

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pursuant to division $\frac{(D)-(E)}{}$ of this section, or dismiss the complaint.

Upon the completion of an investigation of any other matter 726 referred to the Office of the Legislative Inspector General, the 727 executive director or the executive director's designee shall 728 present to the committee the executive director's or designee's 729 preliminary findings with respect to the facts and evidence 730 gathered regarding the matter referred. Upon receiving the 731 preliminary findings, the committee, upon a vote of at least 732 eight members of the committee, may refer the matter back to the 733 Office of the Legislative Inspector General for further 734 investigation, request that a complaint be drafted by the legal 735 counsel of the Office of the Legislative Inspector General, 736 terminate the investigation, or hold a hearing pursuant to 737 division (E) of this section. 738

Before the fifth day of each month, the executive director of the Office of the Legislative Inspector General shall make a report, in writing, to the committee regarding the status of any ongoing investigation that the committee referred to the Office of the Legislative Inspector General.

- (C) Before the committee takes any formal action against a person who is the subject of an investigation based upon a complaint filed with the committee, the committee shall consider the complaint.
- (D) The committee may defer action on a complaint against 748 members and employees of and candidates for the General Assembly 749 and employees of any legislative agency when the complaint 750 alleges conduct that at least eight members of the committee 751 find reason to believe is being reviewed by appropriate law 752 enforcement or regulatory authorities, or when at least eight 753 members of the committee determine that it is appropriate for 754 the conduct alleged in the complaint to be reviewed initially by 755

law enforcement or regulatory authorities.

(E) (1) If, in any case in which a complaint is filed with 757 the committee, at least eight members of the committee find that 758 the complaint is not frivolous and there is reasonable cause to 759 believe that the facts alleged in the complaint constitute a 760 breach of privilege, misconduct, or a violation of Chapter 102. 761 or section 2921.42 or 2921.43 of the Revised Code, or this Code 762 of Ethics, the committee shall hold a hearing. At the hearing, 763 the legal counsel of the Office of the Legislative Inspector 764 General shall present to the committee the case against the 765 accused person, introduce evidence, call witnesses, and cross-766 examine witnesses. The chairperson of the committee shall make 767 all rulings regarding procedure and the admissibility of 768 evidence. The hearing and all related proceedings of the 769 committee are absolutely confidential as provided under this 770 Code of Ethics and section 102.06 of the Revised Code. No member 771 or employee of the committee, person who staffs or otherwise 772 serves the committee, witness, or other person shall divulge any 773 information about the hearing or related proceedings, except 774 that a witness and the complainant may consult with an attorney 775 before and after the hearing and any related proceeding, any 776 witness may be represented by an attorney while the witness is 777 being examined or cross-examined, the accused person may be 778 represented by an attorney at all stages of the proceedings, and 779 the attorney of the accused person may attend all hearings and 780 related proceedings of the committee. 781

(2) If, in any case in which a complaint is filed with the

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committee, at least eight members of the committee find that the

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complaint is frivolous or that there is no reasonable cause to

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believe that the charge or complaint constitutes a breach of

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privilege, misconduct, or a violation of Chapter 102. or section

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2921.42 or 2921.43 of the Revised Code, or this Code of Ethics,

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the committee shall dismiss the complaint and notify the accused

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person in writing of the dismissal of the complaint. If the

committee so dismisses the complaint, the committee shall not

issue a report of its findings unless the accused person

requests a report. If the accused person requests a report, the

committee shall issue a report in accordance with division (F)

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(2) of this section.

(3) If, in any case in which a complaint is filed with the 795 committee, the committee finds by unanimous concurrence of its 796 membership that there is reasonable cause to believe that the 797 charges presented constitute a breach of privilege, misconduct, 798 or a violation of this Code of Ethics but do not constitute a 799 violation of Chapter 102. or section 2921.42 or 2921.43 of the 800 Revised Code and also finds by unanimous concurrence of its 801 membership that the breach of privilege, misconduct, or 802 violation was in good faith and without wrongful intent and the 803 person has taken or will take suitable remedial action, it may 804 order the person to take any further remedial action it 805 considers necessary and, upon satisfaction that any order it 806 makes is complied with, terminate the investigation, with the 807 concurrence of the accused person. If an investigation is so 808 terminated, the committee shall not issue a report of its 809 findings unless the accused person requests a report. If the 810 accused person requests a report, the committee shall issue a 811 report in accordance with division (F)(2) of this section. If 812 the accused person fails to comply with an order of the 813 committee, the committee, upon concurrence of at least eight of 814 its members, shall proceed with the original complaint filed 815 against the person. 816

(F) (1) If, upon the basis of the hearing, at least eight
members of the committee find, based upon a preponderance of the
evidence, that the facts alleged in the complaint are true and
constitute a violation of Chapter 102. or section 2921.42 or
2921.43 of the Revised Code, the committee, upon concurrence of
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at least eight of its members, shall order the Office of the 822 Legislative Inspector General to prepare a report of the 823 committee's findings to the appropriate prosecuting authority or 824 other appropriate body for proceedings in prosecution of the 825 violations and, in accordance with division (F)(1) of this 826 section, issue a report to the General Assembly recommending 827 reprimand, censure, expulsion, or other sanction the committee 828 considers appropriate. Upon acceptance by at least eight members 829 of the committee of the report to the appropriate prosecuting 830 authority or other appropriate body, the committee shall report 831 its findings to the appropriate prosecuting authority, the 832 Elections Commission, or other appropriate body. This report is 833 the investigative report described in division (E) of section 834 101.34 of the Revised Code and shall contain any findings of 835 fact and conclusions of law made by the committee. This report 836 shall not contain any papers, records, affidavits, or documents 837 upon any complaint, inquiry, or investigation relating to the 838 proceedings of the committee. If at least eight members of the 839 committee find, based upon a preponderance of the evidence, that 840 the facts alleged in the complaint are true and constitute a 841 violation of division (B) of section 102.031 of the Revised 842 Code, the committee may impose a fine of not more than one 843 thousand dollars upon the member. 844

(2) If, upon the basis of the hearing, at least eight 845 members of the committee find, based upon a preponderance of the 846 evidence, that a breach of privilege has been committed or that 847 a member or employee of or candidate for the General Assembly or 848 employee of any legislative agency has violated a provision of 849 this Code of Ethics that is not a violation of Chapter 102. or 850 section 2921.42 or 2921.43 of the Revised Code, or has committed 851 misconduct, the committee, upon concurrence of at least eight of 852 its members and in accordance with division (F)(1) of this 853 section, may issue a report recommending reprimand, censure, 854

expulsion, or other sanction the committee considers appropriate 855 or, upon a finding by unanimous concurrence of its membership 856 that the breach of privilege, misconduct, or violation was in 857 good faith and without wrongful intent and the person has taken 858 or will take suitable remedial action, may order the person to 859 take any further remedial action it considers necessary and, 860 upon satisfaction that any order it makes is complied with, 861 dismiss the complaint without issuing a report of its findings, 862 unless the accused person requests a report. If the accused 863 person requests a report, the committee shall issue a report in 864 accordance with division (F)(2) of this section. If the person 865 fails to comply with an order of the committee, the committee, 866 upon concurrence of eight of its members, shall recommend some 867 sanction. 868

(3) If, upon the basis of the hearing, at least eight 869 members of the committee do not find, based upon a preponderance 870 of the evidence, that the facts alleged in a complaint 871 constitute a breach of privilege, misconduct, or a violation of 872 Chapter 102. or section 2921.42 or 2921.43 of the Revised Code 873 or this Code of Ethics, the committee shall dismiss the 874 complaint. The complaint shall also be dismissed if the 875 committee has not conducted a hearing within ninety days after 876 the complaint is filed with the committee, or if the committee 877 has not finally disposed of the complaint within six months 878 after the complaint is filed with the committee. The committee 879 shall notify the accused person in writing of the dismissal of 880 the complaint. The committee shall not issue a report of its 881 findings unless the accused person requests a report. If the 882 accused person requests a report, the committee shall issue a 883 report in accordance with division (F)(2) of this section. If 884 the committee issues the report, all evidence and the record of 885 the hearing shall remain confidential unless the accused person 886 also requests that the evidence and record be made public. Upon 887

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request by the accused person, the committee shall make the evidence and the record available for public inspection.

(G)(1) Any report of the committee that is issued pursuant 890 to division (E)(1) of this section and contains a finding that 891 the facts in the complaint are true and constitute a violation 892 of Chapter 102. or section 2921.42 or 2921.43 of the Revised 893 Code, or that is issued pursuant to division (E)(2) of this 894 section and contains a finding that a breach of privilege, 895 misconduct, or violation of this Code of Ethics has occurred and 896 recommends reprimand, censure, expulsion, or another appropriate 897 sanction, shall be entered in the House Journal and the Senate 898 Journal. The House of Representatives and the Senate shall vote 899 on approval of any report entered in the House or Senate Journal 900 in accordance with this division. Concurrence of two-thirds of 901 the members of both the House and the Senate shall be necessary 902 for approval of the report, and, upon approval, any recommended 903 sanction shall be imposed immediately. 904

(2) If the investigation of the committee results in a 905 finding that a complaint that is filed is frivolous or that no 906 misconduct, breach of privilege, or violation of Chapter 102. or 907 section 2921.42 or 2921.43 of the Revised Code or this Code of 908 Ethics has been committed or if the committee terminates an 909 investigation or dismisses a complaint pursuant to division (E) 910 (2) or (3) of this section, the committee shall not issue a 911 report of its findings unless the accused person requests a 912 report. If the accused person requests a report, the committee 913 shall issue a report and publish it in the House Journal, if the 914 accused person is a member or employee of, or candidate for, the 915 House of Representatives, or the Senate Journal, if the accused 916 person is a member or employee of, or candidate for, the Senate 917 or an employee of any legislative agency. A report published in 918 the House or Senate Journal under division (F)(2) of this 919 920 section does not require a vote by the House or Senate.

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(H) A person against whom a complaint is filed shall be	921
given by certified mail, return receipt requested, or by	922
personal service reasonable notice of the date, time, and place	923
of the hearing and a statement of the charges and the law or	924
provision directly involved, and shall be granted the following	925
rights: to be represented by counsel, to have counsel appointed	926
for the person if the person is unable to afford counsel without	927
undue hardship, to examine the evidence against the person, to	928
have access to all information relative to the complaint that is	929
in the possession or knowledge of the committee or the Office of	930
the Legislative Inspector General, to produce evidence and to	931
call and subpoena witnesses in the person's defense, to confront	932
the person's accusers, to cross-examine witnesses, to have a	933
stenographic record made of the hearing, to have the hearing	934
follow the rules of evidence applicable to the courts of this	935
state, and to have the hearing closed to the public. A person,	936
with the approval of the committee, may waive any or all of such	937
rights by executing a written waiver and filing it with the	938
committee.	939

(I) The chairperson of the committee and the executive 940 director and chief legal counsel of the Office of the 941 Legislative Inspector General may administer oaths, and the 942 committee or the investigation subcommittee appointed pursuant 943 to division (A)(1) of this section may issue subpoenas to any 944 person in the state compelling the attendance of witnesses and 945 the production of relevant papers, books, accounts, and records. 946 The committee or the investigation subcommittee shall issue 947 subpoenas to compel the attendance of witnesses and the 948 production of documents upon the request of an accused person. 949 Section 101.42 of the Revised Code shall govern the issuance of 950 such subpoenas insofar as applicable. Upon the refusal of any 951 person to obey a subpoena, be sworn, or answer as a witness, the 952 committee or the investigation subcommittee may apply to the 953

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Court of Common Pleas of Franklin County under section 2705.03 954 of the Revised Code. The court shall hold proceedings in 955 accordance with Chapter 2705. of the Revised Code. The 956 committee, the Office of the Legislative Inspector General, or 957 the accused person may take the depositions of witnesses 958 residing within or without the state in the same manner as 959 prescribed by law for the taking of depositions in civil actions 960 in the court of common pleas. 961

- (J) (1) All complaints, papers, records, affidavits, and 962 documents upon any complaint, inquiry, or investigation relating 963 to the proceedings of the committee shall be sealed and are 964 private and confidential, except as otherwise provided in this 965 section. The substance of any charges received by the committee 966 and of any request made by the committee for further 967 information, any information received by the committee, all 968 testimony and other evidence presented during a hearing, and all 969 committee discussions are private and confidential, except as 970 otherwise provided in this section. No person serving on or 971 employed in the service of the committee, or employee of the 972 Office of the Legislative Inspector General who staffs or 973 otherwise assists the committee or the Office of the Legislative 974 Inspector General employee who staffs the committee shall 975 divulge any of the following: 976
- (a) Any matter concerning a complaint after it is filed 977 with the executive director of the Office of the Legislative 978 Inspector General; 979
- (b) In the case of complaints initiated by the committee,

 any matter concerning a complaint after the matter is under

 investigation by the committee, whether before or after a

 complaint is filed;

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- (c) Any other information that is made private and confidential by this section.

(2) The requirement of confidentiality set forth in	986
division (I)(1) of this section includes without limitation	987
divulging any matter to members or employees of the House or	988
Senate or employees of any legislative agency who are not	989
members of or assigned to the committee or to any employees of	990
the Office of the Legislative Inspector General who are not	991
assigned to staff the committee or do not assist any Office of	992
the Legislative Inspector General employee assigned to staff the	993
committee, but does not prevent any of the following:	994
(a) The issuance of a final report by the committee or any	995
commentary upon the contents of the final report;	996
(b) Discussion of any complaint, request for an advisory	997
opinion, charges presented to the committee, information related	998
to a complaint, to an advisory opinion request, or to charges	999
presented to the committee, proceedings of the committee, or	1000
other papers, records, affidavits, documents, or proceedings	1001
that are made private and confidential by this section between	1002
the members of the committee and any of the following:	1003
(i) Any employees or staff of the committee;	1004
(ii) Any employees of the General Assembly assigned to	1005
serve the committee, and any employee who serves as legal	1006
counsel for a caucus of the General Assembly;	1007
(iii) Any employees of the Office of the Legislative	1008
Inspector General assigned to staff the committee;	1009
(iv) Any other persons employed by or assigned to serve the	1010
committee.	1011
(c) The preparation of any documents necessary for the	1012
operation of the committee by employees of the General Assembly	1013
assigned to the committee chairperson, employees of the General	1014
Assembly assigned to staff the committee, or employees of the	1015
Office of the Legislative Inspector General who assist the	1016

staff the committee, except that any confidentiality requirements of this section applicable to the members of the 1019 committee shall apply to the employees of the General Assembly, 1020 committee, or Office of the Legislative Inspector General who 1021 prepare those documents. 1022 (K) If a complaint filed with the committee alleges a 1023 violation by a member of the committee, the member against whom 1024 the allegation is made shall not vote on the matter. The 1025 committee shall conduct no business concerning complaints unless 1026 a majority of its members are present. 1027 (L) The committee shall deliver all notices and other 1028 documents by certified mail, return receipt requested, or by 1029 personal service. 1030 (M) Within fourteen days after the final disposition of a 1031 complaint, either by dismissal or by referral to the appropriate 1032 prosecuting authority, the committee shall notify the 1033 complainant of the dismissal or referral by certified mail, 1034 return receipt requested, or by personal service. 1035 Section 14. AMENDMENTS TO THE ETHICS CODE 1036 The Joint Legislative Ethics Committee may recommend 1037 amendments to this Code of Ethics at any time by proposing to 1038 the General Assembly a concurrent resolution containing the 1039 desired amendments. 1040 Section 15. DISTRIBUTION OF ETHICS CODE 1041 Each member and employee of the General Assembly and each 1042 employee of any legislative agency shall be given a copy of this 1043 Code of Ethics within ten days after its adoption. 1044 Section 16. APPLICATION TO 133rd 135th GENERAL ASSEMBLY 1045 The Code of Ethics for the 132nd 134th General Assembly 1046	Office of the Legislative Inspector General employee assigned to	1017
committee shall apply to the employees of the General Assembly, committee, or Office of the Legislative Inspector General who 1021 prepare those documents. (K) If a complaint filed with the committee alleges a violation by a member of the committee, the member against whom 1024 the allegation is made shall not vote on the matter. The 1025 committee shall conduct no business concerning complaints unless a majority of its members are present. (L) The committee shall deliver all notices and other 1028 documents by certified mail, return receipt requested, or by personal service. (M) Within fourteen days after the final disposition of a complaint, either by dismissal or by referral to the appropriate prosecuting authority, the committee shall notify the 1032 complainant of the dismissal or referral by certified mail, return receipt requested, or by personal service. 1035 Section 14. AMENDMENTS TO THE ETHICS CODE The Joint Legislative Ethics Committee may recommend 1037 amendments to this Code of Ethics at any time by proposing to 1038 the General Assembly a concurrent resolution containing the 1039 desired amendments. 1040 Section 15. DISTRIBUTION OF ETHICS CODE Each member and employee of the General Assembly and each employee of any legislative agency shall be given a copy of this 1043 Code of Ethics within ten days after its adoption. 1044 Section 16. APPLICATION TO 133rd-135th GENERAL ASSEMBLY 1045	staff the committee, except that any confidentiality	1018
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Section 16. APPLICATION TO 133rd <u>135th</u> GENERAL ASSEMBLY 1045	employee of any legislative agency shall be given a copy of this	1043
	Code of Ethics within ten days after its adoption.	1044
The Code of Ethics for the 132nd 134th General Assembly 1046	Section 16. APPLICATION TO 133rd 135th GENERAL ASSEMBLY	1045
	The Code of Ethics for the 132nd-134th General Assembly	1046

As Adopted by the Senate		
shall be effective until the 133rd <u>135th</u> General Assembly adopts		1047
the Code of Ethics for the 133rd 135th General Assembly.		1048

S. C. R. No. 3